

# FRIENDS OF ST PETER AND ST PAUL, SEAL

I wish to join the Friends of St Peter and St Paul, Seal

I enclose a cheque for £.....

or a completed Standing Order mandate for £.....monthly /annually\*

I would like to receive newsletters by post / email\*

\*Delete as applicable

Please complete the Gift Aid declaration (right) if possible.

Name.....

Address.....

.....Postcode.....

email address.....

Please return this form either to Revd. Anne Le Bas, The Vicarage, Church Street, Seal, TN15 0AR  
or to Mike Harvey, Beechwood, Filmer Lane, Sevenoaks, TN14 5AG

## CREATION OF A NEW STANDING ORDER MANDATE

Please create the following Standing Order Mandate

### 1. Account Details

Bank name	<input type="text"/>		
Bank address	<input type="text"/>		
Account holding branch	<input type="text"/>	Sort code	<input type="text"/> - <input type="text"/> - <input type="text"/>
Account name	<input type="text"/>	Account number	<input type="text"/>

### 2. Details of the new Standing Order Mandate - please complete all of the questions

Name of the organisation you are paying	<input type="text" value="FRIENDS OF ST PETER &amp; ST PAUL CHURCH"/>
Bank name - the bank name of the organisation you are paying	<input type="text" value="LLOYDS TSB - HIGH STREET, SEVENOAKS BRANCH"/>
Sort Code - the bank code of the organisation you are paying	<input type="text" value="3 0 - 9 7 - 4 9"/>
Account number - the account number of the organisation you are paying	<input type="text" value="0 1 3 1 0 3 2 6"/>
Payment reference (bank use only)	<input type="text"/>
Date of first payment (e.g. 15 JUN 2012)	<input type="text" value="D D M M M Y Y"/>
Date of usual payment (e.g. 15 JUN 2012)	<input type="text" value="D D M M M Y Y"/>
Amount to be paid	£ <input type="text"/>
Amount to be paid in words	<input type="text"/>
Payment frequency:	Weekly <input type="checkbox"/> Two weekly <input type="checkbox"/> Four weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Half yearly <input type="checkbox"/> Yearly <input type="checkbox"/>
Payable until: <b>EITHER</b> - Date of final payment (e.g. 15 JUN 2012)	<input type="text" value="D D M M M Y Y"/> <b>OR</b> - Continue payments until further notice <input type="checkbox"/> Yes

### 3. Confirmation

Customer signature(s)	<input type="text"/>	<input type="text"/>
Date	<input type="text"/>	Customer contact tel no <input type="text"/>

Please return this form to Mike Harvey, Seal PCC Hon. Treasurer. Do not send it direct to your Bank.

**FRIENDS OF ST PETER & ST PAUL CHURCH, SEAL, SEVENOAKS**

**GIFT AID DECLARATION**

Please treat as Gift Aid donations all qualifying gifts of money made from the date of this declaration and in the past four years. I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities (including churches) and Community Amateur Sports Clubs that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give. It is my wish that all donations made by me to the Friends of Seal Church will be allocated exclusively to the Church Repair Fund at Seal Church.

Please notify the church if you:

- Want to cancel this declaration,
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains.

THIS DECLARATION IS GIVEN BY:

DONOR: (Please complete the information below in BLOCK CAPITALS and in full)

Title ..... Forename(s) .....

Surname .....

ADDRESS .....

.....

.....

POST CODE .....

CONTACT TELEPHONE NUMBER .....

Signature ..... (normal signature)

Date: ...../...../.....(this should **not be later than** the first payment date)

Please return this Gift Aid Declaration to Anne Le Bas or Mike Harvey.

Basic rate tax is currently 20%, which currently allows charities to reclaim 25 pence on the pound. Higher rate taxpayers can claim back the difference between basic rate and higher rate or additional rate tax. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.