



**Portsmouth Neighborhood Association**  
**PO Box 83694**  
**Portland, Oregon 97283**  
**www.portsmouthneighborhood.com**

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Minutes of the Portsmouth Neighborhood Association Board of Directors Meeting  
July 19, 2011 – 7:00-8:30 PM at the Community Education Center, 4625 N. Trenton Ave.

**Attendees:**

Board Members: Greg Wilhelm (Chair); Sam Thompson (Vice Chair); Jason Barnstead-Long; Susan Landauer; Mary-Margaret Wheeler-Weber

Absent Board Members: Vicki Ezell; Kevin McCarter; Paul Seer

Guests: Tatiana Xenelis

Quorum: Yes

**Treasurer's report:**

- Matthew Denton has resigned as the Treasurer and from the Board.
- The PNA check book was stolen when someone broke into Matthew's house. Albina Bank has closed the old account and issued us a new one. They also gave us a few temporary checks. Greg still has to sign the new signature card. We can grant anyone on the board signing authority for writing checks – we must capture it in the minutes.
- Sam will work with Matthew to get all the documents: tax returns, bank statements and duplicate checks, electronic copies of the treasurer's reports.
- Susan moved that Sam have signing authority. Jason seconded. Motion passed.

**Committee Reports:**

- Community Outreach
  - No report.
- Livability
  - Hydrant Painting – KATU did a nice write up of the event, which was a success.
  - McCoy Concerts – PNA staffed a table for the first event. The second was rained out. Need to find someone on the board to host the concert this coming Sunday.
  - Litter Signage – Susan brought a sample of the signs. We have 50 signs and stands. Susan will figure out how to approach residents, businesses and New Columbia about placement of the signs. The Office of Neighborhood Involvement paid for them.
- Communications
  - Reusable Grocery Bags with PNA logo – Susan got samples of bags and quotes. A Fred Meyer quality bag with a logo from Leonetti Promotions (California) will cost \$357.50 plus \$115.00 shipping for 250 bags. We will cover this at the next meeting. Need to balance this with other planned expenditures. Still are considering selling them at discount to offset some of the cost. Local companies are quoting higher, but the lack of shipping fees might make them more competitive. Susan will continue pricing other companies.
  - Fall dumpster day and fall forum planning – the group needs to decide when and if to hold them sooner so that we can publicize it in advance. Tentatively choose October 15 for dumpster day at the Eagles. Susan will contact the Eagles about availability.



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- Land Use
  - Matthew used to chair this committee, but has resigned from the Board.
  - Susan nominated Jason as Land Use Chair. Jason accepted. Motion passed.
  - Sewage Treatment Citizens Action Committee – Matthew used to serve on this. The board has no one at this point interested in attending the meeting.
  - Bike boulevards – Greg followed up with Portland Bureau of Transportation and made a personal recommendation to use Kilpatrick instead of Winchell. The other residents echoed that as well, so the new proposal uses Kilpatrick. Greg has a recent copy of the proposed route.
  - University Park Business District– Jim Schaller, chair of the North Portland Business Association, has offered to help us with paperwork and fees for incorporation and getting 501-c-6 status. He has had delays getting approval from his board. Jim proposes that the NPBA be an umbrella organization for all districts in North Portland. Heather Hoell, Executive Director of the Alliance of Portland Neighborhood Business Associations, said the APNBA is offering a grant of \$250 to help organizations like ours get started.
- Events
  - National Night Out – August 2<sup>nd</sup>. Still time for neighbors to apply for street closure as of this meeting.
  - North Portland Sunday Parkways – Thousands of people rode through our neighborhood. Seemed to be a huge success. We will be getting \$160 because we had 8 volunteers from the neighborhood. Next year we should consider hosting a table and providing beverages to the participants.

**New Business:**

- Susan nominated Tatiana to the Land Use Committee. Tatiana accepted. Motion passed.

Meeting adjourned at 8:20 PM  
Minutes taken by Greg Wilhelm