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15 September 2016

To: All Members of the Property and Amenities Committee: Councillors P Anstey, Ms L Bray, J Fraser, C Fuller, D Jones, Mrs A Lock, P Pearson, N Pocock, M Simpkins, Mr R Taylor, Mrs M Wakeman.

All other Members of the Council for information.

Dear Councillor

The next meeting of the Property and Amenities Committee will be held in the Town Hall on Wednesday 21 September 2016 commencing at 7.30pm.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 20 July 2016 – *for information only*.
5. Reports from representatives appointed to Outside Bodies.
6. Public Realm Strategy (*Minutes P&A 32/15*) – Further to previous meetings, NEW Masterplanning have produced a comprehensive Strategy (copy attached). Subject to minor amendments, this concludes Stage 2 of the Public Realm study. The next stages include producing costs; addressing the funding; prioritising the work, and implementing it – *for consideration*.

7. Parking and Waiting Restrictions Update (*Minute P&A 62/15*) – Corsham is one of five towns whose requests for parking and waiting restrictions have been agreed for progression. Draft proposals for the following 16 sites have been designed based on the initial requests from the Town Council and other interested parties (see attached plans). The draft proposals can be developed and agreed with Wiltshire Council before releasing them for formal public consultation.

Sites submitted by Corsham Town Council (in priority order):

- i) Lacock Road
- ii) Pound Pill
- iii) Meriton Avenue
- iv) Paul Street
- v) Arnolds Mead
- vi) Lypiatt Road/Prospect
- vii) High Street
- viii) Valley Road/Freestone Way
- ix) Potley Road
- x) Kings Avenue/The Lager
- xi) Tellcroft and Lypiatt Road
- xii) South Street and Hastings Road

Sites requested by others:

- xiii) The Tynings (see plan iv)
- xiv) Station Road and Stokes Road
- xv) Priory Street
- xvi) Methuen Park

Wiltshire Council has also reviewed the system for requesting parking and waiting restrictions. Whilst the need to submit priorities in January each year will not change, the forms and assessment criteria to be completed by the Town Council have been amended (see attached) – *for consideration*.

8. Springfield Recreation Ground (*Minute P&A 25/16*) – The consultation meeting with Johns Associates, requested at the P&A meeting on 21 July 2016, was held on 4 August 2016. The comments from the meeting have been incorporated into the final Masterplan from Johns Associates which is attached. Work to prioritise the proposals for implementation will take place during October – *for information and comment*.
9. Public Transport for Young People – The Strategic Plan includes an allocation of up to £10,000 to encourage public transport providers to provide a service which meets the needs of young people. The recent Youth Council Survey highlighted the issues of high cost, and poor accessibility in the more rural locations. The Committee is asked to consider how the Town Council might work with public transport providers to achieve the Strategic Plan objective of improving public transport for young people – *for consideration*.
10. Corsham Cycle Network (*Minute P&A 10/16*) – The Corsham Cycle Network map has been updated to reflect completed projects (see attached). The list of potential projects and priorities has also been updated for consideration (attached). The Committee is asked to consider the suggested priorities and select the projects it would like to implement during the current and next financial years – *for consideration*.

11. Bus Shelters – The Town Council owns six bus shelters and cleans a further 18 under a service level agreement with Wiltshire Council. Recent changes in bus services mean that there is no stopping service at the Town Council’s bus shelter in Pickwick Road. For similar reasons the bus shelter at the junction of Elley Green, Neston and Leaffield Trading Estate has not been used for several years. Both shelters are constructed of concrete and require routine repair, maintenance, cleaning and insuring. Whilst these costs are modest, the Committee may wish to consider demolishing the shelters and reinstating the ground – *for consideration*.
12. Community Area Transport Group Issues (*Minute P&A 22/16 and others*) – There is one new request for comment by the Town Council:

Issue 4800 – Request for better signage at the northern exit of Leaffield Industrial Estate directing freight vehicles towards Corsham to avoid them using the road through Westwells – *for comment*.
13. Strategic Plan Monitoring and Evaluation (*Minute P&A 29/16*) – The attached Monitoring and Evaluation sheets provide details of all the actions within the Strategic Plan themes covered by the Property and Amenities Committee (along with related actions which are monitored by other Committees/Council for information) – *for information and comment*.
14. Transport Monitoring (*Minute P&A 24/16 and others*) – The Transport Monitoring Sheet for Corsham is attached – *for information and comment*.
15. Speed Indicator Device (*Minute P&A 23/16 and others*) – The SID is now fully operational and has been deployed on several sites around Corsham – *for information and comment*.