

**MINUTES OF THE SESSION MEETING OF THE
FIRST PRESBYTERIAN CHURCH OF GRAND HAVEN, MICHIGAN
MONDAY, JUNE 6, 2016**

1. The session of First Presbyterian Church of Grand Haven, Michigan assembled in God's name on Monday, June 6, 2016, at 7:00 pm in the lounge of the church located at 508 Franklin Street in Grand Haven, Michigan. The clerk, Bill Bussell, determined a quorum was present. Rev. Linda Male called the meeting to order.
2. **Attendance:**
 - 2.1. Elders Present: Bill Blessing, Lee Brink, Bill Bussell, Marge Coffey, Sandie Enders, Megan Hayes, John Heritage, Jack Jansma, Brigette Kemink, Keith Konarska, Andrew LeFurge, Nancy Levenburg, Katie Neitring, Keli Olson, Abe Overway, Carrie Rivette, Craig Seaver, Tim Stoecker, Alishia Terrill, and Sue VandenBosch.
 - 2.2. Elders Absent or Excused: John Nametz.
 - 2.3. Teaching Elder Present: Rev. Linda Male and Rev. Jill VanderWal.
 - 2.4. Teaching Elder Absent or Excused: None.
 - 2.5. Others Present: Caleb Zokoe and confirmees Maddison Olson, Emma Rotman, Lydia Rotman, and Laura Yonan for the initial part of the meeting.
3. **Call to Worship:** Rev. Male then opened the meeting with prayer. Youth Director Caleb Zokoe introduced this year's confirmees: Madison Olson, Emma Rotman, Lydia Rotman, and Laura Yonan. Each read her statement of faith. The five guests were temporarily excused while the session agreed to accept them into the church's membership. The five guests returned and the four were welcomed into the church's membership. The guests then excused themselves from the meeting.
4. **Clerk's Report:** Bill Bussell reporting:
 - 4.1. Upon motion and support, session approved the June 6, 2016 meeting docket after the clerk identified one addition to new business.
 - 4.2. Upon motion and support, session approved its May 2, 2016 session meeting minutes as presented.
 - 4.3. Upon motion and support, session approved the May 2016 membership report as presented. This report was distributed at the meeting.

First Presbyterian Church Membership Report					
May 2016					
Membership as of April 30, 2016					939
	Deaths:				1
	New Members Received:				0
	Restored to Active Roll:				1
	Removed from Active Roll:				0
	Transferred from Active to Inactive Roll:				0
	Transferred by Letter				0
Membership as of May 31, 2016					939
Additional Registers			Member #		Notes
	Deaths:	1		Service Date	
5/16/2016	Louise Edwards		3746	5/20/2016	Rev. Jill VanderWal
	Membership Gains:	1			
5/2/2016	Ryan Goldman		4829		from inactive to active
	Baptisms:	1			
5/8/2016	Maddison Ruth Goldman, daughter of Ryan & Kim (Doane)				
Communion Served:	8:45 & 11 a.m. Service		5/1/2016		
Home Communion:	5/1/2016				
Harvey Beute	Laurel Hendrick		Carole Soule		
Sandy Beute	Ruth Mastenbrook		Flo Sluiter		
Charlie Davis	Fern Mastenbrook		Evelyn Wood		
Don Edward	Sue McClellan		Carol Winton		
Ruth Edward	Sue Roper				
Action Item: <i>Approved by June 6, 2016 Session</i>					
	Proposed transfer out	1			
6/6/2016	Barbara Groat		2638		Transfer to First United Methodist GR

- 4.4. The clerk had two items of correspondence:
 - 4.4.1. A letter from Meijer stating that the Meijer Community Rewards program was ending on June 30, 2016.
 - 4.4.2. A letter from the Presbyterian Historical Society inviting our church to join this organization. The letter was given to Sandie Enders to be evaluated.
5. **Faith Biography/Committee of Focus:** Megan Hayes reported on the Children's Committee and discussed its programs, events, and goals.
6. **Shared Joys and Concerns** – The elders reported on their joys and concerns.
7. **Treasurer's Report:** Andrew LeFurge reporting:
 - 7.1. Andrew reviewed the April 2016 financial reports:
 - 7.1.1. April's monthly receipts were nearly \$12,700 above budget resulting in year-to-date receipts now \$20,700 behind budget.
 - 7.1.2. Children's Designated Fund had receipts of nearly \$58,500 in April.
 - 7.1.3. Joyful Noise continues to perform favorably to budget.

Data are for April 2016:

	MTD Actual	MTD Budget	YTD Actual	YTD Budget
General Fund Revenues	\$83,182	\$70,500	\$282,794	\$303,542
General Fund Expenses	\$60,491	\$71,760	\$285,070	\$311,099
Joyful Noise Revenues	\$62,466	\$63,375	\$237,055	\$235,525
Joyful Noise Expenses	\$55,812	\$55,916	\$219,401	\$217,405

