

KENN PARISH COUNCIL

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MINUTES of the Kenn Parish Council meeting, Monday, 7 April 2014 held in the Village Hall, Kenn St, Kenn. Meeting commenced at 20:00 and concluded at 21.10

PRESENT Cllr Sheila Naish (Chairman in the Chair), Cllrs Kate Hatcher; Wilf Bessant, Stephen Brain, Jon-Paul Humberstone, Cheryl Quinn, Robert Treble Clerk; Eleanor Wade

20:00 Items raised during Public Participation

North Somerset (NS) Cllr Tony Moulin & NS Liaison Officer Lorraine Bush were in attendance.

1. NS Cllr Jill Illes, reported on the Area Officer's discussions with the manager of the Drum & Monkey (D&M) public house regarding the new sign publicising events, which had recently appeared. They had been asked to move it or it would be remove. There was also an update on the current situation regard the benches on the grass verge.

The Chairman observed that while the Parish Council are aware the D&M is an important part of village life, she requested clarification from Cllr Illes as to the extent of the Parish Council's involvement in various issues relating to this property. Cllr Illes confirmed these are not matters in a Parish Council's remit, all enquiries should be directed to North Somerset Council.

The Manager of the D&M recalled that he had been asked to move the planter and sign to nearer the telegraph pole – he had been asked to do this within 1 month. He also observed that there had been a long tradition of 'A' boards being placed on the verge by the lay-by.

A resident felt another business was causing an obstruction on the path in this vicinity. He also recalled the signage at another public house on the B3133. Cllr Illes provided the information that the signs of the identified public house were located on their own land (not on highway land as in the case of the D&M) and they had obtained permission for the signs.

2. Concern reported at the speed of vehicles on Kenn Moor Road, Mannmoor Lane and at Kenn Pier. Cllr Treble reported he had asked for temporary signs while Highways were waiting for the appropriate time (lower water levels) to be able to remove the signs from the river.

3. It was observed planters had been purchased by the Parish Council and an enquiry was made as to whether permission had been obtained to put these on the highway/footpaths. It was stated the location of these had not yet been agreed, they may not be on highway land.

19:35 FORMAL BUSINESS

14/23 **Apologies for Absence** none

14/24 **Declarations of Interest** none

14/25 **Minutes of the Council Meeting – 3 Februry 2014**

Resolved: The minutes of the meeting are approved as a correct record subject to:

- An amendment of minute 14/04 (2), to substitute Cllr Quinn's name for Cllr Treble's.

Items Arising from those Minutes

14/26 **Free Summer Plants & Purchase of Planters** (min14/04)

(1) Poppy seeds – these had been distributed to residents at the Village Market. Also public areas had been prepared and planted. There were still some seeds available.

(2) Planters – No decision taken on how to arrange the planters into a display or on their proposed location in the village.

(3) Free Summer Plants – as yet no date provided on when these can be collected.

14/27 **Verges and Hedges** (min 14/06)

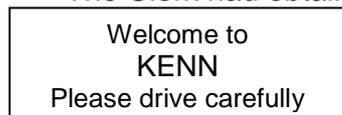
Cllr Treble reported a team had carried out some verge cutting recently, he would follow up if any more work was planned. Convey thanks to Kaz and the Team.

Cllr Naish observed the grass verge by the D&M was getting dangerous as it needed cutting. She would follow this up.

Agreed; to continue to monitor all aspects of these works during the growing season.

(1) Speed/Road Safety Sign

The Clerk had obtained a price for the sign from the supplier to NS Highways:



This would be £29.28 (excluding VAT) along with a delivery charge of £25.

Resolved: to purchase the sign for £30 and ask if it could be collected and the £25 charge waived.

(2) Notice board

Chairman had check on progress of the new donated notice board but there was nothing further to report. **Noted** and await further details when available

(3) Missing Kenn Boundary Sign

The Clerk reported following up the replacement of this sign but had not as yet received any response from NSC in the way of progress or update. Continue trying to get the sign replaced, also Manmoor Lane temporary sign (public participation above).

