



WellSpring
CENTRE

POLICY: Work Health and Safety

Policy Ref. No.	003-POL	Related Procedure Ref. No.	NA	Responsible Person	WellSpring Director
Initially approved by Board	March 2014	Scheduled Revision date	March 2021	Access	External

1. PURPOSE

WellSpring Centre affirms that all people have the right to be emotionally, spiritually and physically safe, and have their beliefs and opinions valued at all times.

This policy and relevant procedures have been developed to help the Well Spring community live out its commitment to the health and safety of all people, and its responsibilities under Victorian legislation.

2. OBJECTIVES

Well Spring Centre will endeavor to:

- a. provide a safe building facility and healthy systems of work
- b. ensure compliance with legislative requirement and standards
- c. provide employees, contractors and volunteer workers with information, instruction, training and guidance for their work.

3. SCOPE

This policy applies to all people connected with Well Spring as employees, volunteers, contractors, members, students, facilitators and participants.

4. RESPONSIBILITIES OF WELLSPRING

- a. To provide a safe workplace
- b. To implement work health and safety and safe organisation policy and procedures
- c. To actively promote and be involved in those policies and procedures

5. RESPONSIBILITIES OF PEOPLE COVERED BY THIS POLICY

- a. Follow all work health and safety policies and procedures
- b. Report identified hazards to the Well Spring Director

6. CONSULTATION

WellSpring is committed to encouraging consultation and cooperation between all its people.

7. SIGNATURES



Liz Johnson
Chair, WellSpring Board
21 March 2019



Ann Lock
WellSpring Director
21 March 2019