



El Alsson
British & American International School



Developing Successful 21st Century Citizens

OUR VISION

DEVELOPING SUCCESSFUL 21ST CENTURY CITIZENS

OUR MISSION

To achieve our goals through 'Thinking, Learning & Caring

British Secondary School Behaviour and Sanctions Policy

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Aims and objective:

El Alsson School is committed to bringing out the 'best in everyone'. This policy is a broad overview of our expectation for creating a safe and secure environment for all. Each section of the school will have its own ***Class Room Management policies***, which will encourage students to behave to the level expected at all time.

We believe that in order to enable teaching and learning to take place, desired behaviour in all aspects of school life is necessary. It seeks to create an inclusive caring, learning environment at school by:

- Working cooperatively with parents to
- Enabling our pupils to:
 - Create a sense of self discipline and responsibility for their own actions
 - Create a sense of identity, achievement and self worth
 - Show empathy for other's feelings
 - An awareness of and a desire to care for their environment
 - Promote desired behaviour and discipline.
- Encouraging positive behaviour with all students and adults working to agreed standards
- Setting expectations that all students will be encouraged to learn the social emotional and behavioural skills required to be 21st century citizens
- Maintaining a school environment where students are encouraged to behave appropriately because they feel they are valued members of the school community, and that they are safe, secure and at

Broad Guidelines for Behaviour and Discipline

- Every teacher will accept responsibility for high standards of discipline in the classroom and within the school environment.
- Every student will accept responsibility for high standards of behaviour.
- All staff will be consistent in their approach to discipline and behaviour and work within framework of the Getting it Right policy.
- Every student will be made aware by their teachers and their tutors of the Code of Behaviour and the school's high standards. The consequences of ignoring the 'Getting It Right' system will be clearly explained to students.
- The Head teacher alone has the right to exclude students and to decide whether the exclusion is to be held on or off the school premises

Teaching and Learning

Promoting positive behaviour enables high standards of teaching and learning to be achieved. A well designed and relevant curriculum helps develop and maintain positive behaviour. Students learn more effectively when the curriculum is differentiated and teaching styles and approaches accommodate individual learning styles and preferences. Engaging teaching plays a significant role in a students' attitude towards learning.

- Staff should be consistent in following the **Class Room Behaviour Management policy**
- Staff are encouraged to use their own professional judgement as **Class room behaviour Management Policy** may not be effective method for dealing with all students (including students with social and emotional and LD student's /Behaviour issues).
- Staff should use the most appropriate method of teaching, which draws on students' experiences and values their contributions.
- Students should be received into a classroom where routines are established and high standards expected.
- Explicit and regular praise should be used for all types of achievement.

The school encourages 'Positive Behaviour Management' which enables all staff members to create a learning environment to motivate students to behave appropriately in lessons. Effective classroom management skills are developed through experience and appropriate support from colleagues.

In addition to this, well prepared and stimulating lessons, in which pupils are aware of the lesson purpose, help to secure good standards of behaviour. Effective lessons are those in which pupils enjoy learning, are fully engaged, make progress and improve their attainment through sustained effort and commitment.

Effective lessons:

- Give the big picture
- Use positive language
- Have high expectations
- Address different learning styles
- Review learning
- move Pupils' learning on
- Acknowledge and praise effort and progress
- Have challenge, pace and enjoyment.

To achieve this staff should:

- Set behaviour for learning objectives, when appropriate, as well as other learning objectives for the lesson
- Arrive before the class and start the lesson on time
- Ensure that pupils enter and leave the room – tidy and clean - quietly and sensibly
- Communicate lesson objectives clearly
- Ensure that all pupils are able to participate fully in the lesson
- Emphasise the positive in learning and behaviour
- Use praise and rewards fairly and consistently
- Motivate, encourage and engage the pupils
- Model and teach positive behaviour, including respect, empathy and social skills
- Make sparing, effective and fair use of reprimands
- Avoid sarcasm, shouting and threats
- Avoid humiliating pupils
- Avoid punishing a class for the behaviour of individuals
- Keep to time in the lesson and finish on time
- Share good practice with colleagues.

BEHAVIOUR MANAGEMENT – OFFENCES AND SANCTIONS

The below grid outlines the different categories of misbehaviour and sanction for each category. This is just a guide and it is expected for teachers to use their own professional judgment and the Classroom Behaviour Management Policy.

