

**MINUTES OF THE SESSION MEETING OF THE
FIRST PRESBYTERIAN CHURCH OF GRAND HAVEN, MICHIGAN
MONDAY, APRIL 21, 2014**

1. The annual joint meeting of the session and Deacons of the First Presbyterian Church of Grand Haven assembled in God's name on Monday, April 21, 2014 at 6:00 PM, in the lounge of the church located at 508 Franklin Avenue in Grand Haven, Michigan. The Rev. Dr. Thomas Cook called the meeting to order. Following opening prayer Reverend Cook used Paul's body parts metaphor to describe how we are all with different talents and gifts important to the service of the church and unity in service is necessary for proper functioning. Thereafter, the session and deacons separated to each conduct their own meetings.
2. The Session meeting began at 7:00 and Reverend Cook determined a quorum was present.
 - 2.1 **ELDERS PRESENT:** Cal Bosman, Lee Brink, Marge Coffey, Andrew LeFurge, Jack Jansma, Lisa Luckey, Sue Ochs, Matthew Olds, Keli Olson, Charlie Parker, Michelle Potter, Dianna Sahr, Craig Seaver, Eric Snyder, Bruce Spoelman, Tim Stoepker and Scott Wagasky.
 - 2.2 **ELDERS ABSENT OR EXCUSED:** Bill Scott, Ron Mass
 - 2.3 **MINISTERS OF THE WORD AND SACRAMENT PRESENT:** The Rev. Dr. Thomas Cook, The Rev. Patricia Locke, and The Rev. Scott Robertson.
 - 2.4 **ALSO PRESENT:** Elder Elect, Roger Rose and John Best, General Presbyter
3. **Clerk's Report :**
 - 3.1 Declaration of intent to support.

On motion and support, session approved the Declaration of Intent to support the mission of the Presbyterian Church U.S.A. in the amount of \$24,982.00 with 17.13% going to General Assembly and 82.87% to Presbytery.
 - 3.2 On motion and support, the March 2014 membership report was approved.

**First Presbyterian Church Membership Report
March 2014**

Membership as of February 28, 2014	1114
Deaths:	1
New Members Received:	0
Restored to Active Roll:	0
Removed from Active Roll:	0
Transferred from Active to Inactive Roll:	0
Transferred by Letter	0
Membership as of March 31, 2014	1113

Additional Registers	Member #	Notes
Deaths:	1	Service Date
3/26/2014 Edy Bolthouse	3374	3/31/2014 Rev. Tom Cook

Communion Served: 8:45 & 11 a.m. Service 3/2/2014

Home Communion: 3/2/2014

Martha Anderson	Jo Ennenga	Fern Mastenbrook
Ruth Edward	Vicky Frantz	Sue McClellan
Don Edward	Carol Fridsma	Sue Roper
Millie Enders	Betty Hansen	Esther Smith
Les Ennenga	Helen LaVercombe	Steve VanderWall

Action Item:			
	Proposed Moved to Inactive	2	
4/21/2014	Lewis Haeck	moved to Florida permanently	4770
	Sheryl Haeck	moved to Florida permanently	4771

- On motion, support and voice vote, the membership of Lewis Haeck and Sheryl Haeck, who moved to Florida, was placed on inactive.
 - On motion and support, Special Session meeting minutes of January 27, 2014 concerning the budget were approved.
 - On motion and support, the Session minutes from the February 2, 2014 annual congregational meeting were approved
 - On motion and support, the minutes of the Special Session meeting of January 23, 2014 accepting new members were approved.
 - The minutes of the March 3, 2014 Session meeting taken by Lisa Luckey will be presented for consideration at the May meeting.
4. John Best, General Presbyterian: On motion and support, approval was given to seat John Best as a guest of session.
5. **Joys and Concerns:** Each elder had the opportunity to express her/his Joys and Concerns.
6. **Moderator's Report:** Reverend Cook reported the following:
- 6.1 Community Artist Series is presenting the Celtic musicians, Blackthorn on Sunday, May 3 at 4 pm.
 - 6.2 May 11 is Youth Sunday.
 - 6.3 May 18 Sunday service sermon will be replaced by Tom, Pat and Scott sitting as a panel with discussion open to questions from the congregation.
 - 6.4 On a motion and support, Reverend Cook's request to attend a continuing educational retreat at Montreat, N.C. from April 28 to May 1 was approved.
 - 6.5 Dan Coulier has undergone medical treatment and will be receive more, incurring considerable medical expense.
 - 6.6 On motion and support, approval was given to publish to the congregation the need and request increased giving to the pastor's discretionary fund.
 - 6.7 On motion and support, the resignation of John Lepard from Session was accepted.

