

**MINUTES OF THE SESSION MEETING OF THE
FIRST PRESBYTERIAN CHURCH OF GRAND HAVEN, MICHIGAN
MONDAY, June 2, 2014**

1. The Session of the First Presbyterian Church of Grand Haven assembled in God's name on Monday June 2, 2014 at 7:00 PM, in the lounge of the church located at 508 Franklin Avenue in Grand Haven, Michigan. The Rev. Dr. Thomas Cook called the meeting to order. Clerk of Session, Cal Bosman, determined that a quorum was present
2. **Attendance:**
 - 2.1 **Elders Present:** Cal Bosman, Lee Brink, Marge Coffey, Andrew LeFurge, Jack Jansma, Lisa Luckey, Ron Mass, Sue Ochs, Matthew Olds, Keli Olson, Charlie Parker, Michelle Potter, Dianna Sahr, Bill Scott, Eric Snyder, Bruce Spoelman, Tim Stoeper and Scott Wagasky.
 - 2.2 **Elders Absent or Excused:** Craig Seaver
 - 2.3 **Teaching Elders Present:** The Rev. Dr. Thomas Cook and The Rev. Scott Robertson.
 - 2.4 **Teaching Elders Absent or Excused:** The Rev. Patricia Locke.
 - 2.5 **Also Present:** Ken Clark, Diane Jones, Mark Sanchez, Chris VanTubergen and Mara VanTubergen
3. **Call to Worship:** Rev. Cook opened the meeting with prayer and devotions reading from the Old Testament Book of Micah and New Testament Book of Peter.
4. **New Members:** Chris VanTubergen and Mara VanTubergen were introduced to Session with their 2 year old son Harrison. Having completed the new members class and giving favorable answers to questions of their faith upon motion and support they were approved for membership into First Presbyterian Church of Grand Haven, Chris by reaffirmation and Mara by confession of faith.
5. **New Staff Positions:** Ken Clark, member of Personnel, presented a report from the Personnel Committee which resulted in the following 2 motions:
 - On motion and support approval was given to hire as Worship Coordinator, Rob Andersen, for up to 15 hours per week at \$12 an hour.
 - On motion and support approval to hire Marc Felt as Band Leader for the Contemporary Worship service for 10 hours per week at \$17.50 per hour.
6. **Clerk's Report:**
 - On motion and support, the membership report was approved.
 - On motion and support approval was given to remove the following from the rolls of First Presbyterian Church:

Bruce Bultman	Matt Fisher	Cheryl Mendoza
Kristen Bultman	Mark Hass	Abbey Moore
Laura Buitenhuis	Michelle Hass	Kevin Phillips
Rich Buitenhuis	Tammy Klaassen	Derrick Schabbel
Brian Cryst	Donald Lipinski	Tristen Schabbel
Jen Cryst	Pat Lipinski	Jane Snyder
Trevor Dirheimer	Kim Lokers	Abbey Styck
Sarah Essenbaggers	Steve Lokers	Denise Zant
 - On motion and support approval was given to move the following from the active to inactive membership rolls:

JoAnne Clickner	Harold Fellows	Mike Roberson
John Clickner	Brad Heinritz	David Swenson
Charlotte Fellows	Ron Redick	Wendy Swenson

