



## **KENN PARISH COUNCIL**

SUMMONS TO ATTEND ALL Members are requested to attend the Statutory Annual Meeting of KENN PARISH COUNCIL on:

Date: Monday, 2 June 2014  
Venue: **Village Hall, Kenn Street, Kenn**  
Time: **19.30pm**

Signed: Eleanor Wade, Parish Clerk 26 May 2014

Parish Clerk  
Eleanor Wade  
98a Walton Road  
Clevedon, BS21 6AN  
Tel: 07580 195 645  
clerk@kenn-pc.org.uk

**Public Participation** to suspend Standing Orders for communications from:

- Members of the public, N Somerset Councillors representing Yatton Ward and N Somerset Council Liaison Officer. Also to enable any Kenn Councillor declaring a prejudicial interest on items on the agenda to comment or provide information under the Code of Conduct section 12 (2)
- Representatives of Keep Calm Events have confirmed they will be attending to provide information and discuss their forthcoming event at the Hand Stadium.

### **AGENDA**

- 1 **Apologies for Absence**
- 2 **Declarations of Interests** by Members (reminder of the duty to state a Declaration of Interest at this time or as soon as it becomes clear during consideration of an item)
- 3 **Elect Chairman of Council** for 2014/15, on election sign a Declaration of Acceptance of Office
- 4 **Elect Vice Chairman of Council** 2014/15, on election sign a Declaration of Acceptance of Office
- 5 **Cheques**, to confirm the cheque signatories for the Council Year 2014/2015
- 6 **Planning Committee**, to appoint 3 members (the Chairman elected in 4 above is a 4<sup>th</sup> member)
- 7 **Minutes** to approve as a correct record the minutes of;
  - Annual Parish Meeting held on the 7 April 2014 (for signing at the 2015 Annual Parish Meeting)
  - Council meeting held on 7 April 2014

### **Items from those minutes**

- 8 Consider any items raised by residents at the Annual Parish Meeting
- 9 Free summer plants and to consider locations for planters (min 14/26) agenda report
- 10 Verges and hedges (min 14/27) any updates to report
- 11 Traffic speed through village, notice board and missing signs (min 14/28) agenda report
- 12 Church Bridge (min 14/30) any updates to report
- 13 Litter rota and Big Clean Up (min 14/31) Cllr Bessant to report
- 14 Music event at the Hand Stadium (min 14/38) anything arising from Public Participation above
- 15 Community Service Project (min 14/40) have confirmed timescales will not enable them to attend a meeting

### **Planning Items**

- 16 N Somerset Council notices of decisions and enforcement checks received – agenda report
- 17 Information from Parish Forum – sent separately
- 18 New North Somerset Planning web pages – agenda report

### **General Items**

- 19 Town & Parish Council dog bin emptying – letter from NS Council
- 20 NS Public Transport Guides from May 2014 available at the meeting
- 21 Backwell Neighbourhood Plan consultation – agenda report
- 22 Western Power free Parish Council pack – agenda report

### **Accounts & Finance Items**

- 23 Defibrillator update, report of Working Party – agenda report
- 24 Audit of Accounts for 2013/2014 – agenda report
- 25 Receipts and accounts for payment – agenda report

- 26 **URGENT BUSINESS as permitted** by the Local Government Act 1972.

For a matter to be considered 'urgent' the following question must be addressed: *'What harm would happen to the public interest from leaving it until the next meeting?'* If harm can be demonstrated, then it is open to the Chairman to rule it is considered as urgent. Otherwise the matter cannot be considered urgent within the statutory provisions and notice can be given for the item to be placed on the next agenda.