

**MINUTES OF THE SESSION MEETING OF THE  
FIRST PRESBYTERIAN CHURCH OF GRAND HAVEN, MICHIGAN  
MONDAY, MAY 5, 2014**

1. The Session of the First Presbyterian Church of Grand Haven assembled in God's name on Monday May 5, 2014 at 7:00 PM, in the lounge of the church located at 508 Franklin Avenue in Grand Haven, Michigan. The Moderator, The Rev. Dr. Thomas Cook called the meeting to order and determined that a quorum was present.
2. **Attendance:**
  - 2.1 **Elders Present:** Cal Bosman, Lee Brink, Marge Coffey, Andrew LeFurge, Jack Jansma, Lisa Luckey, Sue Ochs, Matthew Olds, Keli Olson, Michelle Potter, Roger Rose, Dianna Sahr, Bill Scott, Craig Seaver, Bruce Spoelman, and Scott Wagasky.
  - 2.2 **Elders Absent or Excused:** Ron Mass, Charlie Parker, Eric Snyder, and Tim Stoepker.
  - 2.3 **Teaching Elders Present:** The Rev. Dr. Thomas Cook and The Rev. Scott Robertson.
  - 2.4 **Teaching Elders Absent or Excused:** The Rev. Patricia Locke.
  - 2.5 **Also Present:** Presbytery representative, Nancy Clodfelder; Confirmation Class members, Matthew Beals, Emma Kemink, Sara Koster, Ellery Lucky, Mason Osborne, Collin Reenders, Leanna Sanchez, and Meggie Snyder; Sally Segers, Joyful Noise Director and Kyle Williams, committee member
3. **Call to Worship:** Rev. Cook opened the meeting with prayer and devotions reading from the New Testament Book of John and Jesus' statement "Abide in My Love".
4. **Confirmation Class:** Rev. Scott Robertson introduced the confirmation class each of whom read their statement of faith. On motion and support each of the following was accepted into full membership into First Presbyterian Church of Grand Haven: Matthew Beals, Emma Kemink, Sara Koster, Ellery Lucky, Mason Osborne, Collin Reenders, Leanna Sanchez, and Meggie Snyder.
5. **Joyful Noise:** Sally Segers, director, gave oral and video presentations on the work of the Joyful Noise ministry, its mission and operation.
6. **Clerk's Report:**
  - On motion and support, the membership report was approved.

**Comment [A1]:** Corrected 9-23-14. Per 06-2014 Session Minutes.

**Comment [A2]:** Corrected 9-23-14. Per 06-2014 Session Minutes.

**Comment [A3]:** Corrected 9-23-14. Per 06-2014 Session Minutes.

First Presbyterian Church, Grand Haven, Michigan			
April Membership Report			
<b>Membership as of March 31, 2014</b>		1113	
Deaths:		2	
New Members Received:		0	
Restored to Active Roll:		0	
Removed from Active Roll:		0	
Transferred from Active to Inactive Roll:		2	
Transferred by Letter		0	
<b>Membership as of April 30, 2014</b>		1109	
<b>Additional Registers</b>		<b>Member #</b>	<b>Notes</b>
<b>Deaths:</b>		<b>2</b>	<b>Service Date</b>
4/23/2014 Virginia Markley		1593	4/27/2014 Rev Scott Robertson
4/27/2014 Jack Mastenbrook		703	
<b>Membership Losses:</b>		<b>2</b>	
4/21/2014 Lewis Haeck		4770	
4/21/2014 Sheryl Haeck		4771	
<b>Communion Served:</b>	8:45 am & 11 am service	4/6/2014	
<b>Home Communion:</b>	4/6/2014		
Martha Anderson	Vicky Frantz	Fern Mastenbrook	Esther Smith
Ruth Edward	Carol Fridsma	Sue McClellan	Esther Struck
Don Edward	Betty Hansen	Wesley Rohde	Steve VanderWall
Millie Enders	Jack Krueger	Sue Roper	LaMar VanHaften
Jo Ennenga	Jean Lautenschlaeger	Meryl Slover	
Les Ennenga	Helen LaVercombe	Ethel Slover	

