

# VALERIE SIVINSKI WASHINGTON PRESERVES FUND

## GRANT COMPLETION FORM

### SECTION 1 GENERAL INFORMATION

#### Building/Resource Information

Name of Historic Building/Resource: \_\_\_\_\_

#### Sponsoring Organization Information

Sponsoring Organization: \_\_\_\_\_ Email: \_\_\_\_\_

Organization Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ County: \_\_\_\_\_

Phone/Cell/Fax: \_\_\_\_\_

#### Contact Information

Name: \_\_\_\_\_ Email (if different from above): \_\_\_\_\_

Mailing Address (if different from above): \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ County: \_\_\_\_\_

Phone/Cell/Fax (if different from above): \_\_\_\_\_

### SECTION 2 PROJECT AND FUNDING INFORMATION

Please answer the following questions. Attach all grant products to this form (reports, pictures of completed project, publications, architectural drawings, etc.) Applicants are encouraged to submit answers on a separate page if more space is required.

1. Project Period: \_\_\_\_\_ 2. Total Project Cost: \$ \_\_\_\_\_

3. Washington Trust Funding Amount Awarded: \$ \_\_\_\_\_

4. Washington Trust Funding Amount Returned: \$ \_\_\_\_\_

Reason: \_\_\_\_\_

5. Provide a brief summary of the needs/problems the grant was intended to address:

6. Provide a brief summary of the accomplishments/ results of your project:

7. Is the sponsoring organization currently a member of the Washington Trust? \_\_\_\_\_

*Note: If not currently a member, the sponsoring organization must renew its membership prior to distribution of grant funds.*

### SECTION 3 ADDITIONAL MATERIALS

Please include the following documentation with your grant completion report:

**Overall images.** Three to five (3-5) digital images illustrating *the entire building/structure* after project completion.

**Detail images.** Four to five (4-5) digital images of *the specific project area for which grant funds are being requested* after project completion.

*Please note: All images must be submitted digitally via email, flash drive, or disc. Printed/hardcopy photos will not be accepted.*

### SECTION 5 SUBMISSION

**Please send all grant completion report materials digitally via email to [info@preservewa.org](mailto:info@preservewa.org).**

*Printed/hardcopy photos will not be accepted.* If necessary, a printed copy of the grant completion form or any discs or flash drives with digital files on them may be sent via U.S. Mail to:

Washington Trust for Historic Preservation  
1204 Minor Avenue  
Seattle, WA 98101

