

**Minutes of the Property and Amenities Committee Meeting held at
Corsham Town Hall on Wednesday 21 September 2016**

Present Councillor Mrs M Wakeman (Chairman)
Councillors P Anstey, J Fraser, C Fuller, D Jones, P Pearson, N Pocock and
R Taylor

In Attendance Councillor Mrs R Hopkinson (Council Chairman)
D Martin (Chief Executive)
S Scott (Head of Technical Services)

P&A 30/16 Apologies

Apologies were received from Councillors Ms L Bray and Mrs A Lock.

P&A 31/16 Public Question Time and Petitions

There were none.

P&A 32/16 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

P&A 33/16 Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 20 July 2016

There were no matters arising.

P&A 34/16 Reports from representatives appointed to outside bodies

There were no reports.

P&A 35/16 Public Realm Strategy (*Minute P&A 32/15 and others*)

The Public Realm Strategy, produced by NEW Masterplanning was discussed. It was agreed that it formed a sound basis from which work could be undertaken to establish priorities for implementation and identify opportunities for funding. It was further agreed that an action plan should be developed and presented at the next meeting.

Associated with the Public Realm improvements, Wiltshire Council's contractors had started the High Street paving improvements. The £25,000 previously approved for the project was likely to be exceeded due to the extra time and materials needed to

create a new crossing point, and to work around the top of blocked up basement vents. Wiltshire Council indicated that the increase in cost would be up to £10,000 although this might be reduced significantly if no further issues arose.

Resolved

- i) That a Public Realm Strategy Action Plan be prepared for consideration at the next meeting.
- ii) That an additional sum of up to £10,000 be made available to complete the High Street paving work.

P&A 36/16 Parking and Waiting Restrictions (*Minute P&A 62/15*)

The draft proposals for the 16 proposed sites for new or amended parking and waiting restrictions were considered by the Committee, it was agreed that the proposals should be supported. The sites being proposed were:

Lacock Road
Pound Pill
Meriton Avenue
Paul Street
Arnolds Mead
Lypiatt Road/Prospect
High Street
Valley Road/Freestone Way
Potley Road
Kings Avenue/The Lager
Telcrot and Lypiatt Road
South Street and Hastings Road
The Tynings (see plan iv)
Station Road and Stokes Road
Priory Street
Methuen Park

The results of the review of the submission process by Wiltshire Council were also noted.

Resolved

That the Town Council supports the proposed parking and waiting restrictions.

P&A 37/16 Springfield Recreation Ground (*Minute P&A 25/16 and others*)

The final Masterplan from Johns Associates was reviewed. It was agreed that the work needed to prioritise the proposals for implementation could take place and an action plan developed. A budget was in place to commence the work in 2016/17.

Resolved

That the priorities for the implementation of the Masterplan be identified and an action plan produced for implementation.

P&A 38/16 Public Transport for Young People

The availability of up to £10,000 within the Strategic Plan to encourage public transport providers to provide a service for young people was discussed. It was felt that investigation was needed to establish more specifically what the need was and how local providers could help meet it.

Resolved

- i) That local transport providers, such as Faresaver, taxi companies and community bus groups, be contacted to establish what services could be provided and at what cost.
- ii) That young people locally be consulted to better establish their transport needs.

P&A 39/16 Corsham Cycle Network (Minute P&A 10/16)

The list of potential projects and priorities for the Corsham Cycle Network were reviewed. It was agreed that the first three projects on the programme should be undertaken. These were improvements at Purleigh Road, Springfield Community Campus/The Corsham School and Skynet Drive.

Resolved

That action be taken to progress the top three priorities of the Cycle Network plan.

P&A 40/6 Bus Shelters

Consideration was given to the future of the disused bus shelters on Pickwick Road and outside Leafield Industrial Estate/Elley Green. It was agreed that demolishing the shelters would be an appropriate course of action but, before any decision was taken, local opinion and costs for the work should be sought.

Resolved

- i) That a notice be placed in each bus stop outlining the proposal and asking for comments.
- ii) That quotes be obtained for carrying out the demolition and reinstatement work.

P&A 41/16 Community Area Transport Group Issue (Minute P&A 22/16 and others)

The Committee considered the issue put forward by the CATG regarding improved signage at Leafield Industrial Estate.

Resolved

That the proposal to provide better signage at the northern exit to the Leafield Industrial Estate be supported.

P&A 42/16 Strategic Plan Monitoring and Evaluation (*Minute 29/16*)

The updated Strategic Plan Monitoring sheets were reviewed and noted.

P&A 43/16 Town Transport Monitoring (*Minute P&A 12/16 and others*)

The Transport Plan Monitoring Sheet was reviewed and noted.

P&A 44/16 Speed Indicator Device (*Minute P&A 23/16 and others*)

The update on the SID deployment was noted.

The meeting commenced at 7.30pm and closed at 8.20pm. There were no members of the public present.

CHAIRMAN

DATE