First Presbyterian Church, Grand Haven, Michigan					
May Membership Report					
Membership as of April 30, 2014					1109
Deaths:					4
New Members Received:					8
Restored to Active Roll:					0
Removed from Active Roll:					0
Transferred from Active to Inactive Roll:					0
Transferred by Letter					0
Membership as of May 31, 2014					1113
Additional Registers		Member #		Notes	
Deaths:		4		Service Date	
5/4/2014	Victory Frantz	2956	5/9/2014	Rev Tom Cook	
5/15/2014	Gayla Kemink	3126	5/27/2014	Rev Tom Cook	
8/8/2013	Ethel Justema	1955			
5/26/2014	Edward Bytwerk	3881	5/30/2014	Rev Tom Cook	
Membership Gains:		8			
5/11/2014	Matthew Beals	Confirmed	5707		
	Ellery Luckey	Confirmed	5708		
	Emma Kemink	Confirmed	5709		
	Sara Koster	Confirmed	5710		
	Mason Osborne	Confirmed	5711		
	Collin Reenders	Confirmed	5712		
	Leanna Sanchez	Confirmed	5713		
	Meggie Snyder	Confirmed	5714		
Baptisms:					
5/11/2014	Vivian Clara Neitring, daughter of Albert Jay Neitring III and Kathryn (Morstadt) Neitring Kathryn (Morstadt) Neitring				
	Finnleigh James Bronsema, daughter of Nicholas and Sarah (Doane) Bronsema				
5/18/2014	Finnley Kate Tiefenbach, daughter of Tim & Nicole (Scanlan) Tiefenbach				
Communion Served:	8:45 & 11 a.m. Service		5/4/2014		
Home Communion:	5/4/2014				
Martha Anderson	Esther Struck	Sue McClellan	Don Edward		
Jack Krueger	Carol Fridsma	LaMar VanHaften	Ruth Edward		
Millie Enders	Jean Lautenschlager	Sue Roper	Louise Edwards		
Les Ennenga	Helen LaVercombe	Meryl Slover			
Jo Ennenga	Fern Mastenbrook	Ethel Slover			
Action Item: Per report by Sue Ochs					
6/2/2014	Proposed remove from the rolls			29	
Geb Bassett	Mark Hass	Kevin Phillips			
Bruce Bultman	Michelle Hass	Derrick Schabbel			
Kristen Bultman	Tammy Klaassen	Tristen Schabbel			
Laura Buitenhuis	Donald Lipinski	Jane Snyder			
Rich Buitenhuis	Pat Lipinski	Abbey Styck			
Brian Cryst	Kim Lokers	Lisa Styck			
Jen Cryst	Steve Lokers	Norm Styck			
Trevor Dirheimer	Cheryl Mendoza	Vonda (Mike) Walma			
Sarah Essebaggers	Jack Mendoza	Denise Zant			
Matt Fisher	Abbey Moore				
6/2/2014	Propose Move to Inactive (Participant)			7	
	JoAnne Clickner	Gave in 2014			
	John Clickner	Gave in 2014			
	Charlotte Fellows	Gave in 2014			
	Harold Fellows	Gave in 2014			
	Brad Heinritz				
	Ron Redick				
	Mike Roberson				
6/2/2014	Propose move to Affiliate				
	(Need to know what Presbyterian Church holds their Membership)				
	David Swenson				
	Wendy Swenson				
		2			

- Cal reported that he attended the Presbyters Session minutes review on May 28, 2014 at Parkwood Presbyterian Church in Jenison and the minutes were approved.
- Motion was made, supported and approved that in order to comply with Article VI, Section 1 of FPCGH Session approve composition of all standing committees and any special committees as they are presently constituted including Session members and non Session members to continue until the next organizational meeting of Session.
- On motion and support the Session minutes of May 5, 2014 were approved with the following corrections: Paragraph 1 should have added "a quorum was present"; 2.1 should add the name Roger Rose; 2.5 and 4 the name Maggie Snyder should read Meggie Snyder. *(All corrected 9/24/2014)*
- On motion and support the minutes of the Special Session Meeting of May 25, 2014 were approved.
On motion and support, the Clerk's report was approved.

7. Action Learning Team – Rev. Scott Robertson reporting

- The written report of the Action Learning Team was passed to each Elder with a request to read it so it may be discussed and perhaps acted on at the next Session Meeting.
- On motion and support the report of the Action Learning Team was approved.

8. Marge Coffey gave her faith journey.

9. Treasurer's Report: Charlie Parker reporting

Revenues April, 2014 were:

MTD Actual	MTD Budget	YTD Actual	YTD Budget
\$100,226.72	75,666.51	303,563.00	307,228.26

Expenses April, 2014:

MTD Actual	MTD Budget	YTD Actual	YTD Budget
\$83,482.67	73,561.96	343,734.74	323,497.49

Joyful Noise revenues April, 2014:

MTD Actual	MTD Budget	YTD Actual	YTD Budget
\$56,736.91	54,805.00	334,309.83	222,220.00

Expenses April, 2014:

MTD Actual	MTD Budget	YTD Actual	YTD Budget
\$51,762.00	52,268.88	227,361.89	242,600.48

On motion and support, the Treasurer's report was approved.

10. Trustees Report: Lee Brink reporting.

- Copies of the Bylaws of the First Presbyterian Church of Grand Haven had been submitted to Session for approval to submit to its congregation to vote on the proposed changes with 3 discussion points for Session to consider plus any other raised at the Session meeting.
- Discussion point 1 involved Article II, Section 2. Should the class of "inactive membership" be retained or renamed or deleted?
- On motion and support approval was made to recommend retaining the class of inactive members but to maintain consistency with the "Book of Order" change the name wherever used from "Inactive Members" to "Other Participants".
- On motion and support approval is given to recommend adding the following sentence to Article II, Section 2 "The name of a member who has been on the inactive membership role for five (5) years shall be presented to Session which consider removal of that member from the roles of First Presbyterian Church of Grand Haven.

