



---

Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

Tel: 01249 702130

Email: [towncouncil@corsham.gov.uk](mailto:towncouncil@corsham.gov.uk)

[www.corsham.gov.uk](http://www.corsham.gov.uk)

17 November 2016

To: All Members of the Property and Amenities Committee: Councillors P Anstey, Ms L Bray, J Fraser, C Fuller, D Jones, Mrs A Lock, P Pearson, N Pocock, M Simpkins, Mr R Taylor, Mrs M Wakeman.

All other Members of the Council for information.

Dear Councillor

The next meeting of the Property and Amenities Committee will be held in the Town Hall on Wednesday 23 November 2016 commencing at 7.30pm.

Yours sincerely

David J Martin  
CHIEF EXECUTIVE

### **AGENDA**

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 21 September 2016 – *for information only*.
5. Reports from representatives appointed to Outside Bodies.
6. Public Realm Study (*Minute P&A 35/16*) - NEW Masterplanning have now produced the final report of the Public Realm Strategy (copy attached), this concludes Stage 2 of the Public Realm study. The next stages will include producing costs; addressing the funding; prioritising the work, and implementing it – *for consideration*.

7. Springfield Recreation Ground (*Minute P&A 37/16 and others*) – The prioritisation of the Johns Associates proposals for the development of Springfield Recreation Ground is attached – *for information and comment*.
8. Public Transport for Young People (*Minute P&A 38/16*) – Research into the needs of young people and how local providers could help are underway with Corsham Youth Council. Head of Technical Services is due to attend their next meeting on 21 November 2016 – *for information*.
9. Bus Shelters (*Minute P&A 40/16*) – Further to the previous meeting, notices were placed on the bus shelters at Leafield/Elley Green and Pickwick Road inviting people to have their say on whether the shelters, which are not currently supported by stopping services, should be removed. Only three responses were received from the month-long consultation. There was support for retaining the Leafield/Elley Green shelter as it is used by people waiting for the Town Ten bus which stops nearby, and also by people waiting for lifts. There were mixed responses regarding the Pickwick Road bus shelter: one person wanted it retained in case bus services change in the future, whilst another wished to see the bus shelter removed due to potential misuse. The cost of removing the shelters is £2,000. The Committee is asked to decide whether to retain or remove either or both of the bus shelters – *for consideration*.
10. Community Area Transport Group Issues (*Minute P&A 41/16 and others*) – These are the following issues for consideration by the Town Council:
  - Issue 4800 – Request for better signage at the northern exit of Leafield Industrial Estate directing freight vehicles towards Corsham to avoid them using the road through Westwells. This was considered by CATG who approved the installation of new signs, subject to a 25% contribution from the Town Council towards the estimated £1k cost – *for consideration and approval*.
  - Issue 4807 – Request for additional street lighting on The Cleeve and for a review of lighting along the footpath. Comments requested by CATG. However, it should be noted that current Town Council policy is not to support new street lighting – *for comment*.
  - Issue 4820 – Request for amendment to street sign in Moor Green as access to the ‘Stoneworks’ housing development is via Moor Park but is not sign-posted. Request to be passed to Highways Area Office if supported by the Town Council – *for comment*.
  - Issue 4911 – Request by Pickwick Association for white gates as a traffic calming measure at the Cross Keys end of the village. The potential cost of the gates is between £2.5k and £5k depending on the enabling works. CATG requested whether Corsham Town Council would be able to contribute 25% towards the cost – *for consideration*.
11. Parking and Waiting Restrictions (*Minute P&A 36/16 and others*) – A request for additional parking restrictions on the section of Beechfield Road opposite the Campus has been received by CATG. If this was considered appropriate by the Town Council it was suggested that they be submitted as part of the current planning for parking and waiting restrictions in the town – *for consideration*.
12. The Safe Management of Trees - The draft policy for the Safe Management of Trees is attached – *for information and approval*.

13. Property and Amenities Draft Budget Proposals and Fees and Charges 2017/18 – Draft budget proposals, including fees and charges, for 2017/18 are attached – *for consideration*.
14. Strategic Plan Monitoring and Evaluation (*Minute P&A 42/16*) – The attached Monitoring and Evaluation sheets provide details of all the actions within the Strategic Plan themes covered by the Property and Amenities Committee (along with related actions which are monitored by other Committees/Council for information) – *for information and comment*.
15. Transport Monitoring (*Minute P&A 43/16 and others*) – The Transport Monitoring Sheet for Corsham is attached – *for information and comment*.