

**Minutes of the Property and Amenities Committee Meeting held at
Corsham Town Hall on Wednesday 18 May 2016**

Present Councillor Mrs M Wakeman (Chairman)
Councillors P Anstey, Ms L Bray, J Fraser, M Simpkins and Mr R Taylor

In Attendance D Martin (Chief Executive)
S Scott (Head of Technical Services)
H Van Bommel (NEW Masterplanning)
Miss L White (NEW Masterplanning)

P&A 1/16 Apologies

Apologies were received from Councillors C Fuller, Mrs A Lock and P Pearson.

P&A 2/16 Public Question Time and Petitions

There were none.

P&A 3/16 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

Councillor M Simpkins declared a non-pecuniary interest in Item 6 – Public Realm Study as Secretary to the Corsham Club. He remained in the room during the discussion and decision on the item.

P&A 4/16 Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 30 March 2016

There were no matters arising.

P&A 5/16 Reports from representatives appointed to outside bodies

There were no reports.

P&A 6/16 Public Realm Study

The Public Realm Consultants NEW Masterplanning presented their latest proposals and the initial responses from the public consultation day on 18 May 2016. There was to be a further three weeks of public consultation to culminate in the production

of their proposals for Stage 2 for submission to the Town Council for discussion. The presentation was welcomed and the update noted.

P&A 7/16 Property and Amenities Activity 2015

The Report of Property and Amenities Activity for 2015 was noted.

P&A 8/16 Community Area Transport Group Issues

The Committee considered the issues put forward by the CATG and agreed the following. Wiltshire Council would be informed of the decision.

Resolved

- i) That the proposal to provide speed ramps in Pickwick Road would not be supported.
- ii) That the proposal to provide a shared cycle path from Corsham to Chippenham should be supported in principle. However, funding would not be made available by the Town Council for any investigations or feasibility studies unless there was a likelihood of the project being funded by Wiltshire Council.

P&A 9/16 Proposed Diversion of Footpath

The Committee agreed that the diversion of footpath Number 56 at Potley should be supported subject to it being a shared cycle path.

Resolved

That Wiltshire Council be informed that the Committee supports the diversion of the footpath provided it is of a suitable standard to become a shared cycle path.

P&A 10/16 Corsham Town Cycle Network

The Committee agreed that work should recommence on the Corsham Town Cycle Network. The existing plan was to be updated so that new projects and priorities could be identified.

Resolved

That the existing plan be updated and brought back to a future Committee meeting so that priorities and projects for the cycle network can be identified.

P&A 11/16 Speed Indicator Device

An update was provided concerning the issues encountered with deploying the Speed Indicator Device (SID) to the fixing sites provided by Wiltshire Council. Many of them were found to be no longer available. It was explained that the Head of Technical Services was to carry out a further site survey to seek a solution to the problem. The Committee was also asked to consider any further potential SID sites. The update was noted.

P&A 12/16 Town Transport Plan (*Minute P&A 73/15 and others*)

The Transport Plan Monitoring Sheet was reviewed, updated and noted.

P&A 13/16 Annual CCTV Report

The Annual CCTV Report for 2015 was noted.

P&A 14/16 Springfield Recreation Ground

The Chief Executive and Head of Technical Services updated the Committee on the meeting they had with Johns Associates who have offered three days free consultancy to create a specification for landscaping and equipment for the outdoor gymnasium. The offer had been accepted and the Officers were confident that a good project would follow.

P&A 15/16 Annual Site Visits

The site visits for 2015 would take place on 20 June and 18 July 2016. The programme was agreed with the addition of the Public Conveniences to the 18 July visits. The programme would be advertised via the Members Information Sheet and Councillors who were able to attend were requested to inform the Head of Technical Services.

P&A 16/16 Strategic Plan Monitoring and Evaluation (*Minute 104/15 and SP 4/15*)

The Strategic Plan Monitoring sheets were reviewed and noted.

The meeting commenced at 7.30pm and closed at 9.19pm. There was one member of the public present at the start of the meeting and none at the close.

CHAIRMAN

DATE