



## 2018 Hoosier Hills Fiber Festival Vendor Application

Held at: Johnson County Fairgrounds in Franklin, Indiana

Friday, June 1st, 10:30am – 5:30pm

& Saturday, June 2nd, 9am – 4pm

Space reserved for HHFF use

Date Received: \_\_\_\_\_

Check #: \_\_\_\_\_

Amt Received: \_\_\_\_\_

Building: \_\_\_\_\_

Booth #: \_\_\_\_\_

**Mail completed application including check payment to:**

HHFF, c/o Patti Hodge

2367 E. 400 N., Whiteland, IN 46184

**Please print neatly!**

Business Name:

Owner Name(s):

Phone:

Address:

City:

State/Zip:

Email:

Web address:

**Booth Description:** List the various items to be sold in your booth and, if applicable, the animals you are bringing to the festival (use reverse of page if needed). **Please Note:** New vendors must send three (3) photos of the products they want to bring *and* a photo of their booth set up. Digital photos may be sent to VendorHHFF@gmail.com:

Location	Attributes & Cost (all booth sizes are approximate)	Total
<b>Please note:</b> No booths with animals are allowed in Scott Hall due to Fairground policy.		
Scott Hall Booths <b>*FULL* (Put me on the Wait List [ ])</b>	10' x 12' x \$80.00	
Magill Hall Booths <b>*Available*</b>	10' x 12' x \$70.00	
Fitzpatrick Hall Booths (Indoor Animal & Vendor Booths) <b>*Available*</b>	10' x 12' x \$70.00	
Lawn Booths (Vendor supplies own tent.) <b>*Available*</b>	10' x 10' x \$55.00	
Outdoor Pen Space (Vendor must bring own panels and bedding.) <b>*Available*</b>	\$50 / \$30 if also renting booth	
Please include this fee if you would like a booth space with electricity, spaces are limited. Fee will be refunded if we run out of booths with electricity access.	Electricity fee: \$5.00	
<b>LATE FEE:</b> if application is postmarked after April 15 <sup>th</sup> , 2018	\$10.00	
<b>Advertising deadline for booklet: March 1<sup>st</sup>. Submit booklet ads to "BookletHHFF@gmail.com" in .jpg format.</b>		
Booklet 1/3 Page ad approx. 2.25"H x 4.5"W	\$20.00	
Booklet 1/2 Page ad approx. 3.5"H x 4.5"W	\$40.00	
Booklet Full Page ad approx. 7"H x 4.5"W	\$80.00	
Website Sidebar link to <i>your</i> business on <i>our</i> website: <a href="http://www.hoosierhillsfiberfestival.com">www.hoosierhillsfiberfestival.com</a> . Link is exposed to the public year round and appears on every page of our website.	\$10.00	
<b>Total of all costs:</b>		

- Vendor fees will be refunded in full if your cancellation is received before May 1<sup>st</sup>.
- No refunds due to inclement weather. Event is held "rain or shine".
- All vendors are responsible for providing their own insurance. Neither Hoosier Hills Fiber Festival, Inc. nor any member of the board [nor any volunteer] accepts any responsibility for loss, theft, damage, etc.
- Booths may be shared. If sharing a booth, each vendor must complete and sign an application indicating the sharing partner, please include all vendor information on the application as well as merchandise to be sold in the booth.
- Subletting your booth is not permitted.
- Booth spaces are subject to change at any point before the setup time of the festival. We cannot guarantee the same booth from year to the year.
- Saturday Tear Down: **4:00pm – 6:30pm**. You may not tear down early or stay late. Tear down times are strictly enforced.
- Vehicles are not permitted inside the buildings. Items must be unloaded from outside the building, please do not block doorways.
- Be courteous of your fellow vendors, unload quickly then moved your vehicle to the designated "parking" areas **before** setting up your booth.
- Pets are **not** permitted.
- Children of vendors must be governed by their guardian at all times and are not permitted to "wander" buildings or disturb other vendor areas.
- Vendor items must be focused on the fiber arts, fiber animals, or a related old-time artisan skill. If you have any doubts about your qualifications, please contact the vendor chair at: [VendorHHFF@gmail.com](mailto:VendorHHFF@gmail.com)
- Sales tax is 7% in Indiana. Each vendor is responsible for collecting it and sending it to the Indiana Dept. of Revenue. Forms are available at [www.indiana.gov](http://www.indiana.gov).

All applicants **MUST READ** the following and **SIGN** below to agree: It is understood and agreed that Hoosier Hills Fiber Festival Inc., the Hoosier Fiber Friends Guild, Johnson County Fair, the Johnson County Fair Board, Johnson County, the City of Franklin, Indiana, their officials, employees, volunteers, and agents shall **NOT** be responsible for any loss, damage, or injury to any person or property which is caused directly or indirectly by any reason. By signing, the Registrant named above also agrees to hold harmless Hoosier Hills Fiber Festival Inc., its workers and volunteers, the Hoosier Fiber Friends Guild, Johnson County Fair, Johnson County Fair Board, Johnson County, the City of Franklin, IN for any expenses or liabilities, including attorney's fees.

Signature:

Date: