

## **COUNCIL MEETING**

**SUMMONS TO ATTEND** ALL Members are requested to attend the Statutory Annual Meeting of KENN PARISH COUNCIL on;

Date: Monday, 3 June 2013  
Venue: **Village Hall, Kenn Street, Kenn**  
Time: **19.30pm**

Parish Clerk  
Eleanor Wade  
98a Walton Road  
Clevedon, BS21 6AN  
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Signed: Eleanor Wade, Parish Clerk 29 May 2013

### **AGENDA**

- 1 PUBLIC PARTICIPATION to suspend Standing Orders for communications from; Members of the public, N Somerset Councillors representing Yatton Ward and N Somerset Council Liaison Officer.

#### **FORMAL BUSINESS**

- 2 Elect Chairman of Council for the year 2013/14; on election to sign a Declaration of Acceptance of Office
- 3 Receive APOLOGIES FOR ABSENCE
- 4 Receive DECLARATIONS of interests by Members (reminder of the duty to state a Declaration of Interest at this time or as soon as it becomes clear during consideration of an item)
- 5 Elect Vice Chairman of Council for year 2013/14; on election to sign a Declaration of Acceptance of Office
- 6 To confirm the cheque signatories for the Council Year 2013/2014
- 7 MINUTES to approve the accuracy of the minutes of;
  - 7.1 Annual Parish Meeting held on the 8 April 2013 (for signing at the 2014 Annual Parish Meeting)
  - 7.2 Council meetings held on 8 April 2013 reconvened on 17 April 2013 and 7 May 2013
8. To consider requests made at the Annual Parish Meeting

#### **MATTERS ARISING FROM COUNCIL MEETING MINUTES**

- 9 Vacancy (min 13/36); (1) N Somerset Electoral update, (2) if no election is called to advertise the co-option
- 10 Music Event at Hand Equestrian Centre (mins 13/39 & 13/62)
  - 10.1 Details of the Licensing Sub Committee decision – copy attached
  - 10.2 To carry out a review following the event, make observations and if appropriate to appeal against the license granted (3 week deadline from the date of the hearing, ie 7 June 2013).
- 11 Electoral Review of North Somerset Ward Boundaries (min 13/44) – copy of Parish Council letter attached
  - (1) Details provided by Kingston Seymour & Yatton (agenda report). (2) Make further comments if appropriate.
- 12 Receive updates; (1) Free Plants (min 13/50) (2) Bus Shelter repairs (min 13/65) (3) Defib Funds (min 13/72)
- 13 Community Resilience (min 13/63) details of forthcoming workshop – agenda report
- 14 NSC Town/Parish Dev Workshop (min 13/74) – Cllr Brain to report, also documents from this attached

#### **PLANNING**

- 15 Planning & Enforcement (min 13/69) – issues and updates
- 16 North Somerset List of Enforcement Cases – agenda report
- 17 N Somerset Council Notices of Decisions received – agenda report
- 18 Parish Voice – details of N Somerset Council Central Area meetings attached
- 19 North Somerset Council's Affordable Housing Supplementary Planning Document – agenda report

#### **ACCOUNTS**

- 20 Audit of Accounts for 2012/2013 – Clerk's report
- 21 Receipts and Accounts for Payment – Clerk's report
- 22 Schools' Admission Arrangements 2014/15 – agenda report
- 23 National Grid Community Forum – agenda report
- 24 Hinkley C Connection Group – agenda report
- 25 Highways; Yatton 2013/14 work programme – agenda report
- 26 **URGENT BUSINESS as permitted by the Local Government Act 1972.**  
For a matter to be considered 'urgent' the following question must be addressed: *'What harm would happen to the public interest from leaving it until the next meeting?'* If harm can be demonstrated, then it is open to the Chairman to rule it as urgent. Otherwise the matter is not urgent within the statutory provisions and notice should be given for the item to be placed on the next agenda.
- 27 CORRESPONDENCE for information – details listed in agenda report
- 28 EXEMPT ITEM deferred from April meeting – Confidential document see Clerk's report