**Maryland Green Travel Application**

**Name of organization:**

**Street address**:

**City, state, zip**:

**Phone number:**

**Contact person**:

**Title**:

**Phone number**:

**E-mail address**:

**Website**:

**Type of business/organization**: *Accommodation, Attraction or Restaurant*

**Date**:

**Your organization’s logo (optional)**:Insert here or attach to e-mail.

**To become a Maryland Green Travel partner, your organization must:**

1) Be located in Maryland,

2) Share information on at least **five** environmental practices,

3) Provide a measureable result for at least **one** of these practices,

4) Strive to continually improve your environmental performance, and

5) Update your member profile at least every **three** years.

 Please download a copy of the Maryland Green Travel CHECKLIST to assist you in completing your application. The checklist provides many great ideas for reducing environmental impacts, as well as links to further information and resources.

 In addition, the [Maryland Green Registry](http://www.green.maryland.gov/registry/) website provides dozens of tips and resources on environmental best practices. You’ll find additional examples of the types of activities you can include in your application as well as ideas for future projects by visiting the Maryland Green Registry website at <http://www.green.maryland.gov>.

 **To satisfy the requirement for at least one measurable result,** please note the examples provided under each of the topic headings. Web-based calculators are also useful for estimating the environmental and economic results of various environmental practices and can be found by clicking [here](http://mde.maryland.gov/programs/Businessinfocenter/GreeningYourBusinessFacility/Pages/eca.aspx) or typing “calculators” in the search bar of the MDE website: [www.mde.state.md.us](http://www.mde.state.md.us) **If possible, please express results achieved on an** **annual basis**.

**Please e-mail this completed application as a Word document (not a .pdf) to**

**green@visitmaryland.org**

The information provided in this application will be used to generate your green profile which will be posted on [VisitMaryland.org](http://www.VisitMaryland.org), as well as the [Maryland Green Registry](http://mde.maryland.gov/MarylandGreen/Pages/Home.aspx).

**Remember to check at least five topic areas by double-clicking on the box.**

**Management and Leadership**

[ ]  **Environmental Policy Statement**

Please attach a copy of your Environmental Policy Statement to your email or provide a link here:

If you do not have one, consider researching and developing one. You may also use Maryland Green Travel’s template which can be found on the last page of the checklist.

[ ]  **Environmental Team**

Describe your team (membership, mission, how often it meets, etc.) and how it works to identify and implement measures that improve the environmental performance of your facility and operations*:*

[ ]  **Annual Environmental Goals**

Provide an example of *specific* goals your organization has set to reduce its environmental impact (e.g. reduce solvent use by X %)*:*

[ ]  **Environmentally Preferable Purchasing**

Describe your procurement policy or approach and provide example(s) of product purchasing decisions or vendor contract language*:*

[ ]  **Environmental Restoration or Community Environmental Projects**

Describe participation or sponsorship of environmental restoration projects (e.g. stream cleanups, enhancement of wildlife habitat, etc.) or community environmental projects or events (outreach to citizen groups, schools, etc.)*:*

[ ]  **Green Meetings and Events Package**

 Describe measures taken to support green meetings and events:

**Waste**

[ ]  **Solid Waste Reduction and Reuse**

Describe actions and include results (e.g. lbs. of materials or waste reduced or reused) and cost savings where available*:*

[ ]  **Recycling Grease and Cooking Oil**

Describe actions and include results (e.g. lbs. of materials or waste reduced or reused) and cost savings where available*:*

[ ]  **Recycling**

List materials recycled by your facility and quantities (e.g. lbs.) and cost savings where available*:*

[ ]  **Composting**

List organic materials composted by your facility (e.g. food waste or yard waste) and quantities (e.g. lbs) and cost savings where available*:*

[ ]  **Hazardous Waste/Toxic Use Reduction**

Describe actions and include results (e.g. lbs. of hazardous waste eliminated or lbs. of toxic material use reduced) and costs savings where available*:*

[ ]  **Minimize the Impact of Disposable Food Service Items**

Describe actions and include results (e.g. lbs. of waste eliminated) and costs savings where available*:*

**Energy**

[ ]  **Energy Efficiency**

Describe measures taken to improve the energy efficiency of your facility and/or processes and include results (e.g. kWh or BTUs reduced) and costs savings where available*:*

[ ]  **Renewable Energy**

Describe renewable energy systems installed at your facility and include results (e.g. kWh generated) and cost savings where available. Describe type of renewable energy contract or credits purchased and include amount (e.g. kWh) where available*:*

**Water**

[ ]  **Water Conservation**

Describe actions and include results (e.g. gallons of water conserved) and cost savings where available*:*

[ ]  **Linen Service and Laundry**

Please note if you have an optional linen service policy, how you train staff on the process and how it’s communicated to guests. Describe measures taken to improve your laundry service*:*

[ ]  **Stormwater Management and Site Design**

Describe actions to reduce stormwater runoff through landscaping, reduction in paved surfaces and other measures*:*

**Transportation**

[ ]  **Employee Commute**

Describe measures taken to reduce the number of employee commute trips taken by single occupancy vehicles and include results (e.g. reduction in vehicle miles travelled or gallons of fuel reduced) where available*:*

[ ]  **Efficient Business Travel**

Describe measures taken to support efficient business travel through teleconferencing, ridesharing and other means and include results (e.g. reduction in vehicle miles travelled or gallons of fuel reduced) and cost savings where available*:*

[ ]  **Fleet Vehicles**

Describe measures taken to conserve fuel use in fleet vehicles and include results (e.g. reduction in vehicle miles travelled or gallons of fuel reduced) and cost savings where available*:*

[ ]  **Alternative Transportation Features for Customers**

Describe features that help reduce the transportation impacts of your customers (e.g. proximity of your facility to public transit, walk ability of your location, bike racks, electric vehicle charging stations, etc.).

**Green Building**

A number of green building features can be described in the categories above, but indicate here if your organization owns or leases space in a building that has been certified by LEED (Leadership in Energy and Environmental Design). Please indicate which rating system was used (e.g. New Construction, Existing Buildings, etc. See <http://www.usgbc.org/leed#rating>

[ ]  **LEED Certified**

[ ]  **LEED Silver**

[ ]  **LEED Gold**

[ ]  **LEED Platinum**

**Other**

[ ]  Please share any additional information on environmental activities not covered in the categories above, including membership in other environmental certification programs, any environmental awards or recognition received by your organization, use of any Independently-Audited Environmental Management Systems, etc.