- Article III, Section 4. After discussion there was no motion to change the quorum requirement for congregational meetings.
 - On motion and support approval was given to recommend deletion of the phrase “after the first Sunday” from Article VI Section 1 and Article VIII Section1.
 - On motion and support Session approved submitting the proposed amended Bylaws to the congregation for its approval at a Special Congregational Meeting to be called for Sunday, July 13, 2014 after the 8:45 a.m. worship service.
- On motion and support, the Trustees Committee’s report was approved.

11. Omnibus Motion:

On motion and support, the following written committee reports were approved as submitted.

Adult Education: Discussion centered on the current class offerings and future possible class topics.

Hospitality and Outreach: Discussed assignments for Greeter Teams and Information Center Desk. Divine Dining dates and places, options for the Annual Church Picnic and the letters to be sent to members with a prolonged absence from church attendance.

Personnel: Voted to assign Roger Rose the responsibility to establish a process for future hiring of all personnel employees, assigned Dani Beals, Ken Clark, Tom Cook and Maryanne Beery the interview team for current job openings, and agreed that the committee would not meet until such time as Session approves its restructure.

Worship: Discussed the need to align its vision and mission with TLC so that both are on the same page as to the direction for engaging the church family into meaningful worship and church activities, the Memorial Day Service Recognition for Sunday, May 25.

Youth: Discussed Roots and Vine’s program, summer gathering activities, the auction and the planning for it.

12. Stewardship Committee: Lisa Luckey reporting

- Advised that a letter went out to the congregation advising of the matching gift and the opportunity for additional giving.
- Reminded Session that money was taken from the Children’s Fund for use as operating funds in 2013.

On motion and support, the Stewardship Committee report was approved.

13. Children’s Committee Report: Rev. Scott Robertson reporting

- A more comfortable area for kids is sought. The committee is looking at an area in the lounge with a large screen TV and DVD which would show the Worship Service in progress. After more study a proposal will be made to Session.

14. Nominating Committee: Matt Olds reporting

- On motion and support approval was given for Elder Lisa Luckey to replace John Lepard on the Trustees Committee.
- On motion and support Lisa Luckey as elected Secretary of the Corporate Body.

On motion and support, the Children’s Committee report and Nominating Committee’s report were approved.

15. Moderator’s Report: Rev. Tom Cook reporting

- July 14, 2014 at 7 p.m. is the next Session Meeting
- The match fund campaign exceeded \$20,000
- Presbytery Meeting is June 10 at Camp Greenwood

- On motion and support approval was given for the baptism of Ethan Christopher LaVallee son of Christopher and Cynthia (Tasker) LaVallee and Carolyn Perrier Woline daughter of Brian and Angela Woline
- The committees are asked to begin working on their budgets for 2015.
- On motion and support Rev. Tom Cook's request for vacation from June 16 through July 2 was approved.

16. Associate Pastor's Report Rev. Scott Robertson reporting

- Matt Beals raised nearly \$1,000 for Hand 2 Hand.
- Emma Kemink and Sara Koster collected 150 pair of shoes for mission.
- The Adult Ed and Youth committees discussed a progressive 5 station activity in the church versus a picnic.

17. Action Items:

- Approval of membership into FPCGH of Chris VanTubergen and Mara VanTubergen
- Rob Andersen as Worship Coordinator for up to 15 hours per week at \$12 per hour.
- Marc Felt as Band Leader for 10 hours per week at \$17.50 per hour.
- The membership report
- All committees present composition to continue until the next organizational meeting of Session.
- May 5, 2014 Session Meeting minutes with corrections.
- Removal of 24 members from the rolls of FPCGH
- Move 9 members from the active to the inactive list.
- The Treasurer's Report as approved.
- Recommend to the congregation changing the Bylaws as presented with retention of the "inactive member" rolls and changing its name to "Other Participants".
- Require Session to consider removing from the rolls those who have been on the inactive list for 5 years.
- Delete the words "after the first Sunday" from Article VI Section 1 and Article VIII Section 1.
- Congregational Meeting to be called for Sunday, July 13, following the 8:45 a.m. service.
- Approval of the Trustees report
- By omnibus motion approving committee reports from Adult Education, Hospitality and Outreach, Personnel, Worship and Youth.
- The Children's Committee and Nominating Committee reports were approved.
- Assign Lisa Luckey to Trustees Committee
- Elect Lisa Luckey Secretary of the Corporate Body
- The Baptism of Ethan Christopher LaVallee son of Christopher and Cynthia(Tasker)LaVallee and Carolyn Perrier Woline daughter of Brian and Angela Woline
- Vacation for Rev. Tom Cook from June 16 through July 2.
- Adjournment of the meeting at 9:41 p.m.

18. Adjournment: On motion and support the Session was adjourned at 9:41 PM. Lisa Luckey closed with prayer.

- Next meeting July 14, 2014 at 7:00 p.m.

Respectfully submitted,

Cal Bosman
Clerk of Session