



JAZEL

 [VIDEO INTERVIEW](#)

WORK EXPERIENCE

VIRTUAL ASSISTANT

Sydney - Australia | 1 Year, 2 Months

HR GENERALIST

Coralpoint Properties Inc | 3 Years, 9 Months

CUSTOMER SERVICE SPECIALIST

ONET- Maxicare | 1 Month

SKILLS/AREAS OF EXPERTISE

- End -to-end Recruitment
- Branding Presentation
- Lead Generation
- Email Management
- Scheduling
- Customer Service

TECHNOLOGY

- Canva
- Microsoft Office
- LinkedIn
- Slack
- Asana
- Calendly
- MailChimp
- Cozy
- Apollo

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