- 7.2. Upon motion with support, session accepted the Treasurer's Report.
8. **Omnibus Motion:** Upon motion and support, the following written committee reports were accepted by omnibus motion:
 - 8.1. Board of Deacons minutes of May 23, 2016
 - 8.2. Children's Committee minutes of May 10, 2016
 - 8.3. Hospitality Committee minutes of May 17, 2016.
 - 8.3.1. After this motion was made and supported but before the vote, Sandie Enders responded to a question about the potential discontinuation of the WGHN broadcast of our worship service. In summary, the Hospitality Committee continues to review this.
 - 8.4. Joyful Noise Advisory Committee minutes of May 17, 2016 (distributed at the session meeting)
 - 8.5. Mission Committee minutes of May 16, 2016
 - 8.6. Nominating Committee minutes of May 10, 2016 (distributed at the session meeting)
 - 8.7. Personnel Committee minutes of May 9, 2016
 - 8.8. Generosity (formerly Stewardship) Committee minutes of May 10, 2016
 - 8.9. Youth Committee minutes of May 10, 2016
9. **Committee Reports Withheld from the Omnibus Motion:**
 - 9.1. Adult Education Committee: Keith Konarska reporting:
 - 9.1.1. Upon motion, session approved the following non-elder to serve on the Adult Education Committee: Paul McNergney.
 - 9.2. Worship Committee: Marge Coffey reporting:
 - 9.2.1. Upon motion, session authorized holding one worship service on Sunday, December 25, 2016 at 10 am.
 - 9.3. Trustees Committee: Lee Brink reporting:
 - 9.3.1. Lee provided a synopsis of that committee's discussions and negotiations with Tri Cities Ministries about a potential land lease to TCM so that TCM can renovate or replace the building at 120 S. Fifth Street (this building is owned by FPC). Session thanked fellow elder Tim Stoepker for his assistance in these discussions and negotiations.
 - 9.3.2. Trustees are evaluating how to make the entire FPC campus smoke free.
 - 9.3.3. A subcommittee of Trustees will be evaluating our key documents. Lee encouraged all elders to review these and understand our written resources.
 - 9.3.4. The hot water temperature has been increased to better meet the needs in the warming kitchen.

- 9.4. Pastor Nominating Committee: Bill Blessing reporting:
 - 9.4.1. The MIF (Ministry Information Form) for the pastor/head of staff position is approximately ninety percent complete. Bill expects to complete it this week and circulate it among the PNC.
 - 9.4.2. He then will email it to session. So that the MIF can be posted to PCUSA.org's "Opportunity Search" website in June, session will be asked to approve it at a special session meeting on Sunday, June 12 at 10 am.
- 9.5. Upon motion and support, session accepted the reports of Adult Education, Worship, Trustees, and Pastor Nominating Committees.

10. **Unfinished Business:** There was no unfinished business.

11. **New Business**

- 11.1. Clerk Bill Bussell temporarily moderated the meeting when Rev. Male and Rev. VanderWal were excused from the meeting. Personnel Committee chair Craig Seaver distributed copies of proposed interim employment agreements.
 - 11.1.1. Upon motion with support, session approved the agreement with Rev. Male (which is unchanged from the prior agreement).
 - 11.1.2. There was a motion and support to approve the agreement with Rev. VanderWal. This agreement has some financial and job responsibility changes from the prior agreement. In discussion that followed, there was a motion to amend Rev. VanderWal's agreement by increasing the recommended "salary/housing" amount by \$5,000. The amendment passed and the main motion subsequently passed.
 - 11.1.3. Copies of these agreements are held in the church's records.
 - 11.1.4. Rev. Male and Rev. VanderWal rejoined the meeting and Rev. Male resumed the moderator role.
- 11.2. Upon motion and support, session approved Ken Ennenga to serve on the Mission Committee as a non-elder.
- 11.3. Upon motion and support, session approved taking a meeting sabbatical for July 2016.

12. **Moderator's Comments** – Rev. Male reporting:

- 12.1. Rev. Male stated that the ordination and installation of those deacons who were not previously ordained and installed will be on Sunday, June 12, 2016.
- 12.2. She explained that many pastor/head of staff candidates will likely want a sense of session's position on same-sex marriage. She distributed copies of the denomination's position as cited in the current Book of Order. She then asked the elders to take an anonymous poll as an elder. She will share the results with the PNC as well as the elders.

13. **Associate Pastor's Comments** – Rev. VanderWal discussed the document listing her goals and responsibilities as well as her assistance in the PNC process.

14. **Action Items Recap:**

- 14.1. Accepted confirmees Madison Olson, Emma Rotman, Lydia Rotman, and Laura Yonan in the church's membership.
- 14.2. Approved the June 6, 2016 meeting docket after identifying one additional new business item.
- 14.3. Approved the May 2, 2016 session meeting minutes as presented.
- 14.4. Approved the May 2016 membership report.
- 14.5. Accepted the Treasurer's report.
- 14.6. Under an omnibus motion, accepted the following committees' written reports: Board of Deacons, Children's, Hospitality, Joyful Noise, Mission, Nominating, Personnel, Generosity (formerly Stewardship), and Youth.
- 14.7. Approved Paul McNergney to serve as a non-elder on the Adult Education Committee.
- 14.8. Authorized holding one worship service at 10 am on Sunday, December 25, 2016.
- 14.9. Accepted the reports from Adult Education, Worship, Trustees, and Pastor Nominating Committees.
- 14.10. Approved Rev. Male's interim employment agreement as presented.
- 14.11. Approved an amendment to Rev. VanderWal's interim employment agreement.
- 14.12. Approved Rev. VanderWal's interim employment agreement.

- 14.13. Approve Ken Ennenga to serve on the Mission Committee as a non-elder.
- 14.14. Approved taking a session meeting sabbatical in July 2016.
- 14.15. Adjourned the meeting.
15. **Adjournment:** On motion and support, the session adjourned at 9:10 pm with singing Let There be Peace on Earth. Due to July's meeting sabbatical, the next scheduled meeting is August 8, 2016 at 7 pm in the church lounge.

William Bussell
Clerk of Session