



JENNYLYN

[VIDEO INTERVIEW](#)

WORK EXPERIENCE

BUSINESS DEVELOPMENT ENGINEER

Geoquest Philippines | September 2025 – Present

- Drives business growth by conducting targeted market research, expanding client partnerships, securing contracts through proposals and negotiations, and coordinating cross-functional teams to ensure compliant and successful project delivery.

PROJECT MANAGER

Geoquest Hong Kong Limited | September 2023 – August 2025 (2 Years)

- Led large-scale infrastructure projects including the Northeast New Territories Landfill Extension (NENTX) RE Bund Wall and Tan Kwai Tsuen Site Formation works by managing documentation, resolving site and design issues, coordinating contractors and owners, and ensuring compliance with industry standards for timely completion.

PROJECT-IN-CHARGE

Geoquest Philippines | March 2020 – Present (5+ Years)

- Managed major infrastructure projects such as NLEX-SLEX Connector Road Sections 1 & 2 and SLEX Northbound Exit Interchange by overseeing budgets, schedules, QA/QC compliance, contractor payments, progress reporting, stakeholder coordination, and team leadership to deliver high-quality and on-time project execution.

TECHNICAL ENGINEER

Geoquest Philippines | March 2020 – August 2023 (3 Years, 6 Months)

- Coordinated full-cycle design development from preliminary submissions to As-Built, managed drawing approvals and document control systems, prepared technical queries, monitored shop drawings and schedules, supported subcontractor works, and contributed to accurate tender quantity take-offs.

OFFICE ENGINEER

Reinforced Earth Philippines | December 2019 – March 2020 (4 Months)

- Supported tender and commercial project phases by coordinating with clients, monitoring site progress, preparing weekly and monthly reports, attending stakeholder meetings, and assisting in resolving technical and scheduling issues.

JUNIOR CIVIL ENGINEER (INTERNSHIP)

Reinforced Earth Philippines | April 2019 – July 2019 (4 Months)

- Assisted in design coordination, drawing management, schedule monitoring, documentation distribution, and technical issue resolution to support project managers and site engineers in delivering compliant infrastructure works.

SKILLS/AREAS OF EXPERTISE

- Project Management
- Construction Project Management
- Business Development
- Client & Stakeholder Coordination
- Project Scheduling & Monitoring
- Budget & Cost Control
- Design Review & Approval Management
- Documentation & Reporting
- Site Supervision
- Quantity Take-Off
- Contract & Tender Coordination
- QA/QC Compliance
- Risk Identification & Resolution
- Cross-Functional Team Coordination

TECHNOLOGY

- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- AutoCAD
- Geoquest TAI Calc Software
- Zoom
- Google Workspace

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