

**Minutes of the Council Meeting held at the Town Hall on
Monday 11 April 2016**

Present Councillor Mrs R Hopkinson (Chairman)
Councillors S Abbott, P Anstey, Ms L Bray, J Fraser, C Fuller, M Jackson,
D Jarman, D Jones, Mrs A Lock, J Mitchell, P Pearson, N Pocock, M Simpkins,
R Taylor, Mrs I Thompson and P Whalley

In Attendance M Head (KIK Radio)
Mrs D Johnston (Finance assistant)
Mrs M Jones (Head of Finance & Administration)
D Martin (Chief Executive)
R Mills (Gazette & Herald Reporter)

249/15 Apologies

Apologies were received from Councillors Miss M Morgan and Mrs M Wakeman.

250/15 Public Question Time and Petitions

There were none.

251/15 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

252/15 Minutes of the Council Meeting held on 14 March 2016

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

253/15 Matters Arising from the above Minutes

There were no matters arising.

254/15 Chairman's Announcements

Past Appointments

March

16 – Corsham Means Business Show
19 – Corsham Station Meeting

Forthcoming Appointments

April

16 – Fairtrade Film Night
14 – Community Area Transport Group
18 – Visit to Thingley Traveller Site
18 – WW1 Meeting
21 – Annual Town Meeting and Civic Community Awards

Visit to Octavian to be arranged.

255/15 Policing and Community Safety

Corsham Neighbourhood Policing Team Update – PC Hazel Anderson sent a report on recent local policing and community safety issues including:

A local adult male had been issued with Anti Social Behaviour Civil Injunction papers outlining various conditions. He had breached these on two occasions and appeared in Court. He was given a one month suspended sentence for the duration of the Injunction Order until 2017.

An adult female had been issued with an Acceptable Behaviour Contract for constantly calling 999 for the Ambulance and the Police.

An adult male was stopped and searched in Easton Lane he was found to be in possession of Cannabis. He was put on bail.

An unknown person knocked on the door of a home on Freestone Way asking the owner for directions. When the owner went back into the kitchen she found that someone had entered the property and stolen two suitcases, a trumpet and birthday presents.

Entry was gained to a locked garage on Pickwick Road. Two bikes and some tools were stolen. A motorcycle was stolen from a driveway on Burn Road. A vehicle parked on Meriton Avenue had the glass of the wing mirror smashed by an unknown offender. Number plates were stolen from a vehicle parked on Freestone Way.

Members of the Broadmead estate had been liaising with Corsham Neighbourhood Policing Team with regards to youths playing football and using skateboards on the road. Youths have been spoken to and given words of advice about their safety and

how the noise is impacting on the nearby residents. The Neighbourhood Policing Team would be monitoring the situation.

256/15 Correspondence

- i) Members Information Sheet Nos. 343 and 344 were noted.
- ii) Late correspondence –

A letter had been received from Michelle Donelan MP who shares the Town Council's concerns with the housing development on the A4.

An email had been received from Lisa Stead who was undertaking a project on filming in rural locations. She was asking the Town Council for help and knowledge on the subject in view of the recent filming in Corsham.

Wiltshire Council had written regarding the recycling facility in Post Office Lane car park. The suggestion was to remove all the recycling bins. Fly tipping and commercial use of the bins had become a real problem. Some concerns were expressed over impact this would have on residents. Councillors suggested bringing the matter to the next Council meeting for further discussion and raising it at the Annual Town Meeting.

257/15 Reports from Council representatives appointed to outside bodies

Community Infrastructure Levy Training – Councillors P Pearson, R Taylor, P Whalley and the Chief Executive attended the training on 7 April.

Corsham Speed Watch – Councillor J Mitchell reported that he took part in a Speed Watch day on Friday 8 April. 35 cars were recorded travelling at 36 mph or above along the A4. The next Speed Watch meeting was scheduled for 3 June 2016.

Brunel Men's Shed - Councillor Mrs A Lock reported that the Brunel Men's Shed was looking for projects that they could undertake.

258/15 Minutes of the Community Services Committee meeting held on 16 March 2016

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

259/15 Matters Arising from the above Minutes

There were no matters arising.

260/15 Minutes of the Council (Planning) meeting held on 23 March 2016

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

261/15 Matters Arising from the above Minutes

There were no matters arising.

262/15 Minutes of the Property and Amenities meeting held on 30 March 2016

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

263/15 Matters Arising from the above Minutes

There were no matters arising.

264/15 Minutes of the Corsham Youth Council meeting held on 14 March 2016

That the Minutes be noted.

265/15 Corsham Railway Station (*Minute 214/15*)

Further to the Town Council meeting on 8 February 2016, meetings had taken place with the local MP and other key stakeholders to take forward the aspirations for a new railway station for Corsham. This followed the outcome of the feasibility report commissioned by Wiltshire Council which concluded that a station would be beneficial and could be operationally viable. Whilst the full report was not publicly available the published conclusions had enabled work to commence towards the first two stages of Network Rail's GRIP (Guide to Rail Investment Process).

The outcome of the first stakeholder meeting was to establish a Town Team to lead the project. The Town Team comprised of the local MP, TransWilts Community Rail Partnership, Corsham Institute, Wiltshire Councillors and Town Council representatives. Swindon and Wiltshire LEP had also been invited to join the team. Administration of the meetings was being carried out by Corsham Institute.

