

WEDDING STATIONERY GUIDE & PRICING TABLE 2014

www.mapletea.co.uk - prices do not include postage

'Classic' A6 size, basic unit price £4.20 per item



'CLASSIC WEDDING' A6 size, 2 colour print
(148x105mm / 5.8x4.1 inches).

For smaller quantities (Qty 45-65) - cost per invitation:

100% Cotton 425gsm 'Classic Wedding' invitations - **£4.70** per item

- Envelopes : 14p each. Available in ivory, ribbed brown kraft, flecked brown kraft.

For larger quantities (Qty 65-200) - cost per invitation:

100% Cotton 425gsm 'Classic Wedding' invitations - **£4.20** per item

- Envelopes : 14p each. Available in ivory, ribbed brown kraft, flecked brown kraft.

For example - 100 invitations:

// 100% Cotton 425gsm 'Classic Wedding' invitations - **£420.00**

// Envelopes : 14p each. Available in white, ribbed brown kraft, flecked brown kraft.

*'Classic' smaller size, basic unit price
£3.25 per item*



'CLASSIC WEDDING', Smaller US-A5 size, 2 colour print
(89x124mm / 3.5x4.9 inches).

For smaller quantities (Qty 45-65) - cost per invitation:

100% Cotton 425gsm 'Classic Wedding' invitations - **£3.70** per item + postage

-Kraft Manila or Pale Grey 135gsm wallet envelope - 50p per envelope

-White Diamond flap 100gsm envelope - 14p per envelope

For larger quantities (Qty 65-200) - cost per invitation:

100% Cotton 425gsm 'Classic Wedding' invitations - **£3.25** per item + postage

-Kraft Manila or Pale Grey 135gsm wallet envelope - 50p per envelope

Budget option: one colour ink only - £2.80 each (or £3.10 for smaller quantities ie 45-65 pieces)



'Pearl' basic unit price £1.55 per item

'PEARL' design Square Invitations // One colour prints on 95x95mm card

For smaller quantities (Qty 45-65) - cost per invitation:

// on Recycled Thick Kraft (Brown) Card (700mic) - **£1.95**

// on Colorplan 350gsm in Pure White or Soft White (has a pale peachy tone) - **£1.95**

// on Colorplan 700gsm Cream (Vanilla shade) or 540gsm Cool Grey (Turquoise backed) = **£2.10**

For larger quantities (Qty 65-200) - cost per invitation:

// Recycled Thick Kraft (Brown) Card (700mic) - **£1.75** + postage

// Colorplan 350gsm in Pure White or Soft White (has a pale peachy tone) - **£1.80**

// Colorplan 700gsm Cream (Vanilla shade) or 540gsm Cool Grey (Turquoise backed) = **£1.85**

// 100mm sq envelopes, 14p each (White or recycled brown ribbed).



'Amber' basic unit price £3.25 per item

*'AMBER' design, US-A5 size, 2 colour print
(89x124mm / 3.5x4.9 inches)*

For Qty 45-65, cost per invitation:

100% Cotton 425gsm 'Amber' invitations - **£3.70** each + postage

-Kraft Manila 135gsm wallet envelope - 50p per envelope

-White Diamond flap 100gsm envelope - 14p per envelope

-Plain White, Pale grey 135gsm wallet envelopes - 50p per envelope

For Qty 65-200, cost per invitation:

100% Cotton 425gsm 'Amber' invitations - **£3.25** each + postage

-Kraft Manila 135gsm wallet envelope - 50p per envelope

-Plain White, Pale grey 135gsm wallet envelopes - 50p per envelope

How To Place An Order

Contact me at mapleteapress@gmail.com with the following details:

1. Choice of wedding stationery ('Classic', 'Pearl', 'Amber', or a bespoke design) and quantity required
2. Which country the goods will be posted to
3. Card stock choice, including colour and size
4. Please let me know if you require envelopes to be added to the order.

