FIU Gift Card Procedure

This procedure provides guidance and direction for the purchasing and accounting of gift cards to meet the needs of the University community including students, faculty/staff, parents and visitors. Departments may not purchase gift cards with University funds.

1. **Purpose and Use of FIU Gift Cards**
   - **Individual Consumer Purchases:**
     Any individual including students, faculty/staff, parents, visitors and guests may purchase FIU Gift Cards using their own discretionary funds for personal use.

2. **Process to Purchase FIU Gift Cards**
   - **Individual consumer purchasing Gift Cards with cash**
     The FIU One Card office sells FIU Gift Cards at the One Card office in PG 1 – 100 via cash only. Checks, money orders and credit/debit cards are not accepted as a form of payment.

3. **Usage of FIU Gift Cards**
   The FIU Gift Cards may be used at all the locations where the FIU Cash Account is accepted. The FIU Gift Card may only to be used on-campus at participating retail and dining venues including Santi Salon, Waves Spa, Aramark Dining locations, La Focaccia, FIU Bookstores, Golden Panther Express, Toshiba copy/print, Rec Center, Univ. Health Services, and Laundry.

4. **FIU Gift Card Terms**
   The Terms and Regulations printed in the back of each card read:
   “This card is redeemable at all FIU venues that accept FIU Cash (One Card) as a form of payment. Balances may be available at the register of each point of sale upon purchase; or you may call the FIU One Card office at (305)348-2273 for additional questions. Cardholder is responsible for lost or stolen cards. Lost or stolen cards may only be replaced with proof of purchase and only for the value shown on our records. This card does not expire, it is not reloadable or refundable. This card may not be redeemed for cash or credit. Returns may be applied to this card based on store policies.”