Thank you for downloading this brochure for our Staff Succession Planner. Take a look below to see what this software offers you.

The Staff Succession Planner gives you the following advantages:

Layout of your current staff in 'tiers'

Information on each position held and possible successors

Highlights staff members who show promise

Highlights staff members who are not performing

Gives you a clear staff succession plan

Gives you a glimpse into your companies future staff list

Helps you to see an overall view of your staff

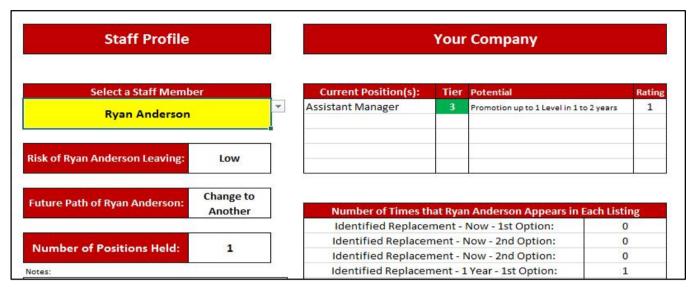
And more.. Take a look below for more details

You are able to capture a list of your current positions, the staff member who currently fills each position, as well as other details. The other details are optional, each heading has a note attached, which will explain what can be selected. You can also select the 'tier' of the position, (Eg. Director is tier 1, manager is tier 2 etc) up to 6 tiers.

STA		Succession Staff Planner							
Job Title	Employee Name	Tier	Potential	Risk of Leaving	Current Rating	Future Path	Timing	Ease of External Replace	Con
	→	▼	•	_	*	*	▼.		
Director	Bob Smith	1	PH	L	1	MoS	1-1	3	
Manager	Mary Jones	2	PQ	M	3	NME		1	
Assistant Manager	Ryan Anderson	3	P1	L	1	CF	RS	2	
1st Sales Person	Chris Hughes	4	PL	Н	2	MoS		2	
2nd Sales Person	Jane Biggs	4	PL	L	2	MoS		2	
Administration	Tony Ryan	5	PH	M	1	MoS		1	
Receptionist	Claire Jenkins	6	PH	L	1	MoS		1	
	Tony Ryan	5 6	PH	M	1	MoS		1	

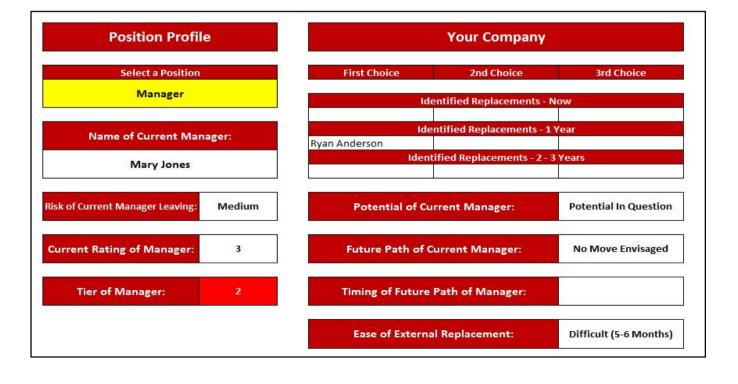
You are then able to show who the possible future replacements are for each position, whether internal or external personnel. There are 3 categories (Now, 1 Year, 2 - 3 Years), indicating when the person will be ready to take on the role, and it will allow up to 3 people per category.

You are then able to click on the 'Staff Profile' tab, and select any staff member that has been added to the list (excluding external personnel who have been earmarked for positions in the future). You will then see various useful statistics and information about that staff member.



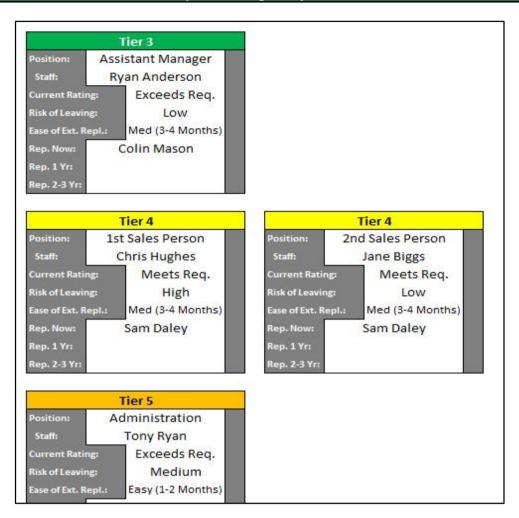
Your Company				Positions that Ryan Anderson Could Fill				
Current Position(s):	Tier	Potential	Rating	Possible Promotion Position(s)	Time Frame	Tier		
Assistant Manager	3	Promotion up to 1 Level in 1 to 2 years	1	Manager	1 Year / 1st			
						-		

You also have the option of clicking on the 'Position Profile', which will show you all sorts of useful information regarding the position selected.



These are very useful statistics to have. You can see each staff member, and what they are contributing, how much potential they have, and where you see them advancing to. You can also see each position, who currently fills it, who can fill it and how easy it will be to get an external replacement. It is a very handy tool to take the details that you have entered, and display them neatly and in an orderly fashion, when you need them.

It doesn't end there, there is also a staff layout, showing tier by tier.



So there you have it, how much time and money is this going to save your business? If you wish to get more information, please follow the links below, and remember if you want something custom made for your needs, we do that too!



Or Visit:

www.spreadsheetsolutions.biz

To watch a demonstrational video