Choosing Stock and Envelopes

Please see the size guide on the final page, this demonstrates the relative sizes of the card stock options and the envelopes that fit them. To get an idea of colour and texture of different stocks, please view my photo galleries, there are links to them from my FAQs page - www.mapletea.co.uk/faqs

Order Minimum

My minimum order for all bespoke letterpress stationery is 45. Please do not ask if you can order a smaller quantity, unless you are willing to pay for the minimum cost.

Quotes, Payment and Design

Maple Tea will reply to your email with a quote, including postal costs. If you are happy with the quote and wish to proceed, I will create a custom order page on the website with all the details of your order.

When you are ready you can purchase the items from this web page (card payments and Paypal accepted). **The first draft showing potential designs for your wedding stationery will be sent after payment.** Please do not ask to see designs before as I do not begin design work prior to payment.

The designs will be emailed to you in pdf format, and you can request changes as you see fit until a suitable design is reached. I will ask that you approve ('sign off') the final draft, please ensure that you have carefully double checked the spelling and all details in the design, as once a design is approved the production phase will begin, and you risk having misspelt wedding stationery. The customer is responsible ensuring the proof is 100% correct.

How Long Does It Take?

My turnaround time is **14 -18 working days** from signoff of design to putting in the mail (ie not including shipping time or the design phase of the project).

There are three phases to each project, below are timings for each:

1. Design phase: can take as little as 4 days, depends mainly on customer's schedule and speed of decision-making (ideally you shouldn't rush this part)
2. Production phase: 14-18 working days
3. UK Shipping: in the UK, next day delivery (Royal Mail Special Delivery)
- 3a. International Shipping: These are approximate: To the US, approx 6-12 working days. To Europe, 5-10 working days. To rest of world, 8-16 working days.

Shipping & Collection

For UK customers - all bespoke items are posted using Royal Mail 'Special Delivery', which guarantees a next day delivery, and is insured (£7.55 and upwards, according to weight).

For international customers - I use Royal Mail Airsure airmail service, which is tracked and insured. Costs vary according to weight, but if you request a quote I can give you a quote on the postal charge too - as long as you specify the quantity and card stock you'll be ordering. Any customs charges that may apply in the destination country are the customer's responsibility.

NB: At very busy times it may be necessary to refuse some jobs as there is a limit to the output that can be managed when making products by hand. If you wish to secure an order but haven't finalised your wedding details, I can take a deposit to confirm that I will go ahead with your order when you are ready. Please note that turnaround times begin at the point that a design is signed off, and this can only happen when all your details are confirmed.

Other Useful Information:

www.mapletea.co.uk/faqs

www.mapletea.co.uk/weddings

www.mapletea.co.uk/gallery

mapleteapress@gmail.com

RSVP Cards - Options

1. A7 size (105x74mm) in recycled brown, pure white, soft white or pale grey. These fit best with the A6 or US-A5 size invitations. **£1.40 / £1.65 each.**
2. Mini size (85x55mm) in pure white 350gsm, thick recycled brown or 425gsm cotton Natural White. These fit with any option. **£1.00 / £1.30 each.**

