

KENN PARISH COUNCIL

Page 83

MINUTES of the Kenn Parish Council meeting, Monday, 3 February 2014 held in the Village Hall, Kenn St, Kenn. Meeting commenced at 19:30 and concluded at 20.40

PRESENT Cllr Sheila Naish (Chairman in the Chair), Cllrs Kate Hatcher; Wilf Bessant, Stephen Brain, Jon-Paul Humberstone, Cheryl Quinn Clerk; Eleanor Wade

19:30 Items raised during Public Participation

1 resident spoke about roadside flooding. This had been discussed with the Area Officer.

North Somerset Cllr Jill Illes discussed the current situations relating to: (1) St Modwen site meeting request, (2) local Enforcement Issues. Cllr Illes was thanked for arranging for the speed limit signs on Kenn Street while major road works were carried out on Kenn Road.

Apologies had been received from NS Cllr Tony Moulin and Liaison Officer Lorraine Bush.

19:35 FORMAL BUSINESS

14/01 Apologies for Absence Cllr Rob Treble (illness)

14/02 Declarations of Interest none

14/03 (1) Minutes of the Council Meeting – 2 December 2013

(2) Minutes of the Special Council Meeting – 16 December 2013

Resolved: the minutes of these meetings are approved as a correct record

- subject to an amendment of the minutes dated 16 December 13 to the time at which Cllr Treble left the meeting, amend from 17:20 to 19:20.

Items Arising from those Minutes

14/04 Free Summer Plants & Purchase of Planters (min13/167)

(1) Planters – The Clerk reported the set of 3 ½ Oak Barrel tubs (1 small, 1 medium, 1 large) had been ordered. The compost would be ordered nearer to the time of planting.

Resolved; To purchase another 3 ½ Oak Barrel tubs at a cost of £60 and make a feature of them at each end of Kenn Street.

(2) Free Summer Plants – confirmation received the following plants would be provided; 264 Petunia, 264 Begonia, 264 French Marigold, 228 Gazania, 240 Geranium, 100grams of poppy seed. Collection dates will be notified in due course, first will be the poppy seeds in February.

Agreed; Clerk will collect the poppy seeds and give them to Cllr Treble to distribute at the Village Market. Cllr Treble to arrange to collect the summer plants when the collection date is known and again distribution will be at the Village Market.

14/05 Telephone Box (min 13/168)

A copy of the original documents relating to the transfer of the telephone box to Kenn Parish Council had been obtained from BT – there is no request contained within it as per option 2 below, therefore option 1 would seem to be in place. **Noted**

Customers can now choose 1 of the following 2 options:

- **Option 1:** BT Payphones will continue to be responsible for the electrical supply and any payments to the electricity companies for that supply.
- **Option 2:** Customers can choose to take responsibility for the electricity supply. Customers choosing this option will have to apply for an MPAN number from their electricity company.

14/06 Verges and Hedges (min 13/171)

NSC Highways Contract – The NSC Officer had attended at a special meeting on the 16 December 13 to review the issues raised, plus the possibility of the Parish Council paying to enhance the current NSC contract ie to increase the number of cuts carried out in Kenn (see report contained in the minutes of that meeting). At the meeting he had offered to provide plans showing the areas that the rural flail cuts and the specification for this work – these had been provided and circulated to councillors. Also written details had been provided and reported in the Agenda Item Report.

Agreed; to monitor these works during the growing season.

(1) Snow Wardens – There are 4 trained Kenn Snow Wardens. They are included in the total of 67 trained snow wardens across North Somerset. These wardens have now signed up to the scheme and are working to survey local grit bins and identify their local priority areas for clearing and salting.

(2) Grit Bin Stickers – that clearly outline appropriate use of salt supplies are being applied to bins across North Somerset by the snow wardens.

(3) Web Site Link – North Somerset Community Resilience are seeking the support to promote the Community Resilience Website by requesting that all Town and Parish Councils have a link on their websites to the Community Resilience website.

