

AMIDEAST SAT Procedures 2015-2016

The information below is general SAT highlights sent from College Board effective October 2015, plus issues specific to Egypt (as received from AMIDEAST September 2015)

Please read the SAT Paper Registration Guide if you register through AMIDEAST to ensure you are aware of the various changes that will be implemented effective the October administration. Test takers who register on line need to read the policies on the College Board website www.collegeboard.org. We encourage you to register online.

1. Individual / walk-in students must register with AMIDEAST by the early registration deadlines

Test dates	AMIDEAST deadline
November 7, 2015	October 1st, 2015
December 5, 2015	October 29, 2015
May 7, 2016	March 31, 2016
June 4, 2016	April 27, 2016

Kindly be informed that we will start the November's registration on Wednesday September 16th, 2015 from **9:00 A.M. until 2:00 P.M.** daily except for Fridays and Saturdays.

AMIDEAST will register students by accepting the paper SAT Registration Form according to the guidelines outlined in the SAT International Booklet. The SAT Registration Form is machine scanned. The form must be filled out in blue or black ink. Students should not use a pencil to complete this form. The information gridded on the Registration Form is scanned and recorded electronically. It is important, therefore, that each Registration Form be accurately and clearly completed, and the information verified, because whatever is entered in each item will appear in the student's record. Damaged or incomplete Registration Forms can cause delays in processing. Photocopied registration forms cannot be accepted and will not be processed. Information requested on the Registration Form is necessary for registration purposes and must be provided by the applicant

Score Reporting: New

Students applying at universities in Egypt must add to item 12a on their registration form the **AMIDEAST DI Code (7897), (5027), the Ministry of Higher Education DI Code(6134) and Cairo University code (7437)**. . If your students register on line please advise them to add the codes as well. Scores sent to the AMIDEAST DI Code (7897) are requested by the Egyptian Ministry of Higher Education and/or Tanseeq offices, therefore this copy of the scores will not be accessible to examinees.

Please remember:

- That it is very important that they enter their legal name, date of birth, sex, address and signature exactly the same way each time they register
- To fill in their high school code so that their school receives a high school copy of the score report
- To indicate the test and test month

- To keep a copy of their registration form for reference for future registrations
- To submit their signed AMIDEAST agreement forms along with their registration forms and payments

Payments:

AMIDEAST now offers the following option for our testing clients to register and make payments for registrations for the SAT.

Individual clients and Schools applying for registrations in bulk can submit payment to AMIDEAST Customer Service representatives in cash in Egyptian pounds (LE) at the following price:

Test	Price in EGP
SAT Reasoning Test with essay	EGP 840.00
SAT Reasoning Test without essay	EGP 750.00
One SAT Subject Test (no Listening Test)	EGP 760.00
One SAT Subject Test (Listening)	EGP 820.00
Two Subject Tests (no Listening Test)	EGP 900.00
Two Subject Tests (1 test is Listening)	EGP 970.00
Three Subject Tests (no Listening Test)	EGP 1050.00
Three Subject Tests (1 test is Listening)	EGP 1120.00

AMIDEAST takes no legal responsibility for missing or delayed score reports. Additionally, AMIDEAST is not authorized to assist in any way with obtaining missing, delayed or score reports that contain spelling mistakes or other errors. Clients are required by ETS to contact the College Board directly and do not permit AMIDEAST to assist in this regard.

Important Notice

Students who submit a paper registration:

- Will still receive paper score reports. (No change)
- (If a student creates an online account, they must opt to receive a paper score report, even if they have registered using the paper form.)
- May need to opt-in to receive a paper admission ticket. (See box 16 on the SAT registration form)

Students who register online or through AMIDEAST **MUST opt-in to receive paper score reports. If they do not actively select this option, they will not receive a printed score report.

Thank you and looking forward to working with you.