

## **Returns Form**

**RETURN CODES** 

If you wish to return item/s, please complete this form and insert into the parcel. Your refund will be processed once we receive the item/s.

| receive the item/s.   | A changed my mind  |
|---|--|
| Please fill out information as it appears on your enclosed invoice. | B duplicate order  |
| Name  | C ordered incorrect product D incorrect item shipped           |
| ivaine  | E incorrect size F incorrect quantity                          |
| Bill-To-Customer-Number   | G late delivery H product damaged                              |
| Order Number  | <ul><li>I warranty</li><li>J other (please describe)</li></ul> |
|   |  |

| SKU/Item Code | Description | Quantity | Return Code |
|---------------|-------------|----------|-------------|
|               |             |          |             |
|               |             |          |             |
|               |             |          |             |
|               |             |          |             |
|               |             |          |             |
|               |             |          |             |
|               |             |          |             |

Please cut out the corresponding label below and affix to the parcel.

POST UPS

RETURNS
HAYES & FINCH LTD
PO BOX 152
LIVERPOOL
L9 7BP

RETURNS
HAYES & FINCH LTD
HANSON ROAD
LIVERPOOL
L9 7BP