



UNITED NATIONS WORLD FOOD PROGRAMME

(REF: WFP/TR/2014/SC/43)

DATE OF ISSUE: 04/08/2014

Deadline for applications: 18/08/2014

Job Title: National Security Officer

Contract: Service Contract (SC8)

Duty Station: Gaziantep, Turkey (with regular travels to the field)

Duration: Till 31.12.2014 (extendable)

Duties and Responsibilities

Background

The duties and responsibilities of the National Security Officer include the safety and security of all WFP staff, eligible dependents, eligible partners and contractors, resources, assets, facilities, programmes, and projects in addition to promoting, enabling and supporting WFP programme delivery throughout Turkey while ensuring compliance with all United Nations security policies, procedures and regulations.

The primary objective of the deployment of the WFP National Security Officer is to advise on the security of, and minimizing the risk to WFP staff, eligible dependants, property and operations in all locations and at the same time enabling WFP programme delivery throughout Turkey. This will be achieved through:

- Advising that WFP security support feature in the programming process at the Turkey operation level
- Strengthening the security arrangements of WFP and maintaining a security network of international and national security personnel.

In terms of functional matters related to WFP security, the National Security Officer will report to the WFP Representative /head of Turkey Operation.

At Headquarters level, WFP security division will, through the REC regional security officer, provide policy and technical advice to the WFP National security officer regarding the safety and security of WFP staff, eligible dependants, property and operations within the context of WFP role, while dovetailing with and respecting UNDSS's mandate and role, and working within the UN and WFP security policy and framework.

At the field level, National Security officer will be supervised by the head of Turkey operation who will serve as the primary Supervisor. At the same time, National Security Officer will also be technically supervised/supported by the REC Security officer and will be responsible to support the REC operation under the coordination of the REC Regional Security officer.

Duties and Responsibilities

Summary of Key Functions:

- Threat and Risk Assessment;
- Security Plan and Business Continuity;
- Minimum Operating Security Standards;
- Information Management;
- Office and Residential Security;

- General.

Threat and Risk Assessment:

- Review the impact of current as well as future potential security factors and trends on WFP programme and delivery, as well as the possible impact that programme design might have on the stability and security, ensuring that possible support needs are identified and improvements are implemented.
- Liaise and coordinate activities of partner organizations and counterparts in the preparation and execution of missions, ensuring the safety and security of WFP staff as the highest priority;
- To protect and minimize the risk to WFP staff, property and operations in all locations and at the same time enabling WFP programme delivery throughout;
- Participating as a member of the security cell established by UNDSS in country;
- Conduct a threat and risk assessment of operations in the districts and regions where WFP operations are implemented, identify and implement appropriate risk mitigation measures;
- Assist/provide inputs to UNDSS in preparing a comprehensive threat and risk assessment of the country to include all locations where WFP staffs, dependants and equipment are present;
- Assist/provide inputs to the Security Management Team through the WFP Representative / head of operation;
- Participate in Security Management and Operations Managements meeting at request of the WFP head of operation;

Security Plan and Business Continuity

- Work closely with UNDSS to ensure that WFP procedures conform to the UN security framework;
- Provide inputs and assist UNDSS in establishing, maintaining and updating the country specific security plan and contingency plans in accordance with the UN Field Security Handbook (FSH);
- See that all WFP personnel are included in the Security Plan of the respective duty stations;
- Update the WFP component within the country-specific security plan and contingency plans in accordance with UNDSS;
- Train WFP international and national wardens and follow up on their specific operational needs accordingly;
- Provide security related contributions to the Turkey Business Continuity Plan, with guidance from the Regional Security officer;
- Facilitate security clearances for all WFP staff travelling in areas where required.

Minimum Operating Security Standards:

- Oversight of WFP personnel and equipment for MOSS compliance;
- Ensure that WFP Operation management is briefed sufficiently on security requirements in order to take decisions and provide adequate resources so that staff members are provided with, and proficient in the use of, safety and security equipment, including communications equipment, vehicle emergency equipment and personal security safeguards required for work in the field;
- Establish internal communication systems so that WFP communications are integrated into the appropriate UN Security Emergency Communications System;
- Provide advice on selection and procurement of appropriate equipment for security (vehicles, telecommunications equipment, etc.);
- Provide advice on the security of transportation and logistics;
- Provide orientation and training to international and national staff members on security guidelines, communication procedures (including operation of VHF radio equipment), travel precautions, emergency procedures and existing restrictions in movement, such as curfews, restricted and dangerous areas;
- Coordinate with DSS 24-hour response to all security related incidents involving WFP staff and eligible dependents;

Information Management:

- Provide timely and accurate security advice to the WFP Management and staff;
- Disseminate crucial security information to WFP staff;
- Immediately report all security -related incidents involving WFP staff and eligible dependents to the Head of Operation, RSO and UNDSS in country;
- Ensure that WFP programme and operations staff members are provided with situation reports and other appropriate security-related information generated by UNDSS in a timely and efficient manner;
- In cooperation with the HR unit, maintain updated WFP staff lists, including details of visiting missions and consultants;
- Encourage an exchange of information relative to risk management for WFP programme implementation;
- Participate in inter-agency security coordination efforts;
- Maintain a security network of international and national personnel;

Office and Residential Security:

- Conduct periodic appropriate security assessments of WFP premises and equipment and advise on shortfalls in security preparedness with recommended improvements and solutions;
- Assist WFP in developing and implementing office security requirements for offices of WFP implemented programme;
- Establish and implement access control mechanisms (visitor/vehicle screening) as necessary for WFP offices based on the security risk assessments;
- Advise staff on adequate security measures compliant with MORSS;

- Ensure that WFP premises and international staff residences are MOSS and MORSS compliant respectively.
- General: The NSO will, in consultation with the Head of operation and the RSO, respond to requests from the DO/UNDSS, to perform UN system related security tasks;
- Any other security related tasks assigned by the WFP Resident Representative.

Required Skills and Experience

Education:

- University Degree (preferably Masters Degree or Equivalent), preferably in social sciences, management, or a related security field, or formal multi-year education in Security Management. A police/military war college/senior staff course is an asset;
- Additional certification in related security field is an asset.

Experience:

- At least seven years of postgraduate progressively responsible professional experience in the military (combat arms and reconnaissance skills preferred) or police work;
- Previous experience of working in a conflict/post-conflict or crisis environment is an asset;
- In-depth knowledge of security management and risk management;
- Knowledge of UN/WFP business, operations and programming cycle.

Language Requirements:

- Fluency in written and spoken English and Turkish is required.

**We are looking for national candidates for the position.
Preferably candidates who are residing in location or surrounding areas.**

Female candidates are encouraged to apply.

IN ORDER TO APPLY:

Applicants should follow application process below and submit their CV no later than 18th August 2014, 17:30 hours.

Application procedures:

Go to: <http://i-recruitment.wfp.org/vacancies/14-0015455>

Step 1: Create your online CV

Step 2: Click on "Description" to read the position requirements and "Apply" to submit your application.

NOTE: You must complete Step 2 in order for your application to be considered for this vacancy

Only short - listed candidates will be contacted.