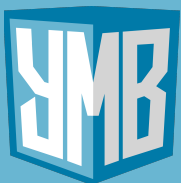


PRODUCTIVITY BOOSTER

Make It Count

Day Planner



YOUTHMINISTRYBOOSTER.COM

MAKE IT COUNT

TODAY:

WORD OF THE DAY

GRATITUDE

COLOSSIANS 4.2

PRIORITY PROJECTS

THE BIG 3

1

2

3

PEOPLE

CALLS / TEXTS / CARD

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

DAY PLAN

:	_____
:	_____
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TOMORROW'S TASKS





Make It Count Guide

YMB's *Make It Count* Day Manager is designed with the youth minister in mind. It is so easy for ministry leaders to get lost in the sea of possible work and miss out on making every day meaningful. Enough with the busy and the extra burdens! Let's get focused today!

How To Setup The Sections For Your New Day Planner:

Priority Projects: Big Three It is so easy to spend a whole day working and not get any of the major things done you actually wanted to get done. Write in 3 achievable tasks

Word of Day: This might be your power word, your focus word, or your vocabulary building word. No matter what you write it here make sure to make it count and let it refresh you.

Gratitude: Studies have shown that practicing daily gratitude is one of the three best things you can do to improve focus and mental clarity. What are you thankful for today?

People: Calls/Text/Card Much of daily ministry work is about connecting with people and building relationships. Instead of everyone, keep just a few names in front of you and make connecting with people a priority each day. Mix up your communication mediums and make sure you are not only sending emails but making calls and writing handwritten notes as well.

Day Planner: Everyday looks a little different, but time always moves forward. Start early and keep your day's schedule in front of you. Know what it is next! Break up the increments in whatever way makes the most sense for your day

Tomorrow's Tasks: Take five to ten minutes at the end of each day and chart what all needs to get done for tomorrow. Utilize the grid system in keeping with the Eisenhower Method for tasks urgency and importance.

*"How We Spend Our Days Is How We Spend Our Lives."
Annie Dillard*

Youth Ministry is a tireless and significant work for the church and the kingdom. YMB is here to provide creative support and quality resources for youth ministry leaders who want more for their students. Get the Boost you need at YouthMinistryBooster.com

