

**MINUTES OF THE SESSION MEETING OF THE  
FIRST PRESBYTERIAN CHURCH OF GRAND HAVEN, MICHIGAN  
MONDAY, MAY 11, 2015**

1. The session of First Presbyterian Church of Grand Haven, Michigan assembled in God's name on Monday, May 11, 2015, at 7:05 pm in the lounge of the church located at 508 Franklin Street in Grand Haven, Michigan. The Clerk, Bill Bussell, determined a quorum was present. Rev. Dr. Tom Cook called the meeting to order.
2. **Attendance:**
  - 2.1. **Elders Present:** Andrew LeFurge, Matthew Olds, Scott Wagasky, Lee Brink, Sandie Enders, Jack Jansma, Brigette Kemink, Keli Olson, Tim Stoepker, Bill Bussell, Megan Hayes, John Heritage, Nancy Levenburg, John Nametz, Katie Neitring, and Sue VandenBosch.
  - 2.2. **Elders Absent or Excused:** Marge Coffey, Dianna Sahr, Bill Scott, and Craig Seaver.
  - 2.3. Elder Eric Snyder joined the meeting at 8:15 pm.
  - 2.4. **Teaching Elders Present:** Rev. Dr. Thomas Cook and Rev. Linda Male.
  - 2.5. **Teaching Elder Absent or Excused:** None.
3. **Call to Worship:** Rev. Dr. Cook opened the meeting with a reading and discussion from Acts 27. He followed the readings with a prayer.
4. **Clerk's Report:** Bill Bussell reporting:
  - 4.1. Upon motion and support, session approved its meeting minutes of April 13, 2015.

<b>First Presbyterian Church Membership Report</b>			
<b>April 2015</b>			
<b>Membership as of March 31, 2015</b>		936	
Deaths:		1	
New Members Received:		0	
Restored to Active Roll:		0	
Removed from Active Roll:		0	
Transferred from Active to Inactive Roll:		0	
Transferred by Letter		0	
<b>Membership as of April 30, 2015</b>		<b>935</b>	
<b>Additional Registers</b>		<b>Member #</b>	<b>Notes</b>
<b>Marriages:</b>			<b>1</b>
4/11/2015	Rachel S. Stanley & Ethan J. Pauwels,	2015-00822	Rev. Scott R. Stanley
<b>Deaths:</b>			<b>1 Service Date</b>
4/14/2015	Jack VanHoef	1898	4/21/2015 Rev. Linda Male
<b>Communion Served:</b>	Maundy Thursday, April 2, 2015		
<b>Home Communion:</b>	4/2/2015		
Millie Enders	Jo Ennenga	Sue Roper	Evelyn Wood
Don Edward	Fern Mastenbrook	Ethel Slover	
Ruth Edward	Sue McClellan	Meryl Slover	
Les Ennenga	Muriel Mersereau	Steve VanderWall	
<b>Action Item: Approved at May 11, 2015 Session Meeting</b>			
<b>Proposed Move to Active</b>		<b>4</b>	
5/4/2015	Brad Boyer	5609	Requested said moved to inactive without being contacted
	Robin Boyer	5610	Requested said moved to inactive without being contacted
	John Clickner	4022	Called office 4/20/15 wish to be on active rolls
	Jo Anne Clickner	4023	Called office 4/20/15 wish to be on active rolls

- 4.2. Upon motion and support, session approved the April 2015 Membership Report and Action Items:
  - 4.2.1. Moving the following individuals to active status: Brad Boyer, Robin Boyer, John Clickner, Jo Anne Clickner, Kim Goldman, and Jim Goldman.
  - 4.2.2. Upon motion and support, session approved removing the following individuals from the rolls at their request: Mia LaMore and Sandra Green.
- 4.3. There was no correspondence to share with the session.
5. **Committee of Focus – Adult Education:** Tim Stoecker provided an overview of this committee and its activities. Tim cited several facets of this committee’s work:
  - 5.1. Interaction of the Super Pac with Children’s and Youth Ministries has created a more integrated educational experience for our members.
  - 5.2. The Growing in Faith hour is helping to bring members together who attend the two different worship services. This committee organizes multiple Sunday morning adult classes.
  - 5.3. There are classes and study groups who meet through the week.
  - 5.4. Work is underway to foster more small groups.
6. **Joys and Concerns:** Elders shared their joys and concerns.
7. **Treasurer’s Report:** Andrew LeFurge reporting:
  - 7.1. Assets remain reasonably flat from February. Revenues, while ahead of budget, are a continuing concern.
  - 7.2. We are approaching the midpoint of 2015 and it is time to think about budgets. Andrew would like to be informed if there are significant financial events anticipated for the rest of the year.
  - 7.3. Financial data through March 2015:

