

KENN PARISH COUNCIL

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MINUTES of the Kenn Parish Council meeting, Monday, 2 December 2013 held in the Village Hall, Kenn St, Kenn. Meeting commenced at 19:30 and concluded at 21:35

PRESENT Cllr Sheila Naish (Chairman in the Chair), Cllrs Kate Hatcher; Wilf Bessant, Stephen Brain, Jon-Paul Humberstone, Cheryl Quinn, Robert Treble Clerk; Eleanor Wade

19:30 **Items raised during Public Participation** In attendance were 7 local residents, also North Somerset Cllr Jill Illes and Lorraine Bush (Liaison Officer). The Chairman welcomed Lorraine Bush to her first meeting. North Somerset Cllr T Moulin had sent his apologies.

Orchard Farm The owner was in attendance and enquired when Council would consider his planning application. He was advised it had not been received in time for this meeting but it would be on the next Special Meeting agenda.

Speeding, Kenn St Residents recalled and expressed concern at car drivers not observing the 30mph speed limit through the village. A general discussion took place on various possible options to try to stop this happening:

- Flashing speed limit signs at each end of the road along with 'Please respect the speed limit' signs.
- Investigating Speed Watch training and implementation to promote awareness. Also possible reciprocal exchange arrangements with nearby villages to avoid embarrassment of residents monitoring their neighbours.
- Follow up missing signs on Kenn boundaries; 2 on Kenn Road and 1 on junction of Manmoor Lane/Davis Lane

Dog Bin at Kenn Pier An enquiry was made about why this was being considered. Information was provided it had been requested at the Annual Parish Meeting, also councillors had received requests from residents.

Christmas Lights donation A resident asked if the Church would also make a donation. Reply given was the Parish Council would not be able to answer this and the resident was advised to check this with the Church Warden/s.

19:50 FORMAL BUSINESS

13/163 **Apologies for Absence** none

13/164 **Declarations of Interest** none

13/165 **(1) Minutes of the Council Meeting – 7 October 2013**

(2) Minutes of the Special Council Meeting – 22 October 2013

Resolved: the minutes of these meetings are approved as a correct record.

13/166 **Additional dog bin at Kenn Pier (requested at the Annual Parish Meeting) (min 13/130)**

DOG BINS – The Clerk reported there had been no response from local residents to the article in the Kenn News & Views (see previous meeting minute) and no reply from North Somerset Council (NSC) to the enquire about if they still provided a supply and installation service and, if so, the costs. On the agenda report the Clerk had detailed suppliers, a range of various bins and the cost of these.

NSC BIN SURVEY – Also received, following the last meeting, was information NSC were carrying out a survey of bins across the district needing emptying. This is to ascertain what is a realistic charge for ongoing emptying – currently costing the Parish Council £120 p.a. for the bin on Kenn St.

Agreed; defer this item to await information from NSC on the results of their survey – part of which had been a request for no additional bins to be installed until this had been completed.

13/167 **Free Summer Plants & Purchase of Planters (min13/132)**

PLANTERS – The Clerk reported there had been no response from local residents to the article in the Kenn News & Views (see previous meeting minute). As request the Clerk had provided details in the agenda report on the cost of various planters. Members considered where planters could be situated and identified possible locations at the; village hall, telephone box area, church door.

Resolved; to purchase a set of 3 Oak Barrel tubs at a cost of £60, along with some compost.

FREE SUMMER PLANTS – an email had been received giving the information that these would be on offer again for the summer 2014. Also on offer would be poppy seeds for planting to mark the centenary of the outbreak of World War 1. It was recalled sites planted the previous year were village green areas, also there was no objection to plants being used to decorate peoples' front gardens.

Agreed; to accept the offer of free plants and request a mixture of each type making the quantity up to 1,260 plants (double last year's) and poppy seeds (Cllr Treble to advise the amount needed).

USES AND/OR DECORATION IDEAS – The Clerk reported there had been no response from local residents to the article in the Kenn News & Views (see previous meeting minute).

DRAWING/PAINTING COMPETITION – Cllr Hatcher reported on the outcome of a competition which invited village children to design an A5 picture with a Christmas theme to display in the glass panels of the telephone box. Five A4 drawings had been received.

Resolved; to display the five pictures in the telephone box during the Christmas period. Kenn Parish Council to give a £5 book token as a prize to each of the entries.

ELECTRIC USAGE – as the light had been working in the telephone box an enquiry had been received asking if the Parish Council were paying for the cost of this. The Clerk reported no bills for electric usage had been received, also she was investigating the original agreement with BT.

Agreed; to include this on the next meeting's agenda.