Save the Date Cards - Options

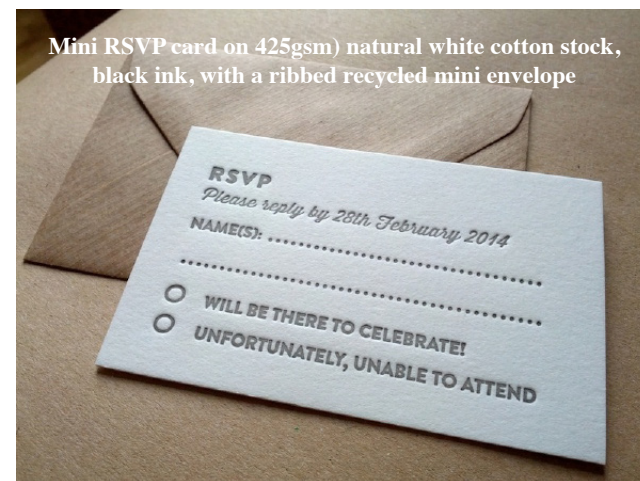
1. **A7 size (105x74mm) 'Pearl', 'Ruby', 'Maria' or Monogrammed style**
On recycled brown (thick 700mic), or pure white, soft white or pale grey 350gsm card.
Envelopes (recycled brown flecked or ribbed) 14p each.
£1.40 / £1.65 each.
2. **Mini size (85x55mm)**
On pure white 350gsm, thick recycled brown or 425gsm cotton Natural White.
Envelopes (recycled brown flecked or ribbed) 14p each.
£1.00 / £1.30 each.
3. **US-A5 size (89x124mm) size Inkless on Natural White Cotton 425gsm**
Max. 4 lines of text.
Envelopes 50p each (Recycled Brown or Pale Grey, both 135gsm)
£1.90 / £2.10 each

Order at mapleteapress@gmail.com - please include the following details:

1. Choice of style, card stock and size
2. Which country the goods will be posted to
3. Please let me know if you require envelopes (recycled brown, flecked or ribbed)
4. Provide the text by email, mentioning any design preferences

Orders of Service, Information Sheets, Maps

I recommend digitally printing these items because of their size, and to keep costs within a reasonable range. I have a separate pdf guide for orders of service, information sheets etc which can be downloaded from my website at www.mapletea.co.uk/faqs. Orders of Service samples are available on the web-site - www.mapletea.co.uk/weddings.



*Products & Services not Offered**

Rounded Corners / Embossing (raised text) / Edge painting on items larger than business cards / orders below 45 items / hotfoil printing / double sided printing (letterpress items) / Expedited turnaround times

**Please do not request any of the above; I may be unable to answer requests for these items as I do not offer them*



'Inkless' Save the Date
US-A5, No ink on 425gsm cotton stock



'Monogram' Save the Date
A7, Black ink on recycled thick card



A7 RSVP, recycled



'RUBY' Save the Date
A7, Blue ink on grey 350gsm card



'MARIA' Save the Date
A7, Black ink on grey 350gsm card



Mini RSVPs, 425gsm cotton & recycled



'Pearl' Save the Date
A7, teal blue on pale grey and soft white



'Mini Monogram Save the Date/RSVP'
85x55mm, peach ink on 425gsm cotton



Mini RSVPs, recycled

Letterpress Printed
WEDDING STATIONERY PRICING TABLE 2014

Style/item	Size	no. ink colours	Card Stock	Price 45 pcs	Price 55 pcs	Price 65 pcs	Price 75 pcs	Price 85 pcs	Price per item under/over 65 pcs
Classic Invite (Larger)	A6	2	425gsm cotton Natural White	£211.50	£258.50	£273.00	£315.00	£357.00	£4.70 / £4.20
Classic Invite (Smaller)	US-A5	2	425gsm cotton Natural White	£166.50	£203.50	£211.25	£243.75	£276.25	£3.70 / £3.25
Classic Invite (Smaller)	US-A5	1	425gsm cotton Natural White	£139.50	£170.50	£182.00	£210.00	£238.00	£3.10 / £2.80
'Amber'	US-A5	2	425gsm cotton Natural White	£166.50	£203.50	£211.25	£243.75	£276.25	£3.70 / £3.25
'Pearl'	95x95mm	1	350gsm grey, soft white or pure white	£87.75	£107.25	£117.00	£135.00	£153.00	£1.95 / £1.80
'Pearl'	95x95mm	1	700gsm Vanilla or Pale Grey 540gsm	£94.50	£115.50	£120.25	£157.50	£157.25	£2.10 / £1.85
'Pearl'	95x95mm	1	Thick recycled card (700mic)	£87.75	£107.25	£113.75	£131.25	£148.75	£1.95 / £1.75
A7 RSVP	A7	1	Thick recycled card (700mic) or 350gsm white, pale grey, soft white	£74.25	£90.75	£91.00	£105.00	£119.00	£1.65 / £1.40
Mini RSVP	85x55mm	1	Thick recycled card (700mic) or 350gsm Pure White	£65.00	£65.00	£65.00	£75.00	£85.00	min order £65.00 / £1.00
Mini RSVP	85x55mm	1	425gsm cotton Natural White	£75.00	£75.00	£84.50	£97.50	£110.50	min. order £75 / £1.30
'Maria' Save the Date	A7	1	350gsm white, pale grey, soft white	£74.25	£90.75	£91.00	£105.00	£119.00	£1.65 / £1.40
'Pearl' Save the Date	A7	1	350gsm white, pale grey, soft white	£74.25	£90.75	£91.00	£105.00	£119.00	£1.65 / £1.40
'Ruby' Save the Date	A7	1	350gsm white, pale grey, soft white	£74.25	£90.75	£91.00	£105.00	£119.00	£1.65 / £1.40
Monogram Save the Date	A7	1	Thick recycled card (700mic)	£74.25	£90.75	£91.00	£105.00	£119.00	£1.65 / £1.40
Inkless Save the Date	US-A5	1	425gsm cotton Natural White	£94.50	£115.50	£123.50	£142.50	£161.50	£2.10 / £1.90
Bespoke design fee									£40.00
Custom illustration fee									£60-250

