

2 PAGE MONTHLY SPREADS

October			
Sunday	Monday	Tuesday	Wednesday
27	28	29	30
4	5	6	7
11	12	13	14
18	19	20	21
25	26	27	28
<i>Who hears music, feels his solitude peopled at once.</i> <i>-Robert Browning</i>			

October			
Thursday	Friday	Saturday	TO DO
1	2	3	
8	9	10	
15	16	17	
22	23	24	
29	30	31	
Notes			

inspirational quotes
each month

additional space for
important dates & info

AT A GLANCE YEARLYS



multiple yearly calendar formats

WALL CALENDARS

August						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3					
9	10					
16	17					
23	24					
30	31					

September						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2	3	4	5
6	7					
13	14					
20	21					
27	28					
Notes:						

October						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2	3
4	5					
11	12					
18	19					
25	26					
Notes:						

November						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5
Notes:						

full page wall calendars

CURRICULUM & LONG RANGE PLANS

Curriculum																	
<i>Map</i>																	
GRADE/CLASS:																	
UNIT:																	
STANDARD																	
Scope & <i>Sequence</i>																	
UNIT/QUARTER:																	
K	1	2	3	4													
PERFORM																	
CREATE																	
RESPOND																	

Monthly Map

August

September

October

November

December

January

use sticky notes to adjust plans as you go

LESSON PLANS

Lesson Plan

Grade/Class		
Repertoire	Title: Source: CD/Book # Track/Page #	
Concepts	☐ Rhythm ☐ Melody ☐ Tempo ☐ Dynamics ☐ Timbre ☐ Form ☐ Texture ☐ Harmony ☐ Beat	Objectives:
Standards	State:	National:
Resources	Materials/Instruments:	Technology:
Assessment	☐ Whole Class ☐ Small Group ☐ Individual ☐ Other	Vocabulary

Lesson Plan

Grade/Class		
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Concepts	☐ Rhythm ☐ Melody ☐ Tempo ☐ Dynamics ☐ Timbre ☐ Form ☐ Texture ☐ Harmony ☐ Beat	Objectives:
Standards	State:	National:
Assessment	☐ Whole Class ☐ Small Group ☐ Individual ☐ Other	Resources

editable daily lesson plans

CLASS LISTS

[illegible][illegible][illegible]

see at a glance students' grade, IEPs, and more.

Keep track of students' IEPs and medical issues

ASSESSMENTS

[illegible][illegible][illegible]

customize data tracking for assessments,
instruments, & concepts

SEATING CHARTS

Class:
Grade:
Student Total:
Additional Notes:

[illegible]

Class:
Grade:
Student Total:
Additional Notes:

[illegible]

Class:
Grade:
Student Total:

[illegible]

moveable boxes in multiple setups with editable text

CLASS JOBS

Paper Manager



Supplies Manager

Clean-up Crew

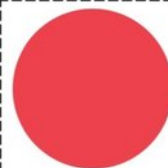


Peace Makers

Teacher's Aide



CLASS JOBS



Insert text here



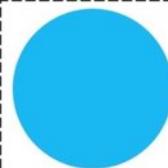
Insert text here



Insert text here



Insert text here



Insert text here

use the premade class jobs chart or customize your own

CONTACT LISTS

[illegible][illegible]

keep track of guardian emails & phone numbers

stay in contact with local musicians & colleagues

SUBSTITUTE BINDER

Welcome to *Music*



Thank you for substituting for me!

At the end of the day, please fill out the enclosed "Substitute's Notes" form to record how the day progressed.

Enjoy your time in music class!

Emergency *Cheat Sheet*



Expectations & *Rules*



Please keep in *Mind*



Substitute's *Notes*



What went well for you today?

what could be improved or changed for next time?

editable forms for your sub binder

TO DO LISTS

The collage features three distinct stationery items. At the top is a 'To Do List' with a blue header and a series of checkboxes. Below it is a 'Sticky Note' with a blue header, a 'To Do List' title, and a large blank rectangular area. To the right is a large, blank rectangular area. At the bottom is a graphic of a road sign with the word 'ROAD' in large, bold, black letters.

Sticky Note
To Do List

check off your tasks as they're completed

use sticky notes to move tasks from week to week

DESKTOP ORGANIZERS



backgrounds to organize the folders on your desktop