

DEXTER UNITED METHODIST CHURCH
Dexter, Michigan



Full-Time Associate Youth Director
Job Description

PRIMARY PURPOSE:

In coordination with Youth Director, lead the youth ministry (with emphasis on middle school youth ministry grades 6-8) and adult volunteers in developing a firm faith in Jesus Christ

Reports to: Youth Director

Key Responsibilities:

- Maintain a growing and healthy **spiritual life** and lead others to do the same.
- Lead **Middle School Sunday School** program including recruiting, training and coordinating adult volunteers, selecting curriculum, publishing teaching and event schedules, and teaching the class at least once per month
- Participate in **Sunday night** youth program with special emphasis on tailoring content toward Middle School participants
- Promote and coordinate **Middle School Discipleship Small Groups (“D” Groups)** including recruiting and training adult volunteers.
- Attend **youth community activities** (sporting events, drama, concerts, etc.) to develop relationships with students and be a presence in the community.
- Lead **Confirmation** program including recruiting, training and coordinating adult volunteers; selecting curriculum; coordinating confirmation events (retreats, banquets, etc.); publishing teaching and event schedules.
- **Missions:** Discover, promote and coordinate youth missions activities on local, national and international basis.
- **Youth Communication:** Manage Youth’s Social Media and communication outreach.
- **Internal Communication:** Clearly communicate all activity plans and associated costs to Youth Director. Meet regularly with Youth Director to discuss planned activities, receive feedback and adjust plans as necessary. Participate in setting annual budget for all planned activities. Coordinate schedule and activities with Youth Worship Arts Director.
- **Parent Communication:** Coordinate all communication to parents about upcoming classes and events

Desired Qualifications

- Experience in a successful youth ministry program as a youth, or preferably, as an adult leader
- Clear passion and calling for youth ministry
- Creative approach to youth ministry
- High-energy level and outgoing personality
- Flexible schedule to allow attendance at community youth events
- Proven track record of successfully working with adult volunteers
- Exceptional organizational skills
- Strong communication skills with youth, staff and parents
- Bachelor degree preferred