



COMMUNITY REGIONAL GATHERING ASSISTANCE

Application Process:

All applicants **must** complete an Osage Nation Community Regional Gathering application **fourteen (14) days prior to or with in thirty (30) after** the scheduled date of the gathering event. In order to process the application and receive funding pertinent documentation is **REQUIRED**:

- ✓ **Application completed by Osage Tribal Member (organizer) who will be responsible for receiving and disbursing the funds.**
- ✓ **Osage Nation Community Regional Gathering Agreement Form; which certifies the organizer will abide by policy and procedure set forth for the program**
- ✓ **A letter of request**
- ✓ **Proposed Agenda**
- ✓ **Detailed Budget**
- ✓ **At least 20 Signatures of Osage Tribal Members residing within a 100 mile radius (“the region”) from where the gathering will be held (*this information needs to be updated every four (4) years*)**
- ✓ **Meeting Notice submitted to the Osage Nation Website; stating the meeting location, date, and time.**

Funding available:

- Maximum amount of \$1,500 per meeting; and a maximum of \$3,000 annually

The application is complete when all pertinent documentation is received by this office; once the application is complete a letter of approved or denied funds will be mailed directly to the applicant as to the amount approved or denied. All reimbursement requests must be submitted in writing.

- *Please allow 10 working days for a **completed** application to be processed and a check issued.*

Mail Applications:

Completed applications shall be submitted **no less than 14 days prior if funds are to be advanced** to the scheduled meeting/gathering or within 30 days after the gathering event; via U.S. Mail, Scan and e-mail, or Fax to the:

Osage Nation Constituent Services Office
Attention: W. Jacque Jones, Director
627 Grandview
Pawhuska, OK 74056
Phone: (918)287-5662
Fax: (918)287-5221 or (918)699-5221
E-mail: jjones@osagetribe.org

OSAGE NATION



Community Regional Gathering Assistance Service Agreement

DATE: _____

- I _____, have received and read the Osage Nation Community Regional Gathering Assistance Policy and Procedures
- I _____, agree to abide by the Osage Nation Community Gathering Assistance Policy and Procedures;
- I _____, agree to submit an completed Osage Nation Community Gathering Assistance Gathering Assistance Application form thirty (30) days prior to the scheduled date for the gathering
- I _____, understand funds will be made payable as soon as an application is **complete** with ALL pertinent documentation;
- I _____, understand any violation or failure to comply to ONCA 11-52 provision will subject you to an action for fines, to recoup funds expended in violation of Osage Law, and any penalties imposed by Osage Law (as stated ONCA 11-101 pg. 3-4 Section 4C);
- I _____, understand I am responsible for ensuring that all financial commitments associated with the Gathering will be fulfilled, and release the Osage Nation for any and all liability associated with the Gathering event.

Printed Name

Signature



OSAGE NATION
Community Regional Gathering Assistance
APPLICATION

Section 1: Applicant/Organization Information

Application Date: _____

ORGANIZER: _____

ADDRESS: _____

PHONE NUMBER: _____

FAX NUMBER: _____

E-MAIL ADDRESS: _____

OSAGE TRIBAL MEMBER: YES OR NO OSAGE MEMBERSHIP NUMBER: _____

HAVE YOU OR YOUR ORGANIZATION EVER RECEIVED ASSISTANCE OR FUNDS FROM THE OSAGE NATION?

(CIRCLE) YES OR NO

IF YES, MOST RECENT ASSISTANCE DATE: _____ AMOUNT: _____

Section 2: Description of Request

PURPOSE (Briefly describe the nature of the meeting):

NAME: Business/Owner/Renter of space and/or land

ADDRESS: Place where meeting will be held

AMOUNT REQUESTED

DATE OF MEETING

TIME OF MEETING

DATE RECEIVED	RECEIVED BY	DATE PROCESSED	NOTIFICATION SENT	CHECK NUMBER	FOR CONSTITUENT SERVICES OFFICE USE ONLY
COMMENTS/NOTES _____ _____					