(4) Kenn Snow Wardens – Cllr Hatcher and Cllr Brain, reported on recent events. They had been provided with Health & Safety training and signs/equipment to protect the wardens when they are working to clear snow. They had also reviewed all the road junctions and the sites of the grit bins in Kenn, followed by the consultation of local residents who would be affected, which resulted in various location suggestions.

The Snow Wardens supported the requested link to Kenn Parish Council's website.

Agreed; add a link on the Parish Council's website to the NS Community Resilience.

14/08 **Traffic Speeds through Village** (min 13/178)

It had been agreed the Parish Council would follow-up signage issues, ie replacing removed signs, possible additional signs. The following updates were provided;

(1) Notice Board & Speed/Road Safety Sign – Clerk has spoken to NSC's Area Officer and the feedback was that there would be no objections:

- to a new notice board being put behind the telephone box
- nor to a sign on the back (facing the traffic coming from Clevedon), probably a reflective surface so it can be read at night, with 'Welcome to KENN' followed by a road safety message which must be no more than 5 words the usual being 'Please drive carefully' or 'Thank you for driving carefully' or 'Welcomes safe drivers'
- for example:

Welcome to	35mm
KENN	70mm
Please drive carefully	35mm

Chairman had check on progress of the new donated notice board and reported that it was almost finished.

(2) Area Officer Site Meeting – Cllrs Brain, Quinn, Treble and the Clerk attended and discussed the following items with the Area Officer:

- both the moving of the notice board and the road safety sign
- the missing signs on the Kenn boundaries with Clevedon
- the twisted MPH & KENN sign on the Yatton side – order raised for resetting
- water pooling on the highway, also verge cutting. Various pot holes to be filled.

14/09 **Waste License** (min 13/179)

At the last meeting the NSC Liaison Officer had offered to follow up at the District Council the reported difficulties involved in trying to take waste to the recycling centres. Some detailed documents and the following information had been provided;

Currently there is one waste transfer station at Aisecome Way, Weston and there are no plans to build another. It was not known generally where local businesses go but the transfer station operator has been working on the new vehicle permit scheme, which now operates at three household waste recycling centres. Also efforts were being made for them to reduce their minimum tonnage charge. The intention of this is to encourage small businesses to use the site as there was a concern the vehicle permit scheme could lead to increased fly-tipping.

Agreed; The small business information above was useful, but the household issues also needed investigating. Enquire if the NSC Liaison Officer could assist further.

14/10 Report of the Planning Cttee meeting

Members received the minutes of the Planning Committee meeting held on the 13 January 2014. Items arising from these were;

(1) St Modwen (min 13/172) & (ctte min 14/P04)

13/P/1729/O Land to west of Kenn Rd. Outline application to development a business park comprising B1(Business), B2(General Industrial) and B8(Storage or Distribution). Access arrangements, landscaping, layout & scale reserved for subsequent approval. Meeting's actions completed and replies awaited. Cllr Illes requested copies.

(2) Committee Remit (ctte min 14/P05)

The Chairman of the Planning Committee meeting presented the recommendations;

Resolved; To approve the recommendations of the Planning Committee as follows:

- the Chairman of Council is a member of the committee
- the committee will meet on an ad hoc basis, as and when planning application deadlines require comments between Council meetings

And to include the following in the committee's remit:

- Large applications with a major impact on Kenn will always be referred to Council
- Planning Committee is given delegated powers to comment on smaller applications

14/11 North Somerset Council's Core Strategy Update (min 13/186)

North Somerset Council has produced a Sustainability Appraisal Report of the proposed increase in the Core Strategy housing requirement (2006-2026) from 14,000 dwellings (minimum) to 17,130. Comments were invited on the report.

Resolved; no comments.

Details of attendance and participation at the hearing was provided and **noted**.