- On motion and support the March 3, 2014 Session Meeting Minutes were approved with the following corrections:
  - 2.1 Elder Elect Roger Rose's name was deleted from Elders absent, as he was not yet ordained. (Corrected)*
  - 4.1 Membership Report of the transfer of members to First Presbyterian church Gulf Shores, AL, Pat Richert and Bill Richert was deleted as this was approved in January, 2014 as reflected in the February, 2014 membership report. (Corrected)*
- On motion and support, the April 21, 2014 Session Meeting Minutes were approved with the following corrections:
  - 2.4 The correct title of John Best is General Presbyter. (Corrected)*
  - 3.2 The membership of Lewis Haeck and Sheryl Haeck who moved to Florida was placed on inactive status following motion, support and voice vote.*
- Each Elder was presented a binder containing the "Operations Manual", "By-Laws", and "First Presbyterian Church Standard Practice Bulletins" in the form they presently exist in the church office. Explanation was given to Session that these govern the way the business of the Church and Session should be conducted, that they are out of date, that it is Trustee's responsibility to maintain and to keep current these items and refer to Session any recommended change upon which Session should vote, that changes in the corporate by-laws require Congregational approval, that Session is the governing body of the Church and no Session Committee has authority to act independently of Session except if having been given authority by Session, and that committee recommendations for action are made by motion to Session upon which motion Session will vote.
- On motion and support, approval was given to retain the services of Barnes and Thornburg, L.L.P. and pay its bill of \$1258.00.  
On motion and support, the Clerk's report was approved.

7. **Treasurer's Report:** Lee Brink reporting

Revenues ending March 31, 2014 were:

MTD Actual	MTD Budget	YTD Actual	YTD Budget
\$72,498.86	80,226.37	203,336.28	231,561.75

Expenses ending March 31, 2014:

MTD Actual	MTD Budget	YTD Actual	YTD Budget
\$72,977.35	73,626.96	260,252.07	270,071.62

Joyful Noise revenues ending march 31, 2014:

MTD Actual	MTD Budget	YTD Actual	YTD Budget
\$55,159.52	55,105.00	167,572.92	167,415.00

Expenses ending March 31, 2014:

MTD Actual	MTD Budget	YTD Actual	YTD Budget
\$51,905.84	52,408.88	175,599.89	180,855.14

- On motion and support, the Treasurer's report was approved.
8. **Trustees Report:** Lee Brink reporting.
- On motion and support, approval was given to the Trustees Committees areas of responsibilities with modification to read as follows:
    - TRUSTEES RESPONSIBILITIES**
    - A COMMITTEE OF SESSION**
    - PRIMARY RESPONSIBILITIES**
  - Manage property and assets.
  - Prepare, obtain session approval and track Church revenue and expense budget.
  - Manage all permanent special funds and endowments.

- Manage projects using established Project Management processes and practices.
- Create and maintain Church by-laws and standard practices and procedures.
- Keep Session aware of Trustees plans, project progress, and financial matters.
- Work with and make recommendations to committees as needed.
- On motion and support, the Trustees Committee's report was approved.

9. **Omnibus Motion:**

- On motion and support, the following committee reports were approved as submitted.
  - **Adult Education**
  - **Children's**
  - **Hospitality and Outreach**
  - **Mission**
  - **Nominating**
  - **Personnel**
  - **Small Groups**

10. **Stewardship Committee:** Lisa Luckey reporting

- Advised that a letter went out to the congregation advising of the matching gift and the opportunity for additional giving.
- Reminded Session that money was taken from the Children's Fund for use as operating funds in 2013.
- On motion and support, the Stewardship Committee report was approved.

11. **Worship Committee Report:** Rev. Tom Cook reporting

- Motion was made and supported, to change Summer Worship schedule for the Traditional Service to begin at 9:00 (beginning May 24 and ending September Labor Day weekend). By raise of hands this motion was defeated. Summer schedule will remain 8:45 and 10:30 AM.
- On motion and support, the worship Committee report was approved.

12. **Pastor's Report**

- Youth Sunday is May 11 with youth conducting both services
- May 18 at 5:30 is a dinner presented by youth and followed by an auction to raise money to help defray youth trip expenses.
- On motion and support, Baptism was approved for the following: Vivian, child of Jay and Katie Neitring; Adult, Katie Neitring; Finnleigh, child of Nick and Sarah Bronsema; Finnley, child of Tim and Nicole Tiefenbach.
- Sunday May 11, the children's choirs will give a concert between services.
- Special Session meeting has been called for Sunday May 25, 2014 at 8:15 AM for the purpose of meeting and approving for membership new members.
- June 1 is Graduate Recognition Sunday.

13. **Action Items:**

- Acceptance into membership of the Church 8 members of the Confirmation Class.
- The Membership report.
- The March 3, 2014 Session Meeting Minutes with corrections.
- The April 21, 2014 Session Meeting Minutes with corrections.
- Approval to retain and pay the bill of Barnes and Thornburg.
- The Clerk's report.
- The Treasurer's Report.

- The Trustee's listed areas of responsibilities.
- The Trustee's Committee Report.
- By omnibus motion, the reports of the Adult Education, Children's, Hospitality and Outreach, Mission, Nominating, Personnel and Small Group committee reports.
- The Stewardship Committee Report.
- The Worship Committee Report.
- The baptism of Vivian and Katie Neitring, Finnleigh Bronsema and Finnley Tiefenbach.

14. **Adjournment:** On motion and support the Session was adjourned at 9:27 PM. Rev. Scott Robertson closed with prayer.

Respectfully submitted,

Cal Bosman  
Clerk of Session