

Minutes of the Council Meeting held at the Town Hall on Monday 10 October 2016

Present Councillor Mrs R Hopkinson (Chairman)
Councillors S Abbott, Ms L Bray, N Farmer, J Fraser, M Jackson, D Jarman,
P Pearson, N Pocock, M Simpkins, Mrs I Thompson, Mrs M Wakeman

In Attendance M Head (KIK Radio)
Mrs M Jones (Head of Finance and Administration)
S Lodge (KIK Radio)
D Martin (Chief Executive)

110/16 Apologies

Apologies were received from Councillors P Anstey, C Fuller, D Jones, Mrs A Lock, J Mitchell, Miss M Morgan, R Taylor and P Whalley.

111/16 Public Question Time and Petitions

There were none.

112/16 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

113/16 Minutes of the Council Meeting held on 12 September 2016

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

114/16 Matters Arising from the above Minutes

There were no matters arising.

115/16 Chairman's Announcements

Past Appointments

September

- 14 – Discussions with Network Rail re graffiti on new footbridge
- 17 – Town Council Street Fair
- 20 – Meeting with Martingate Centre and Wiltshire Councillor Dick Tonge
- 27 – Meeting with Michelle Donelan MP re flooding report and Council Tax Referendum Consultation
- 29 – Meeting re Remembrance Day arrangements

October

- 4 – Leaffield Networking Initiative wash-up meeting. Next meeting scheduled for 8 December
- 6 – South West in Bloom presentation, Taunton. Corsham won gold in the Pennant competition.

Forthcoming Appointments

October

- 11 – Corsham in Bloom Presentation Evening
- 13 – Reception at House of Lords re Corsham Institute
- 18 – Tablet to Tablet Exhibition by Corsham Institute
- 21 – Launch of WW1 Hospital Exhibition in the Town Hall
- 29 – Jargeau Twinning visit

November

- 1 – MOD Community Liaison Panel Meeting in the Town Hall
- 13 – Remembrance Service and Parade

Other Issues

The Chairman sent her apologies for the November Council meeting.

The Chairman asked for a Councillor to attend the Northern Area Planning Meeting on 26 October where Peacock Grove Planning Application would be considered. Councillor S Abbott agreed to attend on behalf of the Town Council.

116/16 Correspondence

- i) Members Information Sheets Nos. 356 and 357 were noted.
- ii) Late correspondence – There was none.

117/16 Reports from Council representatives appointed to outside bodies

Councillor N Farmer and S Abbott attended a Wiltshire Council meeting in Chippenham where the subject of the 'Challenges Ahead' and the government's four-year funding offer were discussed.

Councillor P Pearson reported that the Corsham Railway Station Town Team had met with Wiltshire Council officers and portfolio members. Michelle Donelan MP, Wiltshire Councillor Alan McRae and Councillor P Pearson also met with the Transport Minister to discuss the economic progress needed for the railway station to move forward. A meeting with the consultants, Atkins, had also taken place.

Councillor S Abbott attended a Fair Trade conference in Chippenham on 1 October.

Councillor N Pocock attended the Pound Arts meeting and reported that Christine Reid had stood down as Chairman and Nick Davis was appointed as the new Chairman. Programming of events was being looked at to capture a wider audience.

118/16 Policing and Community Safety

PC Hazel Anderson was unable to attend the meeting or send a report.

PC Anderson would be asked if there had been any feedback on the recent damage to the buses in Potley and vehicles in Corsham.

Councillor M Simpkins warned of a text message scam where people were asked to top up mobile phones from one of their, supposed, contacts from Facebook.

119/16 Minutes of the Community Services Committee meeting held on 14 September 2016

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

120/16 Matters Arising from the above Minutes

There were no matters arising.

121/16 Minutes of the Property and Amenities meeting held on 21 September 2016

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

122/16 Matters Arising from the above Minutes

There were no matters arising.

123/16 Minutes of the Council (Planning) meeting held on 28 September 2016

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

124/16 Matters Arising from the above Minutes

There were no matters arising.

125/16 Minutes of the Corsham Youth Council meeting held on 26 September 2016

Resolved

That the Minutes be noted.

126/16 Paralympic Legacy

Members were asked to consider how the Town Council might wish to celebrate Stephanie Millward's recent Paralympic success. Stephanie, who trained in Corsham for many years, won two gold medals, one silver medal and two bronze medals in Rio 2016. She was awarded the Freedom of the Town for her achievements at London 2012, where she won four silver medals and one bronze medal.

Stephanie's success at the 2016 Olympics made her a great ambassador for the Corsham swimming pool where she trained as a child and it was suggested a swimming trophy for the best achiever would be very fitting. Other suggestions included naming a street after Stephanie, switching on the Christmas Lights and presenting awards at the Community Awards evening. Corsham Youth Council suggested a street party or pool party.

Resolved

That suggestions for celebrating Stephanie Millward's Paralympic success be discussed and agreed with her and the Swimming Club.

127/16 Remembrance Parade and Service

Names of those Members attending the Remembrance Parade and/or Church Service on Sunday 13 November 2016 were requested.

