



CHRISTINE

 [VIDEO INTERVIEW](#)

WORK EXPERIENCE

FINANCE ACCOUNTANT

Uy Masuy Wine Factory Incorporated | July 2025 – Present (Ongoing)

- Manages financial accounting functions including bookkeeping, expense management, cash flow forecasting, budget vs. actual analysis, signatory compliance, and internal audit support while utilizing QuickBooks Online and Advanced Excel to ensure accurate and timely financial reporting.

SALES COORDINATOR/ACCOUNTANT

Kolara Ink and Chemical Corporation | August 2023 – March 2025 (1 Year, 8 Months)

- Supported accounting and sales operations by handling bookkeeping, financial review, expense tracking, compliance documentation, cash flow monitoring, and coordination between sales and finance teams to maintain operational efficiency and financial accuracy.

SKILLS/AREAS OF EXPERTISE

- Accounting & Bookkeeping
- Full-Cycle Bookkeeping
- Bank Reconciliation
- Accounts Payable (AP) & Accounts Receivable (AR)
- Invoicing & Billing
- Payroll Processing
- Financial Forecasting & Cash Flow Analysis
- Balancing & Journal Entries
- Financial Reporting & Analysis
- Data Validation & Audit Support

TECHNOLOGY

- QuickBooks
- Xero
- SAP
- Oracle ERP
- Oracle E-Business Suite (EBS)
- Oracle Retail
- Microsoft Dynamics 365
- NetSuite
- Oracle PL/SQL
- MySQL
- Microsoft Access
- IBM Mainframe
- ETL Processes

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