13/169 Christmas tree on The Green (min 13/144)

Cllr Treble confirmed the tree had been ordered and arrangements to put it place had been agreed. Cllr Naish reported Robin Mackay was happy to cover the electric cost for the tree lights but had suggested the Council could consider giving a donation to the charity for which money is raised at the evening event when the lights are turned on. Proposed and seconded, vote; 6 for, 0 against:

Resolved; to make a donation of £50 towards the charity in lieu of the cost of electric.

13/170 Jubilee Tree (min 13/145)

Cllr Treble reported he had source the tree and was awaiting further instructions.

Agreed; Cllr Quinn will make arrangements to plant the tree on The Green and invite local children to assist. Possibly during the local schools' Spring half term and perhaps after the local Market.

13/171 Verges and Hedges (min 13/147)

NSC HIGHWAYS CONTRACT – The agenda item report outlined comments from the 22 October 2013 Special Meeting. The Clerk reported on her discussion with the NSC Officer who oversees this work. He was willing to attend a meeting to review the issues raised and discuss with the Parish Council the possibility of them paying to enhance the current NSC contract to increase the number of cuts carried out in Kenn.

As a guide to the costs involved, Cllr Naish reported they had recently paid a contractor £27 per hour to cut the verges and hedges on their farm.

Agreed; to call a Special Meeting and invite the NSC Officer to attend.

COMMUNITY PAYBACK SCHEME (min 12/125) – The update in the agenda item report was **noted;** NSC had included on its list for work under this scheme Kenn Parish Council's request for '*Cutting back overgrown verges and hedges*'.

13/172 St Modwen (min 13/136)

13/P/1729/O Land to west of Kenn Rd bounded by former railway, M5 & Colehouse Lane – Outline application for the development of a business park comprising B1 (Business), B2 (General Industrial) and B8 (Storage or Distribution), access arrangements, landscaping, layout and scale reserved for subsequent approval.

Members considered recent correspondence between the Clerk and Turley Associates. Councillors expressed disappointment the developers did not feel it necessary to meet with the Parish Council to discuss either a Unilateral Undertaking, Section 106 or CIL options for a Community Project.

Cllr Illes offered to speak to the Delegated Planning Officer about arranging a meeting, also to provide the Parish Council with details of Turley Associates stated response to him on this matter.

Resolved; to form a Planning Committee to consider this matter and any other planning items that require a decision between Council meetings. Members appointed; Cllrs Wif Bessant, Stephen Brain and Cheryl Quinn – substitutes to be nominated if any appointed members are unable to attend

13/173 Planning Application

13/P/2180/LB Kenn Court Farm, Kenn Rd, Kenn – Remove existing mains gas meter boxes from rear elevation of conservatory and reinstall in underground meter boxes. Enclose in stone wall.

Resolved: No comments on this application.

13/P/1656/LB 1 Lake Farm, Colehouse Lane, Kenn – Alterations/repairs to include excavation installation of French drains outside walls to 2 soakaways, installation of an oil-fired boiler with flue, installation of oil tank in screened area, new window to hall and glazed panel to kitchen door.

13/P/1801/F Land adjacent to The Cottage, Duck Lane, Kenn – Removal or variation conditions 8,9,10, & 11 of permission 08/P/0771/F to allow the B1 unit to be used as ancillary accommodation.

13/P/1831/SWE Land Crossing M5 adj to Clevedon Farm, Davis Lane – Notice of proposed electricity development to divert existing overhead line which crosses the M5 to a new terminal pole across the River Blind Yeo and then underground, under the M5 to existing underground main close to the pole to be dismantled.

Noted; all the above were approved

13/175 **Neighbourhood Development Plans**

NSC had thought it might be useful to provide an update on the work that is underway by Backwell and Long Ashton Parishes in producing their neighbourhood development plans and to also issue a reminder that funding and support is available to other communities who are interested in producing their own plans. Full details were provided in the agenda item report.

Agreed; it may be useful to ask an officer in the Planning Policy Team to come and discuss what may be required to update the Kenn Parish Plan to meet the requirements of a Neighbourhood Development Plan.

13/176 **Community Resilience – Snow Warden update, plus document resource on their web site.**

SNOW WARDENS – Cllrs Brain and Hatcher had attended the training course for these and gave details of the wardens functions etc. Part of which was to nominate areas (usually paths and pavements) that would be cleared and monitored as and when it snowed. Then the Community Resilience Team would be advised of these areas for their records. Members discussed this, however it was recalled that there were not many pavements and paths in Kenn, therefore the list agreed would consist of various road junctions around Kenn ie; Business Park entrance, Kenn Street (both ends), Manmoor Lane, Duck Lane. Details from Community Resilience on safety aspects and the procedures etc for clearing roads were expected.