	<b>MTD Actual</b>	<b>MTD Budget</b>	<b>YTD Actual</b>	<b>YTD Budget</b>
General Fund Revenues	\$94,875	\$82,078	\$229,425	\$218,475
General Fund Expenses	\$97,832	\$72,922	\$273,414	\$267,239
Joyful Noise Revenues	\$58,695	\$54,642	\$179,500	\$175,810
Joyful Noise Expenses	\$54,892	\$53,792	\$180,266	\$182,404

- 7.4. Upon motion with support, session accepted the Treasurer’s Report.
8. **Omnibus Motion:** On motion and support, the following written committee reports were accepted by omnibus motion:
  - 8.1. Adult Education Committee minutes of April 14, 2015.
  - 8.2. Children's Ministries Committee minutes of April 13, 2015.
  - 8.3. Deacons' minutes of April 13, 2015.
  - 8.4. Hospitality Committee minutes of April 21, 2015.
  - 8.5. Mission Committee minutes of April 20, 2015.
  - 8.6. Nominating Committee minutes of April 20, 2015.
  - 8.7. Stewardship Committee minutes of April 21, 2015.
9. **Committee Reports Withheld from the Omnibus Motion:**
  - 9.1. Personnel: Nancy Levenburg reporting:
    - 9.1.1. Upon motion, session approved adjusting Maryanne Beery’s summer hours to 30 hours per week from June 1 to August 31, 2015. (The clerk notes that Eric Snyder was absent from this portion of the meeting.)
  - 9.2. Trustees: Lee Brink reporting:
    - 9.2.1. Updated estimates are being sought for the exterior brick cleaning. Funding was approved in 2014 for this project.
    - 9.2.2. On June 11, there will be a meeting regarding the troublesome boilers. Meeting participants include representatives from the manufacturer, the distributor, the installer, and the church.
    - 9.2.3. The spring grounds clean-up was conducted over two Saturdays.
    - 9.2.4. Trustees are seeking session approval to replace the HVAC control system at a cost up to \$8,500. The current system is no longer operational.
    - 9.2.5. The church building’s water supply piping needs to be replaced due to new meters and worn out piping.
    - 9.2.6. Trustees are looking at the fence on the east side of the Joyful Noise play yard on Franklin Street.

