

**MINUTES OF THE SESSION MEETING OF THE
FIRST PRESBYTERIAN CHURCH OF GRAND HAVEN, MICHIGAN
MONDAY, January 13, 2014**

1. The Session of the First Presbyterian Church of Grand Haven assembled in God's name on Monday, January 13, 2014 at 7:00 PM, in the lounge of the church located at 508 Franklin Avenue in Grand Haven, Michigan. The Moderator, The Rev. Dr. Thomas Cook called the meeting to order. Clerk of Session, Cal Bosman, determined that a quorum was present.
2. **ELDERS PRESENT:** Ron Albrecht, Dorothy Bennink, Cal Bosman, Lee Brink, Marge Coffey, Sandy Green, Andrew LeFurge, John Lepard, Lisa Luckey, Matt Olds, Charlie Parker, Michelle Potter, Dianna Sahr, Eric Snyder, Bruce Spoelman, Guy Terrill, Bob VanDyke and Scott Wagasky.
 - 2.1 **ELDERS ABSENT OR EXCUSED:** Donna Kober, Ron Mass.
 - 2.2 **MINISTERS OF THE WORD AND SACRAMENT PRESENT:** The Rev. Dr. Thomas Cook, The Rev. Patricia Locke, and The Rev. Scott Robertson.
 - 2.3 **ALSO PRESENT:** Kelli Jullie and elders elect, Jack Jansma, Sue Ochs, Keli Olson, Bill Scott and Tim Stoeper.
3. Call to Worship – Rev. Scott Robertson led devotions by discussing the questions: How does a church succeed? What are the measures of success? How do we measure discipleship? Rev. Robertson led in prayer.
4. Clerk's Report:

First Presbyterian Church, Grand Haven, MI			
Membership Report - December 2013			
Membership as of November 30, 2013	1115		
Deaths:	2		
New Members Received:	0		
Restored to Active Roll:	0		
Removed from Active Roll:	0		
Transferred from Active to Inactive	0		
Transferred by Letter	1		
Membership as of December 31, 2013	1112		
Additional Registers	Member #	Notes	
Deaths:	2		
12/3/2013 Carolyn Brink	1385		
12/14/2013 Edward Bares	1492		
Membership Losses:	1		
12/1/2013 Joanne Jansen	3413	Transfer to St. Matthew Lutheran,	
Communion Served:			
12/1/2013 8:45 & 11 a.m. Service			
Home Communion: 12/1/2013			
Martha Anderson	Jack Kreuger	Blanche Olson	
Don Edward	Jean Lautenschlaeger	Wesley Ronde	
Ruth Edward	Helen LaVercombe	Sue Roper	
Millie Enders	Roy Lindberg	Steve VanderWall	
Vicky Frantz	Fern Mastenbrook	Ethel Slover	
Carol Fridsma	Ruth Mastenbrook	Meryl Slover	
Betty Hansen	Sue McClellan	Ester Smith	
Action Items:			
Bill Rickert	4815	Transfer to First Presbyterian, Gulf Shores, AL	
Pat Rickert	4815	Transfer to First Presbyterian, Gulf Shores, AL	
Ed Buening		Transfer from Southminster Presbyterian, Glen Ellyn, IL	
Cyndy Buening		Transfer from Southminster Presbyterian, Glen Ellyn, IL	

- 4.1 On motion and support, approval was given to transfer the memberships of Bill Rickert and Pat Rickert, to First Presbyterian Church of Gulf Shores, AL.
- 4.2 On motion and support, approval was given to receive by letter of transfer, the memberships of Ed Buening and Cyndy Buening from Southminister Presbyterian Church of Glen Ellyn, IL
- 4.3 On Motion and support the minutes of the December 2, 2013 Session meeting were approved with the following corrections: √Paragraph 8, 3rd bullet point, add "and installed"; √paragraph 8.1, last sentence, √change "of" to "or hymnals"; paragraph 13.1, delete the third sentence.

On motion and support the minutes of the Clerk's Report were approved by voice vote.

5. Kelli Jullie's Report:

- 5.1 Kelli Jullie passed out the communion schedule and assignments for the period February, 2014 through January, 2015. She pointed out the need for each team to select a team captain. Comment [A1]: Corrected 2/28/14
- 5.2 Kelli reminded each committee chair that their annual report is due Friday, January 17. She reminded the chairs that the idea of the annual report is to make it more readable by using bullet points, photographs, telling the story of why it exists, what it does, and its goals.

6. Committee of Interest: Lee Brink described the function of the Trustees.

7. Treasurer's Report – Charlie Parker reporting.

7.1 Revenues November:	Actual	Budget	YTD actual	YTD Budget
	\$76,634.87	78,363.00	781,698.24	850,056.00
7.2 Expenses November:	Actual	Budget	YTD Actual	YTD Budget
	\$68,619.48	75,516.85	854,705.88	904,483.35
7.3 Joyful Noise				
Revenues November:	Actual	Budget	YTD Actual	YTD Budget
	\$54,540.96	63,725.40	625,755.71	(NA)
Expenses October:	Actual	Budget	YTD Actual	YTD Budget
	\$50,921.13	52,226.38	646,643.56	618,733.60

- 7.4 The FPCGH ended the year receiving \$40,458 less than expenses for which there is adequate money in the bank to cover.

