

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 9 January 2017**

Present Councillor Mrs R Hopkinson (Chairman)
Councillors S Abbott, P Anstey, N Farmer, M Jackson, D Jarman, D Jones,
P Pearson, N Pocock, M Simpkins, Mrs I Thompson and P Whalley

In Attendance Mrs D Johnston (Finance assistant)
Mrs M Jones (Head of Finance and Administration)
S Lodge (KIK Radio)
D Martin (Chief Executive)

MH 42/16 Apologies
Apologies were received from Councillors Miss L Bray, J Fraser, C Fuller,
Mrs A Lock, J Mitchell, Miss M Morgan, R Taylor and Mrs M Wakeman.

MH 43/16 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of
Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 44/16 Minutes of the Meeting of the Trustees held on 12 December 2016

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 45/16 Matters Arising from the above Minutes

There were no matters arising.

MH 46/16 Budget 2017/18 (*Minutes P&A 57/16 and F&A 37/16*)

With reference to the reports to the Property and Amenities Committee on 23
November 2016 and the Finance and Administration Committee on 14 December
2016 the draft budget for 2017/18, as attached to the Council Agenda, was
considered.

Resolved

That the 2017/18 Methuen (Town) Hall budget be approved.

MH 47/16

Authorisation of Cheques and Payments

Online Banking Payments

Name

Corsham Town Council - Open/Close/Clean	£460.94
Alarms & Electricals - Annual service charge for intruder alarm system covering period 1/1/2017 to 31/12/2017	£96.00
Ultra Warm - Call Out Charge to Investigate Heating Failure	£36.00
Geze - Replace Automatic Door Operator Unit	£1,291.20
Langley Nurseries - Winter Window Boxes and Hanging Baskets	£204.00
Method Publishing - Advertising the Town Hall as a Venue	£168.00
AGM - Pressurisation Unit Repair for Heating in Town Hall	£331.20
Beazer Electrical - Repairs to Emergency Lighting in Town Hall	£349.20

Cheques

There were none

Sub-total

£2,936.54

Cheques/IB Transfers Paid Outside of Meeting

There were none

Payments made by Direct Debit

Wiltshire Council - Non Domestic Rates	£169.00
West Mercia Energy - Town Hall Gas Supply November	£194.11
Hills Waste Solutions Ltd - Refuse Collections from Town Hall	£52.08

Sub-total

£415.19

TOTAL

£3,351.73

Resolved

That the accounts be authorised for payment.

The meeting commenced at 7.53pm and closed at 7.55pm. There were no members of the public present.

CHAIRMAN

DATE