

Minutes of the Council Meeting held at the Town Hall on Monday 9 January 2017

Present Councillor Mrs R Hopkinson (Chairman)
Councillors S Abbott, P Anstey, N Farmer, M Jackson, D Jarman, D Jones,
P Pearson, N Pocock, M Simpkins, Mrs I Thompson and P Whalley

In Attendance Mrs D Johnston (Finance Assistant)
Mrs M Jones (Head of Finance and Administration)
S Lodge (KIK Radio)
D Martin (Chief Executive)

170/16 Apologies

Apologies were received from Councillors Miss L Bray, J Fraser, C Fuller, Mrs A Lock, J Mitchell, Miss M Morgan, R Taylor and Mrs M Wakeman.

171/16 Public Question Time and Petitions

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

172/16 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

173/16 Minutes of the Council Meeting held on 12 December 2016

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

174/16 Matters Arising from the above Minutes

There were no matters arising.

175/16 Chairman's Announcements

Past Appointments

December

14 – Springfield Campus - Meeting regarding renaming the Campus swimming pool in honour of Stephanie Millward MBE's achievements in the 2016 Paralympics.

19 – KIK Radio Interview

Forthcoming Appointments

January

11 – Councillors late Christmas meal

27 – Civic Society talk

The Chairman informed Councillors of the sad news that Ken Salter, who had been Chairman of Corsham Town Council in the past, had passed away. He would be greatly missed.

The Chairman also informed Councillors of the sad news that Sally Fletcher had passed away suddenly. Sally had been involved with many community organisations and was also working on the heritage element of the Neighbourhood Plan. She would be greatly missed.

176/16 Correspondence

- i) Members Information Sheet No. 362 was noted.
- ii) Late correspondence – There was none.

177/16 Reports from Council representatives appointed to outside bodies

Corsham Digital Mansion - Councillor D Jarman reported that he had a positive meeting with Tim Martienssen of Wiltshire Council when they visited incubation space in Bristol to see how this may work for Corsham Digital Mansion. The Chief Executive would arrange a follow up meeting between Wiltshire Council Officers and the Town Council to discuss plans for Corsham Digital Mansion.

Corsham Youth Zone - Councillor N Pocock had attended a Corsham Youth Zone Management Group Meeting where a number of grant applications were discussed.

178/16 Policing and Community Safety

Corsham Neighbourhood Policing Team – PC Hazel Anderson was unable to attend the meeting but sent the following update:

A local adult male who was arrested for a Public Order offence and for assaulting two Police Officers had been recalled to prison and had been sentenced to 21 days. Unknown suspects had entered a rear garden in Dicketts Road and stolen a mountain bike. An unknown suspect had entered two houses under construction on Priory Street and had stolen two Bosch cookers to the value of £500 each. Unknown suspects had stolen a moped from Chequers Hill on the A4 after it had been involved in a road traffic collision at this location. A local adult male had been stopped in a vehicle and searched and issued with a Cannabis Street Warning.

Police and fire crews attended a caravan on fire near to Thingley. Four unknown male youth suspects had removed a large panel of glass from a telephone kiosk on Hatton Way.

A sheep on Pockeridge Drive was found injured by the owner and there was an unaccompanied dog nearby. The owner of the dog was located shortly afterwards and had agreed to pay for all veterinary costs incurred.

179/16 Minutes of the Finance and Administration Committee meeting held on 14 December 2016

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

180/16 Matters Arising from the above Minutes

There were no matters arising.

181/16 Minutes of the Council (Planning) meeting held on 21 December 2016

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

182/16 Matters Arising from the above Minutes

There were no matters arising.

183/16 Community Awards 2017

The Community Awards Panel had reviewed the arrangements for the 2017 Awards Scheme. Posters and application forms were being produced and the Awards Scheme was officially open for nominations from Monday 16 January until Friday 3 March 2017. Presentation of the Awards would take place at the Annual Town Meeting on Thursday 6 April 2017.