Resolved

That Councillor Mrs M Wakeman would lay the wreath on behalf of the Chairman and the Town Council. Councillors S Abbott, Miss L Bray, M Jackson, M Simpkins and N Pocock would attend the Church Service and Parade.

128/16 Authorisation of cheques and payments

Online Banking Payments

Name

Salaries & Payments - CTC staff	£17,813.23
Wiltshire Pension Fund - Pension Contribution for October 2016	£5,700.68
HMRC - Tax & NI for October 2016 - Reference 214PR00168402161206	£5,234.85
Methuen Hall Trust - CTC Room Hire for September 2016	£300.00
Methuen Hall Trust - Quarterly Grant	£5,500.00
Sharon Thomas - Reimbursement for Trophy Engraving at Timpson's	£128.55
Greenbarnes Ltd - New Noticeboards, Fixings Kits, Reinforced Posts	£1,722.17
Graffcity Ltd - Spray Paint for Skate Park Repaint	£277.20
APL Media - 2nd of 2 x Payments for Advertisement in Guardian Travel Guide & Countryside Experience Supplement	£1,050.00
Red Forge Studios - Film Location and Aerial Photography	£580.00
T W Landscapes - Turf for Ladbrook Lane Cemetery	£40.32
MGM Ltd - Repair and Service to Water Pump	£25.38
Corsham Print - Reprint of the Corsham Map, Newsletter and Corex Maps	£1,163.20
Grant Thornton - Fee for 2016 Annual Return	£1,920.00
The Little Zoo - Animal Display at Corsham Street Fair	£335.00
SLCC - Delegate Fee for 2016 Annual Conference	£372.00
Travis Perkins - Posts for Noticeboards, Paving Slabs and Paint	£245.54
S J Aplin - Replace Stepper Equipment at Springfield, New Climbing Net at Meriton, Replace Chains on Basket Swing S/Field	£2,084.39
J H Jones & Sons - Grave digging	£980.00
Vysiion - Quarterly Email Anti Virus Protection Fee	£117.88
Twinning Association - Contribution Towards Twinning Gift	£68.71
Artefacto Publishing - Corsham Promotional Items	£95.62
Baker Baker - Grounds Team Consumables	£88.32
Corsham Tasty Bites - Street Fair Food Vouchers	£21.00
James Long Masons Ltd - Annual Memorial Maintenance	£240.00
Wiltshire Council - Contribution Towards Construction Work at The Linleys	£625.00
Cosh Design - Autumn Newsletter Design, Free Parking Signage & Banner	£390.00
Judi Buchanan - Family History Activities for WW1 Event	£200.00
CPA Horticulture - Pine Play Bark for Play Areas	£185.00
Newlands Road Garage - Van Running Costs	£199.09
Corsham Hardware - Grounds Team Consumables	£94.35
Emma Leith - Yarn bombing Installation	£190.00
The Landscape Group - Grounds Maintenance and Public Conveniences	£2,986.41
John Associates - Neighbourhood Plan Consultancy	£990.00
Konica Minolta - Photocopier Hire	£124.52

New Masterplanning - Stage 2 Public Realm Strategy	£9,375.00
Colerne Military Wives Choir - Performing at Street Fair and WW1 Exhibition	£200.00
MYO Pizza - Refreshments for Helpers at Summer Fair at S/Field	
Original Cheque 7591 Lost	£45.00

Payment By Cheque

		Cheque
Petty Cash	£205.47	7603
SSE Southern Electric - Quarterly charges, CCTV	£15.60	7604
SSE Southern Electric - Quarterly charges, Skate Park Springfield	£62.05	7605
Daniel Pert - Street Fair Performance	£100.00	7606
Ben Powell - Street Fair Performance	£100.00	7607
Wessex Water - Public Conveniences Water Consumption	£865.61	7608
Scott Mee - Payment for Replacement Rotivator	£179.99	7609
Hartham Euridge Sports LLP - Water Charges for Middlewick Allotments	£164.70	7610

Charge Card

Statement Not Received

£63,401.83

Sub total

Cheques/Internet Banking Paid Outside of Meeting

Jennifer Crook - Street Fair Performance	£100.00
Lucy Reetooraz - Street Fair Performance	£90.00

Payments Made by Direct Debit/Standing Order

Southern Electric (Electricity supply to Guide Hut)	£35.00
Peninsula - Health & Safety Advice	£260.40
Peninsula - Provision of HR Consultancy	£300.00
Mainstream Digital - Call Charges	£9.10
Hills Waste Solutions - Waste Collections from Town Hall	£203.20
SGW Payroll Ltd - Monthly Payroll Processing	£54.72
Vodafone - Mobile Telephone Charges	£174.50
Wiltshire Council - Business Rates for Public Conveniences	£117.00

£1,343.92

SUB TOTAL

£64,745.75

Resolved

That the cheques and transfers be authorised for payment.

The meeting commenced at 7.30pm and closed at 8.24pm. There were no members of the public present.

CHAIRMAN

DATE