Minutes of the Rochester Duplicate Bridge Club Board of Directors

February 21, 2024

Members present: Jan Morris, Sue Greenberg (ex-officio), Harlan Wickre, Al Larson, Bonnie Fox, Rod Morlock, Becky Cook, Joanne Long, Kathy Maegerlein (ex-officio), Mary Funk, Connie Dalzell

Meeting was called to order at 11:00 AM by president Jan Morris.

A motion to approve the minutes of the January 3, 2024 Board of Directors was made by Mary Funk, seconded by Harlan Wickre, and passed by unanimous vote of members present.

President's report: nothing to report

Treasurer's report: Kathy Maegerlein, treasurer, presented the annual budget for the club. The budget depicts a deficit of approximately $7000 for 2024. Comparatively, the club had a deficit of approximately $9000 in 2023.

The financial statement for January, 2024, was reviewed.

The projection of continued deficit spending sparked a discussion regarding current costs and avenues to increase revenue.

A motion to approve the January, 2024 Financial Statement was made by Joanne Long, seconded by Bonnie Fox, and passed by unanimous vote of members present.

Manager's report: Sue Greenberg reported that ACBL awards some of the charitable funds it receives to various ACBL districts each year. The districts to receive those funds are selected on a rotating basis. The selected districts then forward those funds to charities of its choosing. This year, our district (District 14) is on that rotation and Sue submitted the Jeremiah Program to be a recipient for a portion of those charitable funds. Unfortunately, her submission was inadvertently omitted during the hand-off of the District 14 presidency, and the funds were awarded to other organizations.

Sue has been meeting with St. Luke's Church leadership to renew the RDBC lease agreement. She reported that the church leadership has decided to increase the per-use fee this year, but that they would prefer a monthly flat rate instead. After reviewing last year's rental payments, which averaged $2488 per month, a rate of $2500 per month was set. This will include use of the facility Mon-Thurs, 8 AM to 5 PM. RDBC use of the facility on any other day of the week will incur a per-use daily fee of $250 (the current rate).

Sue also reported that the club continues to search for a more permanent facility. To that end, she toured a facility this morning (February 21) and found it to be a good fit for our needs. The rent, however, would be about $3000 per month, which would not include utilities.

A motion to approve the lease agreement was made by Bonnie Fox, seconded by Joanne Long, and passed by unanimous vote of members present.

Old Business: RDBC will host a NLM (non-life master) 0-750 tournament on June 6, 2024. Volunteers are needed for both tournament chair and partnership chair. Sue plans to post this information in the March newsletter.

Kathy Maegerlein will be stepping down from her role as club treasurer after holding this post for 5-6 years. She provided a briefing on the duties of the treasurer, which include tracking the monthly expenses/income and preparing a report of that information, preparing 1099 tax forms at the end of the year, preparing the non-profit tax form, balancing the club checkbook. More information of treasurer's duties can be found on the club's website under "policy for personnel." The treasurer typically spends 5-10 hours per month on these duties and receives a stipend of $500 per year. She recommends that whoever undertakes this position have a good understanding of working with spreadsheets.

New Business: The board is in the process of choosing the club's local charity for this year. Five charities have been submitted for consideration: Family Promise, Hope Lodge, Hiawatha Homes, Boys and Girls Club, and Gift of Life Transplant House. The board requested more information regarding funding for each organization and Sue volunteered to gather that information.

Club member Georgia Basinski suggested that the club consider holding bridge classes for school-age children in Rochester, perhaps in the form of a "summer camp." It was noted that this type of endeavor would require volunteers to teach, and it would be best if some sort of follow-up was also provided. Sue related that a similar class had been undertaken at Willow Creek in the past, but was not successful because many of the children had other commitments and weren't able to spend the time designated for the class. Discussion was cut short because of time constraints. Further discussion of this topic will be undertaken at a future meeting.

A motion to adjourn the meeting was made by Connie Dalzell, seconded by Becky Cook, and passed by unanimous vote of members present.

Submitted by Connie Dalzell, Secretary