| Type of offence | Examples | | Sanctions |
|---|--|--|--|
| <p>Level 1 Misbehaviour</p> <p><i>Monitored by Class Teacher</i></p> | <ul style="list-style-type: none"> • Chatting • Inattentiveness, • Chewing, • Lack of work, • No appropriate equipment, • No planner, • Uniform infringements, • Misuse of equipment/environment, • Speaking in Arabic, • Not following instructions, • Arriving late with no genuine reason or note, | <ul style="list-style-type: none"> • Pupil showing off, • Bad language used between pupils but not directed at teacher, • Shouting out of answers when asked to put hand up, • Shouting across the room. • And other similar offences | <p>Class Room Behaviour management Policy is to be applied for all low level misbehaviour and then a Central detention issued.</p> <p>Incident logged on MIS</p> |
| <p>Level 2 Misbehaviour</p> <p><i>Monitored by Class Teacher/HOD</i></p> | <p>3 or more Central detentions for a particular subject constitute level 2 misbehaviour and will automatically result in a detention.</p> <p>Other issues include</p> <ul style="list-style-type: none"> • Using bad language • Answering back • Being confrontational, • Questioning authority, • Failure to attend assigned class detention, • and other types of similar offences | | <p>No warning for Level 2 misbehaviour.</p> <p>Results in a straight Central detention without warning</p> |
| <p>Level 3 Misbehaviour</p> <p><i>Monitored by Ah</i></p> | <p>10 or more Central detentions across the board or for a particular subject constitute level 3 misbehavior.</p> <p>Below incident also constitute Level 3 misbehavior</p> <ul style="list-style-type: none"> • Fighting with other students, • Vandalism to school equipment, • Serious dangerous behavior, • Serious bullying (I.e. Physical/Cyber), • Abusive language. • And other similar offences <p>If there is no improvement after this, then each Teacher/Detentions will result in AH Intervention</p> <p><u>Truantiing/Not collecting an attendance mark in morning/not turning up to central detention will result in afterschool detention</u></p> | | <p>No warning for level 3 misbehaviour.</p> <p>If incident occurs during lesson, send for an AH who will come and remove the student from class.</p> <p>Possible Intervention includes Phone call home/Meeting with parents addressing concerns/Report card/suspension/After School Detention</p> |
| <p>Level 4 Misbehaviour</p> <p><i>Monitored by Head of Secondary</i></p> | <ul style="list-style-type: none"> • Persistent poor behaviour, persistent lateness, regularly not completing homework, not turning up to after school detention, or any other action deemed serious or persistent by the head of secondary. | | <ul style="list-style-type: none"> • Saturday morning three hour detention with head of secondary |

BRITISH SECONDARY – CLASS BEHAVIOUR MANAGEMENT POLICY

W1

First Warning

Student notified and note made on board or planner.

W2

Second Warning

Student notified and warned of further consequences, if behaviour does not improve.

TO

Time Out/Detention

Student is issued a Detention via the 3sys system. The student can also be sent out for a short while or be put in another class with another member of staff.

IS

Internal Suspension

If the student continues to be a problem then send for a member of SLT. The issue will then be dealt with by SLT. Possible internal suspension. Parents contacted by SLT.

| CENTRAL DETENTION | AFTER SCHOOL DETENTIONS |
|--|---|
| <ul style="list-style-type: none"> • These will be supervised centrally. • Issued for level 1 and level 2 misbehaviour • Student spoken to and warned about conduct by Class teacher and/or HOD | <ul style="list-style-type: none"> • After school detentions will be issued to those students who are consistently getting central detentions. • These may be either for a particular subject or across the board. • Level 3 Misbehaviours will also result in an after school detention • After school detention will be monitored by senior members of staff. |

WHOLE SCHOOL – OFFENCES AND SANCTIONS

| SITUATION/ INCIDENT | SCHOOL ACTION | PARENTAL INVOLVEMENT |
|---|---|---|
| UNIFORM and GENERAL APPEARANCE: | <p>Form Tutors and other staff monitor this daily.</p> <p>An Out of Uniform pass (valid for one day) may be issued for occasional genuine problems with uniform if the student brings a note explaining the situation. The school will contact parents if there are continuing concerns over uniform or general appearance.</p> <p>Students who are regularly out of uniform, without a relevant reason will be issued with a detention by the teacher concerned.</p> | <p>You should ensure that your son/daughter is presentable and wearing the correct uniform. In the event of a genuine problem, a note of explanation should be provided. You should also advise the school if you have any difficulties in obtaining uniform items from the uniform shop.</p> |
| TRUANCY: | <p>The school will determine the most relevant sanction from those available: Detention/Attendance Report/suspension from school. Parents will be contacted.</p> | <p>This is a very serious matter and you will need to follow it up at home.</p> |
| EQUIPMENT: | <p>Teachers will monitor this and may issue 1st Offence Warning 1 – 2nd offence – Detention.</p> <p>Persistent offenders can be referred to AP's for an after school detention</p> | <p>Lack of equipment disrupts the progress of lessons and is a fundamental issue of personal organisation. In the event of a Yellow Card Report being issued, follow up at home will be needed when the school contacts you.</p> |
| FORBIDDEN ITEMS: | <p>The following items will be confiscated if brought to school:</p> <ul style="list-style-type: none"> •metal rulers •card games •electronic games or instruments •toy weapons •starting pistols •penknives and Swiss Army knives •laser pointers | <p>You will be informed by phone or asked to come to school to discuss the matter and to collect the confiscated items, if appropriate.</p> |
| MOBILE PHONES, IIPADS, LAPTOPS AND ELECTRONIC DEVICES: | <p>Electronic devices may only be used in the classroom for academic purposes and only with the consent of the teacher. If these rules are not followed, the item will be Confiscated.</p> <p>Students are encouraged to put all mobiles in the safe boxes provides to avoid any disruptions.</p> <p>Students are not allowed to use mobile phones anywhere in the building. If a student is caught using a phone, It will be confiscated and returned at the end of the day.</p> | <p>In the event of your phone being confiscated, students will need to arrange with their class teacher from where it can be collected. Those who offend persistently, parents will be notified and/or detention issued.</p> |
| PLAGARISM | <p>If a piece of class work is deemed to have been copied, either from another student, or the internet then the student will be made to do that piece of work again. Detention may be issued</p> <p>If it is deemed that coursework/exam has been plagiarised then it may result in the students' work being disqualified from being entered which may result in the student failing the course.</p> | <p>Where it has been deemed a student has plagiarised, parents will be contact.</p> <p>If it involves coursework/ exam work then parents will be asked to come to school to discuss the matter.</p> |