14/29 Waste License (min 14/09)

The NSC Liaison Officer had follow this up at the District Council but had nothing as yet to report. She would check again. **Noted** and await further details when available

14/30 Church Bridge update (min 14/13)

Cllr Treble reported he had follow this up with the NS Rights of Way Officer, however, they did not want to disturb the stones etc. Cllr Treble had tried to contact another NS Officer but he was on holiday, he would try again when he returns. **Noted** and await further details.

Concern was expressed that the railings were not safe and could break if leaned on.

14/31 Litter Rota & Big Clean Up (min 14/22)

It had been requested at the last meeting that an item to discuss this was put on the agenda for this meeting. Members tried to recalled past arrangements for clearing litter and the annual Big Clean Up but were unsure if these were still being organised.

Agreed; Cllr Bessant would discuss this with the people who used to organize the litter rota and Big Clean Up.

Planning Items**14/32 Planning Applications****(1)** 14/P/0501/F – Edwards Ltd, Kenn Business Park, Kenn

Erection of boundary palisade fencing, fire resistant walls, palisade fencing and gates in the existing silane/laboratory area and electric sliding palisade gates at an existing industrial premises. **Resolved:** No objections to these works.

(2) 14/P/0509/F – 4 Kenn Estate, Kenn Road, Kenn

Erection of a two storey side extension.

Resolved: No objections to these works, request the proposed works are checked against the previous permitted development works, which were carried out at an earlier date, to ensure the site is not being overdeveloped in relation to adjacent properties.

(3) 14/P/0640/F – Kenn Village Hall, Kenn Street, Kenn

Part retrospective application for the erection of an open sided porch and change window to door on the South elevation. Replacement of existing roofing sheets with new to main hall roof with insulation under which will raise the roof height.

Resolved: No objections these works but the following 2 requests are made:

- The retrospective application for the porch, part of this involved a double door replacement – which replaced fire emergency exit doors – the new doors are checked to ensure the door furniture and signage meet the requirements with regard to the appropriate usage, eg panic exit, untrained users
- The new application to change a window into an external door, this is checked to see if it is acceptable as an ordinary exit door or if it also needs to be designated fire emergency exit door status and therefore meet these standards.

14/33 Planning Decisions

13/P/1720/O – Land to the west of Kenn Road, bounded by former railway, M5 and Colehouse Lane, Kenn

Outline application for the development of a business park comprising B1 (Business), B2 (General Industrial) and B8 (Storage or Distribution) including access arrangements with appearance, landscaping, layout and scale reserved for subsequent approval.

Noted: NSC had given notice they had granted consent for the above application, subject to 36 conditions and 12 advice notes being met.

14/34 Report of the Planning Ctte meeting (min 14/10)

Members received the minutes of the Planning Committee meeting held on 3 March 2014. Items raised from these were;

(1) Planning & Enforcement in relation to the Ctte's Remit (ctte min 14/P18)

Council members (who were not appointed to the committee) expressed their understanding that the committee had been formed to deal with small planning applications between Council meetings and they were, therefore, concerned at the number of enforcement items listed in the minutes of this meeting. The Members felt this level of attention was over stringent in a small village and such matters should be left to the Planning Authority to activate/monitor.

Resolved: With these observations in mind the Planning Committee were requested to outline, at its next meeting, its intended remit in relation to enforcement. and report this back to Council for consideration and approval.

14/35 North Somerset Council's Parish Workshop

Members received the information that this workshop, which deals mostly with planning matters, would be held on the 14 May 2014. **Noted.**

14/36 North Somerset Council's Wind Turbine consultations

As part of NSC's planning policy on renewable and low carbon energy generation, they have produced a Supplementary Planning Document for wind turbine developments. They were requesting comments on; *onshore wind farms are the most established large-scale source of renewable energy in the UK. Onshore wind farms will continue to play an important role in meeting renewable energy targets. In principle NSC are supportive of renewable and low carbon energy generation technologies, but recognise wind turbine developments can have a variety of impacts. They therefore need to display appropriate control in their installation and are setting out clear parameters for the development of wind turbines within the document.*

Resolved: No comments.