14/12 North Somerset Council's changes to planning application consultations

From the 1 April 2014 no more paper plans will be sent to the Parish Council by the Planning Authority. The Clerk will be required to download and use a projector to display the planning application details at meetings. **Noted**

Flooding Items

14/13 Church Bridge update

A visit to the site had taken place with the Drainage Team and it was anticipated the District Council would soon be in a position to assess the site (which doesn't feature on a list because it hasn't been reported officially). It was thought that something could be done, and sooner rather than later. **Noted** and await further details when available

14/14 North Somerset Local Flood Risk Management Strategy

The document sets out how NS Council, in partnership with organisations and public, will manage flooding from surface runoff, watercourses and groundwater. They have new responsibilities for managing flooding from these, in addition to those it already has to manage ie. drainage/flooding from the highway network. The strategy identifies the top 15 communities (Backwell; Churchill; Claverham; Clevedon (East); Congresbury; Hutton; Langford; Long Ashton; Nailsea; Pill; Portbury; Winscombe; Wrington; and Weston-super-Mare with Milton Hill and Worle) considered to be most vulnerable and also identifies broader actions, including making sure runoff from new developments is appropriately managed and ensuring communities are more resilient and able to respond in the event of future flooding. Comments were invited. **Resolved;** no comments.

14/15 Local Flooding Site

An area of local flooding reported to the Area Officer was at the junction of Kenn Road and Colehouse Lane, outside Wayside Garage. **Noted**

General Items

14/16 Bus Stop Improvements

B3133 Kenn Rd (by County Cars Sales) Works to the southbound stop to raise bus stop kerbs, bus stop road marking and new re profiling of footway to suit new levels. **Noted**

In accordance with the school admissions regulations, the proposed admission arrangements for all Community and Voluntary Controlled Schools and some own admission authority schools (including Cooperative and Foundation Trust, Voluntary Aided Schools and Academies in North Somerset) were being consulted upon. The proposed arrangements cover New Intake admissions, Admission Numbers, In-Year admissions and Coordinated Admission Schemes for 2015-16.

Resolved; no comments.

14/18 Garden Party Nominations

ALCA can send up to 4 people to the Royal Garden Party. ALCA member councils that would like to make a nomination of the representatives to go to the Garden Party.

Resolved; Put forward Cllr Naish and Cllr Quinn for consideration.

14/19 Affordable Housing

The revised Affordable Housing Supplementary Planning Document, following its adoption in November 2013, was now available for viewing on the North Somerset web site. **Noted**

Accounts & Finance Items

14/19 Defibrillator Funds (min 13/183)

Updates on the current fundraising efforts were provided; A resident had gone around the village and invite residents to contribute, raising £635. Businesses in Kenn had been approached, raising £400. The Parish Council would also be managing the teas and coffees at the Village Market with funds raising going towards this project.

The current total is £1,849. Thanks to everyone involved.

Agreed; To enquire, (1) which defibrillator the Emergency Services had a preference for, (2) who carries out the installations, (3) prices of various types for consideration.

14/20 Grants

(1) Thanks for grants received – letters had been received from the Church, the Citizens Advice Bureau and for the donation towards the cost of the Christmas light electricity usage. **Noted**

(2) Victim Support – a letter had been received requesting consideration of a donation towards their local service. Proposed by Cllr Hatcher, seconded by Cllr Naish **Resolved;** to give a grant of £50

(3) Grant Budget – it was felt that a sum should be set aside for making grants from. **Resolved;** to agreed this for the future and consider an appropriate sum to set aside.

14/21 Accounts for Payment

Members considered the details provided in the Clerk’s Report.

Resolved; to approve the accounts for payment as detailed.

Next Meeting Agenda Items

14/22 Litter Rota & Big Clean Up

Also due to the ill health of the individual, it was requested the name of the current person identified as the contact for the litter rota on the Parish Council web site is removed for the moment.

APPROVED AS A TRUE RECORD

Signed by the Chairman

Date.....