

Learning Resource Center – Writing Center

Shorthand/Abbreviations

This handy guide lists commonly used shorthand notations and abbreviations used in academic writing

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lang. language prob. probably probs. problems sts. students tho' though		
prob. probably probs. problems sts. students tho' though		language
probs. problems sts. students tho' though		
sts. students tho' though		
tho' though	•	<u>'</u>
, in the second		
	thro	through

s/t	something
s/o	someone
alt.	alternate
ans.	answer
bld.	building
calc.	calculate
cmps.	campus
catg.	category
chg.	change
assoc.	association
ind.	individual
intro	introduction
org.	organization
s/b	should be
tech	technology
co.	company
ev.th.	everything
//	parallel
=	equals/is
%	percent
←	comes from
\rightarrow	leads to, produces,
	causes
<u> </u>	increasing/up
	decreasing/down
@	at
?	question
&	and
~	approximately
\$	money, cost, price
\$	greater than
<	less than
±	give or take
#	number
1 st	first
2 nd	second
3 rd	third
+	and
/	per
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