- 9.2.7. Lee explained the church's Operations Manual and the need to have each committee review its respective portion by September 2015.
- 9.2.8. Upon motion and support, session accepted the Trustees report and authorized up to \$8,500 to replace the HVAC control system.
- 9.3. Worship: Katie Neitring reporting:
  - 9.3.1. Worship is continuing to discuss and plan a retreat for this fall. The purpose is to bring session, Deacons, session committees, and the congregation together to discuss our mission and vision. In addition, participants will identify how the various committees are fulfilling our mission and vision.
- 9.4. Youth: Keli Olson reporting:
  - 9.4.1. Youth Sunday is this Sunday, May 17. The youth spaghetti dinner and auction start at 5:30 pm on that date.
- 9.5. Upon motion with support, session accepted the reports from Personnel, Worship, and Youth Committees.
- 10. **Unfinished Business - Report from the Hospitality Committee:** Rev. Dr. Cook was excused from the meeting and Rev. Male assumed the role of moderator. John Heritage reported that the Hospitality Committee is working on two events to celebrate Tom Cook's ministry:
  - 10.1. A reception potentially at Spring Lake Country Club on June 7.
  - 10.2. A potluck reception at church on June 14 for those who are unable to attend the June 7 event.
  - 10.3. The Hospitality Committee will be meeting on May 13 for additional planning.
  - 10.4. Following discussion, motion, and support, session will meet at an off-site location for the June 1 regularly scheduled session meeting. Matt Olds and Eric Snyder will work on the details. Elders will be notified of the location and time by an email from the clerk.
  - 10.5. Rev. Dr. Cook rejoined the meeting and resumed the moderator's role.
- 11. **New Business**
  - 11.1. Upon motion and support, session approved adding the following individuals as non-Elder committee members:
    - 11.1.1. Children's Ministries: Melissa Overway
    - 11.1.2. Mission: Nancy Hunter, Joe McCrea, Tom Williams, Carole DeYoung, Scott Reenders, Barb Scott, Michal Wheeler, and Michelle Potter.
    - 11.1.3. Personnel: Dick Fox.
    - 11.1.4. Joyful Noise: Anita Pellegrom, Craig Thom, Kevin Polston, Kyle Williams, Scott Curtis, and Sue Fuller.
  - 11.2. Inquirer Status - Brigette Kemink
    - 11.2.1. Rev. Dr. Cook and Rev. Male explained the process and significance of becoming an inquirer which leads to ordination in the PCUSA.
    - 11.2.2. Brigette Kemink read her statement of faith, advised she has been accepted at Western Theological Seminary, and explained her anticipated path.
    - 11.2.3. Upon motion and support, session approved Brigette becoming an inquirer with the support of this church.
- 12. **Moderator's Comments** – Rev. Dr. Cook reporting:
  - 12.1. The Community Artist Series is over for this program year.
  - 12.2. Youth Sunday is May 17.
  - 12.3. Worship times to shift to the summer schedule (8:45 am and 10:30 am) on May 24.
  - 12.4. Graduation Sunday is May 31.
  - 12.5. Upon motion and support, session approved two baptisms:
    - 12.5.1. May 17, 2015: Asher Geren, child of Steve and Amy Geren.
    - 12.5.2. May 31, 2015: Carolyn Woline, child of Brian and Angela Woline.
  - 12.6. Ordination/installation date needs to be scheduled for two Deacons to be elected on May 17, 2015.
  - 12.7. Rev. Dr. Cook's last Sunday will be June 14, 2015.
- 13. **Associate Pastor's Comments:** Rev. Male had no report.
- 14. **Pastor Nominating Committee Discussion:** There was a discussion about the Pastor Nominating Committee and its process. We have been informed that Rev. Nancy Clodfelder will be this congregation's Transition Counselor for this position.

**15. Action Items Recap:**

- 15.1. Approved April 13, 2015 session minutes.
  - 15.2. Approved moving the following to active status: Brad Boyer, Robin Boyer, John Clickner, Jo Anne Clickner, Kim Goldman, and Jim Goldman.
  - 15.3. Approved removing the following from the rolls at their request: Mia LaMore and Sandra Green.
  - 15.4. Accepted the Treasurer's Report.
  - 15.5. Under an omnibus motion, accepted the following committees' written reports: Adult Education, Children's Ministries, Deacons, Hospitality, Mission, Nominating, and Stewardship.
  - 15.6. Approved adjusting Maryanne Beery's summer hours.
  - 15.7. Accepted the Trustees' Report and authorized the expenditure to replace the HVAC control system.
  - 15.8. Accepted the reports of Personnel, Worship, and Youth.
  - 15.9. Approved to move the June 1 session meeting to a time and location to be announced.
  - 15.10. Approved non-Elder committee members to serve on Children's Ministries, Mission, Personnel, and Joyful Noise.
  - 15.11. Approved inquirer status for Brigette Kemink.
  - 15.12. Approved upcoming baptisms for Asher Geren and Carolyn Woline.
  - 15.13. Adjourned the meeting.
16. **Adjournment:** On motion and support, the session adjourned at 9:15 pm with a closing prayer by Rev. Male. The next scheduled meeting is June 1, 2015, at a location and time to be determined.

William Bussell  
Clerk of Session