In order to maintain momentum for the project, the Town Council was asked to: formally appoint Councillors Hopkinson, Pearson and Whalley to the team; become the project promoter until the project is transferred to Wiltshire Council or Network Rail, and to make funds available towards the GRIP from the £25,000 that the Town Council has previously committed towards the new railway station. Initially, this was likely to be in the region of £6,000 for visuals and literature to help promote, publicise and gain support for the project.

Resolved

- i) That Councillors Hopkinson, Pearson and Whalley be appointed to the Town Team;
- ii) That the Town Council becomes the project promoter until such time as it is handed to Wiltshire Council;

- iii) That approximately £6,000 from Town Council funds be allocated for visuals and promotional literature for the Railway Station.

266/15 Community Governance Review Update (*Minute 247/15 and others*)

Further to previous meetings, Wiltshire Council had provided an update on the Community Governance Review. The intention was to consult throughout April and part of May, with letters being sent to residents, with a view to reporting to Wiltshire's Full Council meeting on 12 July 2016. With regard to the Corsham/Box scheme, Wiltshire Council's legal services planned to make an Order to transfer part of Rudloe to Box. In addition, the CGR Working Party had made a site visit in order that consideration can be given to the land to the east of the B3109.

267/15 Trustees of the Lady Margaret Hungerford Almshouses Charity (Charity Reg. No. 248575) (*Minute 174/15*)

Further to the Town Council supporting changes to The Lady Margaret Hungerford Charity Scheme, these changes had been approved by the Charity and the Charity Commission informed. The changes meant that the Town Council would no longer nominate two of the Trustees. The changes were noted.

268/15 Co-option, Corsham Town Ward (*Minute 245/15*)

As no election was called, nominations to fill the vacancy had been advertised and one nomination was received. The candidate was Neville Farmer. Provided members agreed that the candidate was suitable he must be co-opted.

Resolved

That, in accordance with the Council's co-option procedure, Neville Farmer be co-opted to the Corsham Town Ward.

269/15 Authorisation of cheques and payments

Salaries & Payments - CTC staff	£16,424.40
Wiltshire Pension Fund - Pension Contribution for April 2016	£5,593.97
CTC Room Hire for March 2016	£421.00
Maintenance Payment CS	£134.66
Melksham Groundcare - Telescopic Pole, Battery and Charger	£672.00
Accounting Solutions - Pre Year End Health Check	£463.92
Period Ideas for The Home - Quarter Page Advert	£180.00
Pear Technology Services Ltd - Tech Support and Software Updates	£240.00
ICCM - Membership Subscription	£90.00
Visit Wiltshire - Contribution Towards 2016 Great West Way Marketing, Promotion and Product Developing	£3,000.00
Wiltshire Council - Free Parking Days in April	£2,700.00
Travis Perkins - Flat 1 Arnold House and Stock Items	£63.38
Eberlin Web Design - Website Updates Sept 2015 - Mar 2016	£240.00
Newlands Road Garage - Van Running Costs	£379.91

The Landscape Group - Grounds Maintenance for March	£1,946.15	
Mike's Donkeys - Donkey Rides for Summer Fete	£350.00	
CMS Architects - Preparation of Planning Application for Coach Park	£540.00	
Beazer Electrical - Electrical Work at Flat 1 Arnold House	£967.20	
Corsham Print - Corex Signs and Spring Newsletter Printing	£695.60	
Wiltshire College - 2 x Delegates for Basic Visual Tree Inspection	£300.00	
David Ingram - Tenancy Flat 1 Arnold House Final Payment	£111.50	
The Chelsea Magazine Company - Advertising Corsham Destination	£240.00	
Wiltshire Turf Supplies - Turf for Grave Levelling	£17.28	
J H Jones & Sons - Grave Digging	£910.00	
		Cheque No.
Payment By Cheque		
HMRC - Tax & NI for April 2016	£4,803.09	7560
Petty Cash	£113.48	7561
SSE - Skate Park Electricity	£67.66	7562
SSE - CCTV Running Costs	£15.98	7563
Field Studies Council Ltd - Woodland Conservation Mngt Course	£415.00	7564
EDF energy - Gas & Electricity bill for Flat 1, Arnold House (Final Bill)	£93.82	7565
Post Office Ltd - Tax for Ford Connect Van AV08 ZCY	£225.00	7566
Wiltshire Council - TENS Licence for Fete Beer Tent by MOD	£21.00	7567
Charge Card		
Hampshire Flag Company - Queens 90th Birthday Flag	£35.40	
Sub total	£42,471.40	
Cheques / Internet Banking Paid Outside of Meeting		
There were none		
Payments Made by Direct Debit/Standing Order		
Southern Electric (Electricity supply to Guide Hut)	£48.00	
Peninsula - Health & Safety Advice	£260.40	
Peninsula - Provision of HR Consultancy	£300.00	
Mainstream Digital - Call Charges	£18.63	
Hills Waste Solutions - Waste Collections	£166.24	
SGW Payroll Ltd - Monthly Payroll/Pension Year End/P60 Processing	£293.16	
Viking - Stationery	£330.95	
Wiltshire Council - Arnold House Business Rates	£689.70	
SUB TOTAL	£2,107.08	
TOTAL	<u>£44,578.48</u>	

Resolved

That the cheques and transfers be authorised for payment.

The meeting commenced at 7.30pm and closed at 8.29pm. There were no members of the public present.

CHAIRMAN

DATE