Members were strongly encouraged to promote the scheme within the Corsham area.

184/16 Budget 2017/18 (*Minute F&A 37/16 and others*).

With reference to the Finance and Administration Committee meeting held on 14 December 2016 the draft budget was discussed. Since the meeting, the Government had announced that it would not introduce referendum principles (effectively a cap) from 2017/18. The Council Vice-Chairman explained that the increase was necessary due to the boundary changes which had come into effect and had resulted in fewer Band 'D' Equivalent properties in Corsham.

Wiltshire Council was no longer passing on any Council Tax Support Grants arising from the Localising Support for Council Tax regulations. The Grant for 2016/17 had been £5,167.

The draft budget for 2017/18 showed an increase on a Band 'D' Equivalent property of £4.99 which equated to 3.45%. The charge would increase from £144.47 to £149.46 per year.

Resolved

- i) That the budget proposals for 2017/18 be approved, resulting in an overall budget of £756,309.
- ii) That a Precept of £667,717 for 2017/18 be approved.

185/17 Authorisation of cheques and payments

Name	Amount
Salaries & Payments - CTC Staff	£16,503.93
Wiltshire Pension Fund - Pension Contribution for January 2017	£5,590.33
HMRC - Tax & NI for January 2017	£5,694.91
Methuen Hall Trust - CTC Room Hire for December 2016	£180.00
Methuen Hall Trust - Quarterly Grant	£5,500.00
Police & Crime Commissioner for Wiltshire - Policing at Christmas Lights	£285.34
Newlands Road Garage - Tyre and Wheel Balance and Fuel for Vans	£231.05
Baker & Baker - Maintenance Items	£52.96
Mike's Donkeys - Donkeys for Christmas Lights Switch On	£250.00
St John Ambulance - Provision of First Aid at Christmas Lights	£90.00
Travis Perkins - Barrier Hire and Items for Christmas Lights and Cemetery and Stock Items	£253.91
Langley Nurseries - Winter High Street Planters, Bedding Plants, Xmas Tree	£1,192.95
J H Jones & Sons - Grave Digging	£640.00
Cosh Design - Winter Newsletter Artwork	£283.20
Beazer Electrical - Work in Flat 1 and Flat 2, Pickwick Road Christmas Lights Installation	£696.24
Idverde - Grounds Maintenance and Public Conveniences Cleaning	£2,986.41
MC Publishing Ltd - Advertising WW1 Hospital Exhibition	£234.00

Payment By Cheque

Petty Cash	£55.91	7621
SSE Electricity - Skate Park Utilities	£64.78	7622
SSE Electricity - CCTV	£15.85	7623

Grants

Wessex Multiple Sclerosis Therapy Centre	£75.00	IB
HELP Counselling Services	£250.00	IB
The Corsham Walking Festival	£500.00	IB
Victim Support Wiltshire	£100.00	IB

Charge Card

No Transactions

Sub total **£41,726.77****Cheques / Internet Banking Paid Outside of Meeting**

Enlightened Lighting - Technical Assistance and Equipment for Christmas Lights	£121.98
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Payments Made by Direct Debit/Standing Order

Peninsula - Health & Safety Advice	£260.40
Peninsula - Provision of HR Consultancy	£300.00
Mainstream Digital - Call Charges	£9.21
Hills Waste Solutions - Waste Collections from Town Hall	£160.72
SGW Payroll Ltd - Monthly Payroll Processing	£52.80
Vodafone - Mobile Telephone Charges	£228.39
Viking - LG Computer Monitor and Stationery	£256.56
Wiltshire Council - Business Rates for Public Conveniences	£117.00
West Mercia Energy - Public Conveniences Electricity Supply October 2016	£42.45

SUB TOTAL **£1,549.51****TOTAL** **£43,276.28****Resolved**

That the cheques and transfers be authorised for payment.

The meeting commenced at 7.30pm and closed at 7.53pm. There were no members of the public present.

 CHAIRMAN

 DATE