

LEHIGH VALLEY NOTARY

1227 W. Liberty Street, Suite 203

Allentown, PA 18102

***notarylvl@gmail.com* (e-mail)**

(484) 809-9332

LEHIGH VALLEY NOTARY SERVICE & FEE SCHEDULE

Fees for notary public services in Pennsylvania are set by the Secretary of the Commonwealth with the approval of the Attorney General. However, a notary public may charge clerical or administrative fees for services they provide in addition to the notarization of a document such as copying documents, postage, phone calls or completing forms.

These clerical or service fees are not set by statute, but the following services and fees are standard within the Commonwealth of Pennsylvania:

Executing Affidavits (*no matter how many signatures*) > **\$5.00**

Executing Acknowledgments > **\$5.00**

In Executing Acknowledgments, Each Additional Name > **\$2.00**

Executing Certificates (*per certified copy*) > **\$5.00**

Administering Oaths (*per individual taking an oath*) > **\$5.00**

Taking Depositions (*per page*) > **\$3.00**

Executing verifications > **\$5.00**

Making Protests (*per page*) > **\$3.00**

In addition to the above charges, there will be a \$3.00 clerical fee added for each notarial seal.

Mobile Notary Trip Charges: ***

Mobile Notary Per Trip Charge (*up to 15 miles one way*) > **\$30.00**

Mobile Notary Per Trip Charge (*over 15 miles one way*) > **\$30.00 + \$1.00 per mile over 15**

*** Please note that the mobile notary trip fee is **in addition** to any other applicable fee(s) requested during each trip. In addition, the trip fee covers up to forty-five (45) minutes of time at the location to complete any notarizations. Addition time beyond forty-five (45) minutes is billed at \$30.00 per hour or fraction thereof.