GRIT BINS – information was provided that NSC would fill grit bins (included Kenn Parish Council's) when a Snow Warden contacts them.

DOCUMENT RESOURCE – details of how to register to log in to use this facility were provided.

13/177 **North Somerset Area Officer Changes** – details where provided and **noted**.

COUNCILLORS' AGENDA ITEMS

13/178 (1) Traffic Speeds through Village This item had been discussed during Informal Business (above). Speed Watch training, promoting awareness, reciprocal arrangements with nearby villages could be a village initiative for residents.

Agreed; Council to follow up signage issues, ie replacing removed signs, possible additional signs.

13/179 (2) Waste License Details were provided of the difficulties now involved in trying to take waste to the recycling centres. These included limitations on the; (1) types of vehicles allowed to access the sites, (2) certain sizes of trailers, (3) restricted number of visits permitted. In some of these cases there was also a need to obtain licenses. It was felt these recent restrictions would increase the incidents of flytipping in the rural areas. Lorraine Bush (NSC Liaison Officer) offered to follow this up at the District Council.

13/180 (3) Circulating Documents Some members were in favour of hard copies of documents being circulated, rather than receiving the emails forwarded on by the Clerk. The Clerk reported very little correspondences is received through the post, the vast majority are emails and very often these contained links which would be of very little use on a printed copy of the email.

Agreed; the 3 councillors expressing a preference will receive regularly 1 set of hard copies to circulate between themselves. All other councillors would continue to receive forwarded emails.

13/181 Calendar of Meetings 2014 – Members received and accepted the draft calendar of meetings.

Consideration was given to the information in the Clerk’s report and budget.

ANTICIPATED EXPENDITURE 2013/14

Christmas tree lights donation, to add the expenditure of £50 as agreed above (min 13/169)

REVIEW OF EARMARKED RESERVES

Resolved; (1) retain as earmarked the sums of £500 village enhancement, £500 defibrillator fund
(2) Bridge repairs – retain this sum for the moment, it can be allocated to general reserves if needed.
(3) Village Hall roof – remove the sum of £1000 set aside. (Cllr Naish abstained on this item.)

BUDGET 2014/2015

Members reviewed expenditure and initiatives for possible inclusion in the forthcoming financial year;

Resolved; to include (1) £3,870 for insurance, audit, general administration, grass cutting, salary etc
(2) £80 CAB grant, (3) £100 Church grant, (4) £500 for additional cuts of the verges and hedges, (5) defibrillator £500 (6) new notice board on the pub green £700.

PRECEPT 2014/2015

It was noted that North Somerset Council anticipated allocation from the Council Tax Support Grant was £58.05. From the information available it was;

Resolved; to approve a precept in the sum of £5,750 to cover the administration requirements of the Parish Council for the Financial Year 2014/15. Effect on a Band D = £35.19

13/183 Defibrillator Funds (min 13/150)

Updates on the current fundraising efforts were provided; £744 in total. A letter had been prepared for circulating to local business inviting them to contribute. A resident was also offering to go around the village and invite residents to contribute. **Noted;** with thanks to everyone involved.

13/184 Accounts for Payment

Members considered the details provided in the Clerk’s Report.

Resolved; to approve the accounts for payment as detailed.

13/185 Sustainable Communities Act

From 14 October 2013, parish councils are invited, to submit proposals for consideration under the terms of the Sustainable Communities Act 2007. This right supports the vital role councils at all levels play in encouraging local debate and harnessing local people’s enthusiasm for improving the place where they live. The Act allows local authorities (including parish councils) to submit proposals and ideas which enable local communities to take decisions about improvements they want to see locally. Improvements could relate to the economic, social or environmental well-being of the area. Parishes can request government remove or lift barriers which prevent potential improvements being realised. **Noted**

13/186 North Somerset Council’s Core Strategy Update (min 13/157)

Following a legal challenge, Policy CS13 relating to the overall housing requirement and a number of other policies which may need adjusting should Policy CS13 be amended were sent to the Planning Inspectorate for re-examination. An Inspector has been appointed to undertake this process. North Somerset will be formally considering its position in relation to the examination of these policies. They have also published the background paper 'Demographic analysis and forecasts' prepared by Edge Analytics (September 2013). The next stage in the process will be six weeks consultation on the proposed approach with all representations received forwarded to the Inspector who will then arrange the examination hearings. **Noted**

13/187 ALCA and NSC Liaison Meeting

Details had been provided on the presentation at this event and a link provided to this. **Noted**

APPROVED AS A TRUE RECORD

Signed by the Chairman

Date.....