On motion and support the Treasurer's report was approved.

8. Trustees Report: Lee Brink reporting

- The handicap/keycard entrance system is partially completed. Still waiting for the keycard system and better weather to complete.
- Installation of the surveillance cameras: Vendor has not been selected. Comment [A2]: Corrected 2/28/14
- The long awaited new audio/video and lighting systems are to be installed by the end of January, 2014, with operator training scheduled for February 1, and the trainers to attend and oversee its operation on Feb. 2, 2014. Comment [A3]: Corrected 2/28/14
- Trustees are seeking a committee member, preferably female, to replace Wendy Creason.

On motion and support the Trustees report was approved by voice vote.

9. Omnibus Motion: The following committee reports were approved by omnibus motion made and supported.

- 9.1 **Adult Education:** The committee reviewed the current "Growing in Faith" classes and the classes to begin in January, 2014
- 9.2 **Children's Ministries:** The committee selected the "Feasting on the Word" curriculum for 2014, grades K-6. The Committee noted the upcoming events schedule: January 18, CPR First Aid

training for nursery staff; January 26, Shine 34 event; February 9, Shine 56 event; March 30, Shine 34 event; April 19, Easter Egg hunt at 10:00 am; April 20, Easter Sunday, no classes; April 27, Shine event; May 11, Youth Sunday; Confirmation Sunday and Youth led services; May 18, last day of Shine and 10:00 Growing in Faith hour for summer.

- 9.3 **Mission:** The committee agreed to reduce the 2013 Love, Inc. budgeted reallocation amount from \$13,056 to \$10,000 with half going to EPAP and half going to the shelter program. The offering from the Praise in the Night programs for 2014 will be given on January 24 to the Supper House; March 28, to the Gleaner's truck; and May 16, to the Back Pack program.
- 9.4 **Stewardship:** Discussed the need for increased revenue for 2014 and methods for urging congregants to increase numbers and amounts of pledges for 2014. Consecration Sunday is tentatively set for October 19, 2014.
10. **Personnel,** Bob VanDyke reporting: Concluding that the Gathering Music Director has performed below expectation levels, needs levels, and contractual levels, the committee agreed to terminate his employment, effective January 15, 2014.

The committee's report was motion and support approved by voice vote.

11. **Hospitality and Outreach,** Guy Terrill and Andrew LeFurge reporting: Discussed the member retention process and reporting procedure and concluded the best identifier of non-attenders is people. Session members have the responsibility of contacting and reporting non-attendees. On motion and support, the report was approved by voice vote.

12. Pastor's Report:

12.1 Rev. Cook

- A special Session meeting for the purpose of approving the 2014 budget and terms of call to be presented to the congregation is called for January 27, 2014 at 7:00 pm.
- Rev. Cook conducted officer's training on November 10 and 17, and December 8, 2013.
- Ordination of officers will take place on Sunday, January 26, 2014 at both services.
- The annual congregational meeting is scheduled for Sunday, February 2, 2014, between the 8:45am and 11:00am services.
- On January 12, approximately 80 adults attended "Growing in Faith" classes.
- On February 3, Guy Terrill will present his Faith Biography.
- On motion and support, approval was given to Rev. Cook's request for vacation, February 19 through 28.

12.2 Rev. Scott Robertson

- The Confirmation Class will have a new curriculum requiring each confirmer to participate in a committee of Session, deacons, choir or similar activity, i.e. more of a doing than talking. Faith is as much an action verb, as it is a noun.
- High schoolers will take a mission trip to Chicago.
- Middle schoolers will take a mission trip to St. Louis.

12.3 Rev. Pat Locke

- Rev. Locke is conducting a new member class.
- A Special Session meeting is called for 8:15 am, Feb. 23, for the purpose of receiving new members who will also be received into the church on February 23.

13. Action Items: The following items were approved.

- Bill Rickert and Pat Rickert's membership transfer to the First Presbyterian Church of Gulf Shores, AL, was approved

- The membership of Ed Buening and Cyndy Buening by letter of transfer from Southminster Presbyterian Church of Glen Ellyn, IL to First Presbyterian Church, Grand Haven, MI, was approved.
- The Session Minutes for December 2, 2013 were approved with corrections.
- The Clerk's report was approved.
- The Treasurer's report was approved.
- The Trustee's report was approved.
- By omnibus motion, the committee reports of Adult Education, Children's Ministries, Mission and Stewardship, were approved.
- The Personnel Committee report was approved.
- The Hospitality and Outreach Committee report was approved.
- Rev. Cook's request for vacation time from February 10 through 28, was approved.

14. On motion and support the meeting was adjourned at 9:15pm and closed with all present singing the Doxology.

Respectfully submitted,

Cal Bosman
Clerk of Session