

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 14 November 2016**

Present Councillor P Pearson (In the Chair)
Councillors S Abbott, P Anstey, Ms L Bray, J Fraser, C Fuller, D Jones,
J Mitchell, N Pocock, M Simpkins, R Taylor, Mrs I Thompson, Mrs M Wakeman
and P Whalley.

In Attendance M Head (Corsham Institute)
Mrs M Jones (Head of Finance and Administration)
S Lodge (KIK Radio)
D Martin (Chief Executive)

MH 32/16 Apologies

Apologies were received from Councillors N Farmer, Mrs R Hopkinson,
M Jackson, D Jarman and Mrs A Lock.

MH 33/16 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of
Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 34/16 Minutes of the Meeting of the Trustees held on 10 October 2016

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 35/16 Matters Arising from the above Minutes

There were no matters arising.

**MH 36/16 Authorisation of Cheques and Payments
Online Banking Payments**

Name	
Corsham Town Council - Open/Close/Clean	£470.45
Tim Jefferies Stonemasonry - Repair to Stonework at Front Door	£220.00

Travis Perkins - Repair to Town Hall Sash Window	£10.64
Newsquest - Advertising Methuen Hall in Wiltshire Bride and Groom	£72.48
Adrian Johnson - Erection of Scaffolding and Investigation Work of Town Hall Roof	£580.00
Charles Saunders - Caretakers Consumables	£101.24

		Cheque No
Cheques		
Wessex Water - Town Hall Water	£382.69	836
Sub-total	£1,837.50	
Cheques / IB Transfers Paid Outside of Meeting		
VAT Repay	318.23	IB
PC World Business - New Fridge for Town Hall Kitchen Plus Disposal	£238.00	IB
Payments made by Direct Debit		
Wiltshire Council - Non Domestic Rates	£169.00	
West Mercia Energy - Town Hall Gas Supply	£55.57	
British Gas - Electricity supply	£306.80	
SSE Southern Electric		
Sub-total	£1,087.60	
TOTAL	<u>£2,925.10</u>	

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.45pm and closed at 8.46pm. There were no members of the public present.

CHAIRMAN

DATE