

Minutes of the **Board Meeting** of The Community Association of Portsmouth, held
26 August 03, in Columbia Cottage, 4339 N. Lombard, Portland, OR
www.portlandonline.com/portsmouth.

Chairperson, Susan Landauer, and others had handouts for members, which included announcements and the agenda. A quorum was present at 7:09 p.m. and Susan called the meeting to order at 7:09 p.m. **Attending:** Bill Vuch, Susan Franks, Helen Warbington, Susan Landauer, Jason Henshaw, Edna Riddle, Patt Opdyke, Scott Jenson, and *Annette Fiddler (see below.) **A quorum of nine was then present.**

Minutes of the 26 July 03 Board Meeting had been sent to Board Members in advance via email, and were also available for review at this meeting. **MSP** to accept the minutes as written. **VOTE:** Aye – 8; No, none, Abstentions, none.

Treasurer's Report was handed out by Jason Henshaw. He briefly explained the new format for monthly reports.

*Susan Franks indicated she would like to nominate Annette Fiddler for the board vacancy in the 2003-2005 group. **MSP** to appoint Annette Fiddler as a member of the board. **VOTE:** Unanimous vote of 8, no abstentions.

Board Membership Issues: Susan announced that Leslie Esinga had moved from Portsmouth Neighborhood to Northeast Portland, though the HOPE VI Project still employed her. Discussion brought up several issues and questions about board membership, and concerns about members who irregularly attend meetings, both Forums and Board. Reference was made to the By Laws in relation to Board Members attendance. Concern was expressed about lack of participation being a key factor in any action taken to clarify some of the questions. After considerable discussion, Scott agreed to draft a letter to Board Members that could be considered for more specific direction in the case of long periods of non-attendance. **MSP** to send a letter to those Board Members who have been absent without good cause, as per the Bylaws, to notify them unless they participate in the next Board meeting, we will consider the position vacant. **VOTE:** Aye – nine; Abstentions – none.

Bylaw changes: It was suggested that we also examine our Bylaws to see if some corrections and/or changes should be made regarding non-residency, attendance requirements, and actions to be taken thereto. Susan Franks agreed to bring a copy of the Columbia Villa/Tamarack Resident Council's Bylaws to be used as a possible guide and/or resource.

At this point, Annette and Susan F. found it necessary to leave the meeting. A quorum was then not present.

Downspout Disconnect Survey by Bureau of Environmental Services: Approximately 1,670 Portsmouth residences will be surveyed in regard to the status of the disconnections. Cynthia Strickland, Office of Neighborhood Involvement, has asked that each neighborhood involved in this area-wide survey have something to add to a door hanger she is designing, which will be primarily in English. She said it would be \$240 per neighborhood, and the survey would be completed in mid September. After some discussion, it was agreed that members present did not want to spend the money on a combined informational door hanger, and wanted to go ahead with the brochure we had been working on for several weeks. Susan L. would convey this to Cynthia.

Spirit of Portland Award: Susan L. said she felt our neighborhood was doing so many wonderful things that she asked if the group agreed we should be nominated for this year's Neighborhood of the Year. Susan indicated she would like to write the nomination, even though Portsmouth had recently received the award. Most attending indicated no objections.

Structural and Job Changes in Crime Prevention Programs: Susan L. indicated the changes in the structure and program delivery also included removing all Crime Prevention Specialists who did not meet the criteria which recently was announced. Melissa Delaney would need to reapply for the position, since she apparently falls in this category. Susan indicated we could call and advocate for Melissa, should we desire. A brief discussion was held with questions asked to clarify the subject.

Tamaracks' Labor Day Potluck: Susan L. reminded those attending that the Resident Council had again extended the invitation to participate in the potluck barb-b-q to be held Monday, 01 Sep 03, in the Tamarack parking area.

Jeanne Knepper is healing and becoming more able to participate in her activities. Hopefully she will be back in the very near future.

St. Johns Town Center/Lombard Main Street Plan: Patt indicated the Design Committee was apparently ready to buy off on the Plan of Work for this major project. She interjected her thought that she would like to see TCAP work through its plan of work the way this major project has been functioning. She continued by reviewing data regarding the four story or three story building requirements for businesses combined with housing. She defined a "community corner" as a building on a corner with windows on both sides of the entrance or rear. It is to give people a feeling they are not in traffic. The railroad cut is a recommended placement for a portal or gate between two neighborhoods, while still maintaining the main street feeling.

She asked if there were any questions or concerns about anything she has reviewed with us that may affect and/or enhance our neighborhood. A brief discussion was held regarding curb extensions and their effect on pedestrians on sidewalks, traffic, and bus stops.

TCAP Plan of Work: A brief review was made concerning the status of this project. A meeting of the committee, Scott, Patt, Lisa, Susan L., Susan F., Helen, would be set up very soon. Patt suggested we think about people who do not attend meetings, and consider whether they are just not interested in making their contributions in this way, have frequent conflicts, or ongoing health problems, as possible "Associate Directors." This would identify certain skills we could count on but not require those persons to attend all regular meetings.

Meeting was adjourned at 8:20 p.m.

Respectfully submitted by Helen L. Warbington, Secretary

Next Board Meeting will be 23 September 03.

bmin 27 Aug 03.doc