



MATH TEACHERS WANTED! (Hiring Now for Fall 2015)

RST Learning Studio is seeking another charismatic part-time math teacher-mentor to join our team! The ideal candidate must be very organized, with a dedication to teaching that evokes patience, and the ability to provide individualized approaches to teaching.

General Duties and Responsibilities:

Assist students one-on-one with math classes ranging from Algebra 1 to Calculus AB, as well as ACT and SAT math. Exemplify the RST mission and ideology through each individualized approach and carry that ideology into their own unique teaching style. Act as an academic mentor, helping not only with content but also with planning, organizing, tracking, and evaluating student work with support from the studio. Collaborate with parents, teachers, schools, and RST management to provide the highest level of service to our middle school through early college students.

Specific Responsibilities:

- Coordinating and maintaining a clear, regular tutoring schedule
- Prompt communication between all respective parties to ensure understanding and consistent learning plans
- Organization of student schoolwork, materials, and studio resources
- Work with RST staff, tools, and resources to prepare lesson plans and complementary assignments for each student meeting
- Use of RST tools to track and record student progress
- Development and maintenance of positive relationships with students and parents
- Attendance and active participation at staff and studio training workshops

Requirements:

- B.A. or B.S. in Education, Math, Engineering, Psychology, Business, Economics, Pre-Med, or other related field – must have completed at least three years of undergraduate work
- Completion of college math courses through Calculus 1 or higher
- Minimum one year experience teaching/tutoring math, science, or standardized test prep
- Strong ability to multitask and coordinate short and long-term schedules
- Thrives in a fast-pace and dynamic environment
- Strong interpersonal and communication skills, as well as comfort communicating via e-mail, phone, and text
- Detail-oriented and organized; self-motivated with a high standard of performance
- Proficiency with Google Docs, Google Calendars, and Microsoft Office Suite

- Greater preference given to applicants who feel comfortable teaching high school level Chemistry, Physics, and/or Biology

Work Environment:

RST offers a supportive, comfortable, and fun work environment, with a small, close-knit group of coworkers as well as scheduling flexibility for a healthy work-life balance. As a growing company there is equal opportunity to extend your reach. Our staff benefits from rewarding personal relationships with students and colleagues, while RST management is committed to creating a fun, equitable, and enjoyable place to work!

Compensation Details:

- Hourly rate may vary with experiences
 - * Performance based retainer option after first 6 months
- Permanent position (minimum 1 year commitment)
- Hours: 15 - 29 hours per week

Please e-mail your resume and cover letter to:

admin@rststudio.org