

**Thank you for downloading this brochure for our Event Stock Management Calculator. Take a look below to see what this software offers you.**

The Event Stock Management Calculator gives you the following advantages:

**Helps you to keep track of your current level of stock**

**Warns you when stock items fall below your minimum default amount**

**Looks at your past stock usage and predicts your next event**

**Gives you reports of completed events**

**Shows you a list of all the stock items which you need to order**

**Shows you an estimate of your sales for each event**

**Checks and balances for your stock levels**

**And more.. Take a look below for more details**

The main purpose of this spreadsheet is to help you to track your stock levels for up to 6 events. You can then start a new spreadsheet (always keep a blank copy) for the next 6 events. This product allows you to take stock after each event, and enter the data, to show you various reports and statistics based on the stock levels.

Firstly, add all of the details for up to 6 events. These do not need to be in order of dates, but you should fill in as many details as you can up front. You can edit details here as you proceed with each event.

Event 1	
<b>Event Name:</b>	Parklife
<b>Event Venue:</b>	Park
<b>Event Start Date:</b>	01 November 2016
<b>Event End Date:</b>	05 November 2016
	hh:mm
<b>Daily Start Time:</b>	08:00
<b>Daily End Time:</b>	17:00
	[h]:mm
<b>This is the total time calculated for the entire event:</b>	45:00
	[h]:mm
<b>Override if above is incorrect:</b>	

Then you can input your stock details (copy and paste VALUES from the last spreadsheet if you have already completed one). These stock details will feed the rest of the document, so they need to be as complete as possible.

Stock Item Name	Item Code	Supplier	Default Min Stock	Cost Price	Selling Price
Sample Product 1	SP1	Supplier 1	10	£20.00	£40.00
Sample Product 2	SP2	Supplier 2	15	£25.00	£50.00
Sample Product 3	SP3	Supplier 3	10	£10.00	£20.00
Sample Product 4	SP4	Supplier 4	5	£50.00	£100.00
Sample Product 5	SP5	Supplier 5	10	£20.00	£40.00
Sample Product 6	SP6	Supplier 6	20	£10.00	£20.00
Sample Product 7	SP7	Supplier 7	5	£5.00	£10.00
Sample Product 8	SP8	Supplier 8	10	£20.00	£40.00
Sample Product 9	SP9	Supplier 9	15	£25.00	£50.00
Sample Product 10	SP10	Supplier 10	10	£15.00	£30.00

Then you can simply add the stock figures into the stocktake sheets (the stock names will already be there). These figures are updated after every event, or if you purchase/sell stock outside of the events.

Stock Takes	Parklife 01 Nov 16 - 05 Nov 16 Park			Life's a Beach 10 Nov 16 - 20 Nov 16 Beach			Town Fair 01 Dec 16 - 05 Dec 16 Town Centre		
	Stock Levels			Stock Levels			Stock Levels		
Your Company	Estimate Before	Actual Before	Actual After	Estimate Before	Actual Before	Actual After	Estimate Before	Actual Before	Actual After
Sample Product 1	25		20	20					
Sample Product 2	30		19	19					
Sample Product 3	55		48	48					
Sample Product 4	60		52	52					
Sample Product 5	40		38	38					
Sample Product 6	20		17	17					
Sample Product 7	30		27	27					
Sample Product 8	20		18	18					
Sample Product 9	40		35	35					
Sample Product 10	10		7	7					

After each event, once you have done your stock take, you can see the new stock levels, along with warnings should you go below the default minimum amount. It also looks at your sales from the last event (for each product) and then predicts the sales for the next event. If your stock levels are lower than what is predicted, you are warned to buy more stock.

<b>Total Cost Value of Stock:</b>	£6,360.00
<b>Total Selling Value of Stock:</b>	£12,720.00

✓	8	✓	9
⚠	2	⚠	1
✗	0	✗	0

The 'Usage' column on the right is based on your last event, which predicts the items required for the next event.

Default Min Stock	Cost Price	Selling Price	Current Stock	Default	Last Sold	Usage
10	£20.00	£40.00	20	✓	5	✓
15	£25.00	£50.00	19	✓	11	⚠
10	£10.00	£20.00	48	✓	7	✓
5	£50.00	£100.00	52	✓	8	✓
10	£20.00	£40.00	38	✓	2	✓
20	£10.00	£20.00	17	⚠	3	✓
5	£5.00	£10.00	27	✓	3	✓
10	£20.00	£40.00	18	✓	2	✓
15	£25.00	£50.00	35	✓	5	✓
10	£15.00	£30.00	7	⚠	3	✓

At any stage, you can view a list of stock items that are either below the minimum default amount, or any items that the spreadsheet thinks you will need for the next event (based on the sales from the last event). This list can be filtered by the supplier name, to make ordering more simple.

**Required Stock Report**

Items are ranked firstly by how many items are required to get to the 'Default Min Stock' set on the 'Stock Details' sheet, and secondly to how many items are required to reach the 'Predicted Sales' figure based on your last batch of sales. Please use the filter to the right if you wish to isolate a specific supplier.

As you change page numbers, take note of the item numbers down the left. If you don't see item 1, you don't see all the items available.

Your Company

Page No: 1

Leave blank for all suppliers

Select Supplier to Filter:

Page Totals:	£75.00	£75.00
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Item No	Stock Item	Supplier	Code	Unit Price	Current Stock	To Make Default	To Make Prediction	Cost to Reach Default	Cost to Reach Prediction
1	Sample Product 6	Supplier 6	SP6	£10.00	17	3	0	£30.00	£0.00
2	Sample Product 10	Supplier 10	SP10	£15.00	7	3	0	£45.00	£0.00
3	Sample Product 2	Supplier 2	SP2	£25.00	19	0	3	£0.00	£75.00
4									

After each event you are able to see a report for that event, showing the financial aspects of the event, as well as the top 20 selling items.

**EVENT REPORT**

Please select

**Event:** Parklife

**Dates:** 01 Nov 16 - 05 Nov 16

**Venue:** Park  
[h]:mm

**Event Length:** 45:00

**Est. Sales:** £2,280.00

**Cost Sold Stock:** £1,140.00

**Your Company**

**Top 20 Selling Items**

No	Item Name	Selling Price	Qty Sold
1	Sample Product 2	£50.00	11
2	Sample Product 4	£100.00	8
3	Sample Product 3	£20.00	7
4	Sample Product 1	£40.00	5
5	Sample Product 9	£50.00	5
6	Sample Product 6	£20.00	3
7	Sample Product 7	£10.00	3
8	Sample Product 10	£30.00	3
9	Sample Product 5	£40.00	2
10	Sample Product 8	£40.00	2
11			
12			
13			
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So there you have it, how useful is this going to be to you and your business? If you wish to get more information, please follow the links below, and remember if you want something custom made for your needs, we do that too!

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