



Portsmouth Neighborhood Association
PO Box 83694
Portland, Oregon 97283
www.portsmouthneighborhood.com

Minutes of the Portsmouth Neighborhood Association Board of Directors Meeting
September 20, 2011 – 7:00-8:30 PM at the Community Education Center, 4625 N. Trenton Ave.

Attendees:

<u>Board Members:</u>	Sam Thompson (Chair); Vicki Ezell (Vice Chair); Greg Wilhelm (Treasurer and acting Secretary); Jason Barnstead-Long; Susan Landauer; Kevin McCarter; Paul Seer
<u>Absent Board Members:</u>	None
<u>Guests:</u>	Doretta Schrock, North Portland Neighborhood Services
<u>Quorum:</u>	Yes

Treasurer's report:

- Our current balance is \$3372.32.
- Greg distributed the finalized Fiscal Year 2010-2011 report.
- The PNA still owes the University Park Neighborhood Association money for the dumpster days. Sam, Susan and Greg will determine this amount.

Committee Reports:

- Community Outreach
 - Paul is still working on this topic. More at the next meeting.
- Livability
 - Vicki is applying for a grant to get benches, a kiosk, pavers, etc to make the community garden at Clarendon more appealing.
 - Clarendon Community Garden: There will be a grand opening in the spring. The PNA could possibly organize a festival around the event.
 - Clarendon Cleanup: Was very successful. We had approximately a dozen neighbors who showed up to help.
 - Dumpster Day: October 15 is the selected date. Vicki would like the flyer to tell more of what you can bring. Tatiana is going to the Eagles meeting tomorrow to confirm that we can use their parking lot. The University Park Neighborhood Association is interested in hosting this with us. Susan moved that we take money from the donations to pay for the volunteer's food and drink. Paul seconded. Motion passed.
 - Graffiti Cleanup: Vicki will think about how to organize a cleanup and get back to the board.
 - Crime Prevention: This is crime prevention month.
 - Officer at PNA meetings: Vicki will ask again at the next PSAC meeting about having an officer attend the meeting.
- Communications
 - Newsletter: The group is interested having a fall newsletter. It would promote dumpster day and the holiday party. We could possibly recap the events we sponsored to let neighbors know what the PNA does. Susan moved that we authorize up to \$500 for the fall newsletter, which will go out prior to dumpster day. Kevin seconded.
 - Website Domain: Greg worked with Scott Jensen to take over the domain.



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- Land Use
 - Jason passed out two flyers. One is about the Portland Planning and Sustainability Commission, which is an update on housing tax exemption programs. The other is an open house for the Transportation System Plan 2011 Technical Amendment.
- Events
 - Holiday Party: Tentatively planning to hold it on December 14, 2011. Sam will check if Mark Burdon's band is available. We would rather secure Mark's band than the Columbia Cottage. If that happens, we would hold the party at the Community Education Center.
 - Fall General Meeting: The board agreed that the holiday party will serve as the second community meeting for the year. We should have PNA information at the event.

New Business:

- University Park Business District (UPBD): The PNA has been pushing for the creation of the UPBD. The North Portland Business Association (NPBA) will become an umbrella organization for all North Portland business districts. The UPBD will absorb the members that were formerly in the NPBA [along Lombard bounded by Chautauqua and the railroad cut]. We need to get more participation and ownership from the business leaders. The UPBD needs to show that it is a better and more locally focused group than the NPBA, which covers all of North Portland.
- Jason nominated Vicki Ezell to be the Vice Chair. Vicki accepted the nomination. Motion passed.
- There is a grant writing workshop at 7:00 PM at the Kenton Firehouse on September 27, 2011.
- Columbia Cottage: The cottage is now charging rent. However, the Friends of Columbia Park are going to take a vote to exempt the PNA from having to pay.
- North Portland Citizen Advisory Committee: There is an opening for a representative to serve on their committee which meets quarterly.
- Group Communication: Several members did not like how some conflicts were handled via email. The members ask that each person think about how you would like to be treated before emailing. Also, the members would like you to be cognizant of the audience and realize that voice/face to face communication between the two parties may be more appropriate. Recommend any personnel problems be raised at the board meetings. Paul moved that any member can ask the parties in conflict to cease emailing and either have a voice/face to face communication or wait until the next board meeting to continue the discussion. All members agreed to respect a request from another member. Vicki seconded. Motion passed.
- Board Meetings: Some members would like to see a method of using a non verbal cue to let the chair know they a member would like to speak during meetings. For now, we will raise our hand.

Meeting adjourned at 8:45 PM
Minutes taken by Greg Wilhelm