

Minutes for The Community Association of Portsmouth (TCAP) Board Meeting held October 26, 2004, in
Columbia Cottage, 4339 N. Lombard, Portland, Oregon
<http://www.portsmouthneighborhood.com>

The meeting was called to order at 7:05 p.m. by Chairperson Scott Jensen.

Board Members Attending: Scott Jensen, Jaime Komro, Lisa Horne, Edna Riddle, Jeanne Knepper, Bill Vuch, and Patt Opdyke. **A quorum was present.** Guest present was Susan Landauer (Portsmouth resident).

Minutes of the September 28, 2004 Board Meeting were reviewed individually. Patt made a motion to approve the September 28, 2004 minutes. Jaime provided the second. **Vote: Aye-** unanimous; no abstentions.

Patt reported on her research of the **email voting** issue. She spoke with Brian Hoop, Office of Neighborhood Involvement (ONI), who confirmed that voting by email is allowed by the State of Oregon Open Meeting Law. The present ONI Guidelines only reference voting by telephone. Brian will elevate this issue to the Guidelines review committee that is formulating new standards for neighborhood associations. The issue of **straw polling** was not specifically prohibited, but Brian suggested that any electronic communication policies that we wish to use should be explicitly stated in our Bylaws, which they presently are not. Patt emphasized the importance of access to information for all interested or participating and that having an **informed discussion & decision making** in person is more interactive and can lead to someone changing their opinion. Brian mentioned that TCAP should investigate where it could have a **physical location to post meeting notices**. Lisa made a **motion** that TCAP contact Brian Hoop asking that email communication and voting be addressed by ONI. Jaime provided the second. **Vote: Aye-** unanimous; no abstentions. Patt volunteered to contact Brian. Lisa volunteered to compare the proposed ONI Standards to TCAP's Bylaws and report on suggested changes.

The Board discussed the idea of having a **kiosk or neighborhood meeting notice sign** in a highly visible and accessible location. Susan and Lisa volunteered to look into this idea and report back to the Board.

Canvassing a small section of the Neighborhood with **refrigerator magnets**. They cost less than the price of a postcard stamp. Scott suggests we purchase 500 magnets and distribute them to a section of Portsmouth. Then, watch the web site statistics to see if the visitor volume increases. If it's successful then purchasing additional magnets to distribute to the rest of the neighborhood. We would keep some so we can hand them out at events etc. The magnets would include TCAP name, phone, web address so that people see it frequently. Patt made a **motion** to authorize Scott to purchase 500 magnets or up to 1,000 magnets with a price break of 10% or more and a not to exceed amount of \$250. Jeanne provided the second. **Vote: Aye-** 5; No- 1; no abstentions. The motion passed.

Items of interest that were reviewed by the Board included:

- Scott announced the opening of the **North Portland Tool Library** this Saturday, 9:30 a.m. at the Kenton Firehouse;
- TCAP needs a new **Land Use Committee** chairperson; and Lorna Urry, Susan and Scott volunteered for a **Parks Committee**.
- The **December 7th** Forum will be a **holiday party**, Susan and Lisa volunteered to organize;
- Scott reported that the Tamarack area of Portsmouth is having **drug dealing** problems, and he contacted Officer Jason Christensen for Susan Franks; and
- Patt reported that she received a registered letter from Urbsworks requesting to speak at the neighborhood association meeting about the Type III application for **plat changes** that Housing Authority of Portland (HAP) will be submitting for the **New Columbia** project. Lisa will follow up with them about our schedule (no Forum in November, December is a holiday party).

The meeting was adjourned at 8:30 PM. Next Board meeting is November 23, 2004.

Respectfully submitted by Lisa Horne, Board Secretary.