General Items**14/37 Boundary Commission Electoral Review consultation**

In 2013 the Commission held a public consultation on proposals for new ward boundaries across North Somerset. The Commission had listened to the consultation views and proposes to revise those proposals to reflect local evidence. Due to the significance of the proposed changes in the rural parts of the district, the Commission was re-opening its consultation with local people. This is limited to the new proposals in the north and east of the district within the following proposed wards:

1 Churchill & Wrington ward	2 Gordano & Wraxall ward	3 Long
Ashton ward	4 Pill & Easton-in-Gordano ward	5 Yatton Ward

Information had also been received from Congresbury PC and local MP, Dr Liam Fox.

Resolved: No comments on 1-4 above, but support Congresbury Council in its comments in relation to the proposals for 5 above.

14/38 Event at The Hand Stadium

A company had been in contact outlining proposals to host a concert at Hand Stadium and an application for an events licence from NSC. They enquired if they could attend a meeting to answer any queries about the event. Await their visit at the June meeting.

14/39 North Somerset and ALCA Liaison Meeting

Members received information this meeting, which deals mostly with highways, finance, various current local/national initiatives, would be held on 12 May 14. **Noted.**

14/40 Community Service Project – request to attended a meeting

Over 600+ healthcare professionals in the North Somerset Community Partnership (NSCP), provide over 26 NHS healthcare services to about 214,000 people in North Somerset, including; District Nursing, Children’s Community Nursing, Therapy Services and other Specialist Services are supporting people in their own homes. The current 4 year contract expires on 31 March 2015. In August 2013 a decision was taken to extend the contract for one year to March 2016, in order to consult with local partners to redesign services and work with local stakeholders to develop services. **Agreed;** give the date of the next meeting but if it is too late this could not be helped.

Accounts & Finance Items

14/41 Insurance Review

The Clerk reported receiving approaches from 2 insurers offering to quote, Aon and Zurich, and had taken the opportunity to see if the Parish Council’s current insurers were still best value. Both were sent the same policy details as the current company.

- **Aon** had quoted: £321.91
- **Zurich** had some follow-up question but their like for like quote was: £263.55
- The current insurers, **Came & Co**, haven’t provided a figure for renewal but with a possible increase 3% could be: £289.74

Members reviewed the queries raised and felt some were relevant, therefore, all the insurers should be provided with the amendments and asked to quote again.

Resolved: The best quote arising from this would be accepted.

14/42 Defibrillator Funds (min 14/19)

Updates on the current fundraising efforts were provided. In an effort to obtain the information requested in min 14/19 enquiries had been made to;

- The person who first approached the Council and came to the meeting] replies
 - Yatton Rugby FC – as suggested at the Market coffee fundraising] awaited
 - SW Ambulance Service to enquire which would be their preferred PAD’s
- SW Ambulance has replied that during the afternoon of 7th April (date of the meeting) a representative would meet with the Clerk and the Chairman. An update was given this at the meeting. SW Ambulance were willing to provide a free defibrillator.

Resolved: Form a Working Group to progress this matter (research various options and requirements etc) more speedily between meetings, for reporting to the next Council meeting. Members appointed; .Cllrs K Hatcher, S Brain, C Quinn – also the Clerk

14/43 Annual Audit

External Auditor has sent the documents and dates for public examination and submission etc. The Clerk had made arrangements for the internal audit to be carried out. To meet the External Auditors deadlines the accounts will need to be approved at the June meeting.

14/44 Accounts for Payment

Members considered the details provided in the Clerk’s Report.

Resolved: To approve the accounts for payment as detailed.

APPROVED AS A TRUE RECORD

Signed by the Chairman

Date.....