7. **Treasurer's Report** – Charlie Parker reporting

Revenues through February, 2014

<u>MTD</u>	<u>YTD</u>	<u>MTD Budget</u>	<u>YTD Budget</u>	
\$72,399.96	\$130,837.43	\$75,667.51		\$151,335.39

Expenses through February, 2014

<u>MTD</u>	<u>YTD</u>	<u>MTD Budget</u>	<u>YTD Budget</u>	
\$64,312.19	\$187,274.72	\$73,561.95		\$196,444.64

On a motion and supported the Treasurer's report was approved.

8. **Trustees Report** – Lee Brink Reporting

- Spring clean-up of the church ground is scheduled for May 3 beginning at 9 am.
- On a motion and support, approval was given to move \$8088.58 in the miscellaneous restricted fund resulting from an insurance claim to the general fund.
- On a motion and support, approval was given to use memorial funds for the surveillance camera project, at a total of \$4117.76.
- By motion and support, action item request to approve the use of the Trustees Rules and Responsibilities as presented to update the web and use for discussion was tabled until the May 2014 Session meeting.

- On a motion and support, the financial review will be done by volunteers, Bill Bussell, Andrew LeFurge and Paul McNergney

On a motion and support the Trustees report was approved.

9. **Omnibus Motion:** The following written committee reports were approved by omnibus motion, made and supported.

- **Adult Education**
- **Children's Ministries**
- **Hospitality and Outreach**
- **Worship**
- **Youth**
- **Joyful Noise**
- **Mission**

10. **Stewardship:** Lisa Luckey reporting

- An additional \$5,000.00 was pledged by Session members to meet a matching pledge from an anonymous donor. More efforts to meet the match are forthcoming.

11. **Personnel:** Jack Jansma reporting

- Efforts have been made to complete the job descriptions of non-clergy staff members. Though not completed, the interviews did not all go well. Suggestions were made describing a better way to accomplish this.

On a motion and support, the report was received

12. **Nominating:** Matt Olds reporting

- Matt read a number of complaints against the chair of the Trustees Committees performance. A motion was made and supported to have Lee Brink removed as the Chair of the Trustee committee.
 - Following lengthy discussion, John Best, stated that Presbytery offers a mediation service which can be used in an effort to ease the tensions that were revealed during the meeting.
- The motion and support were withdrawn.
- On a motion and support, approval was made to recommend that several elders and staff engage in the mediation process described by John Best.

On a motion and support, the Nominating Committee report was accepted

13. **Associate Pastors' Report:** Rev. Scott Robertson reporting

- The Growing in Faith sessions are being received and evaluated.
- Youth Sunday is May 11. Support is urged.
- May 18 at 5:30 will be the 2nd annual youth auction and dinner funds raised to support youth trips.
- Scott thanked all for the one month plus leave.

14. **Summary of Session Actions:** On a motion and supported each of the following items were approved

- Declaration to support mission of Presbyterian Church USA
- The March 2014 Membership Report
- The Special Session Meeting minutes of January 27, 2014
- The February 2, 2014 Annual Congregational Meeting minutes
- The Special Session Meeting minutes of January 23, 2014
- John Best was seated as a Session guest
- Rev. Cook attending continuing education at Montreat, N.C. from April 28 – May 1, 2014
- Publication to the congregation for the need and request for support to the Pastor's Discretionary Fund
- The acceptance of Elder John Lepard's resignation from Session
- The Treasurer's Report
- To move \$8088.58 from Miscellaneous Restricted Fund to the General Fund
- To use Memorial Funds for the surveillance camera project

- Table until the May, 2014 meeting the request to approve use of the Trustees Rules and Responsibilities as presented, to update the web and use for discussion
- The Financial Review to be done by volunteers, Bill Bussell, Andrew LeFurge and Paul McNergney
- The Trustees Report
- Omnibus Motion approving: Adult Education; Children's Ministries; Hospitality and Outreach; Worship; Youth; Joyful Noise and Mission Committee reports
- The Stewardship Committee Report
- The Personnel Committee Report
- To recommend several elders and staff engage in the mediation process presented by John Best.

15. On motion and support, the meeting was adjourned at 10:23 pm., Rev. Pat Locke closed with prayer

Respectfully submitted,

Cal Bosman
Clerk of Session