Paper sizes are detailed on the next page · www.maplelea.co.uk/weddings · www.maplelea.co.uk/faqs

Envelopes:

Recycled ribbed/flecked in mini, C7, C6 and square - **all 14p each**
 Black C7 - **14p each** Ivory C6 - **14p each**
 135gsm pale grey and recycled brown (to fit US-A5) - **50p each**

Postage:

Between £7.55 - £29.00 depending on weight and distance. Airsure International for overseas or Next Day Special Delivery (UK Only)

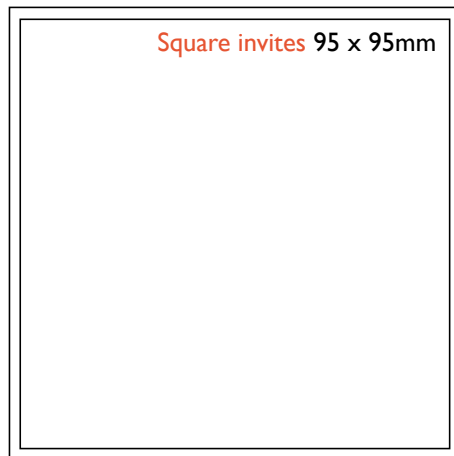
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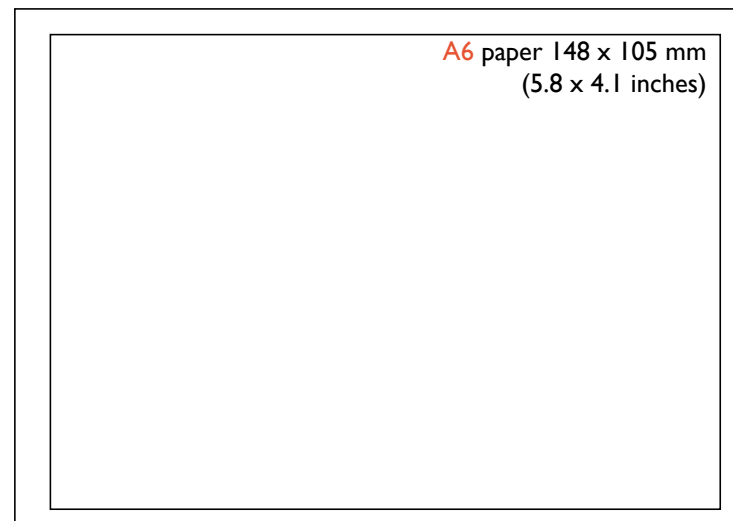
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100mm Square envelopes - 100 x 100mm



C6 envelope 162 x 114 mm



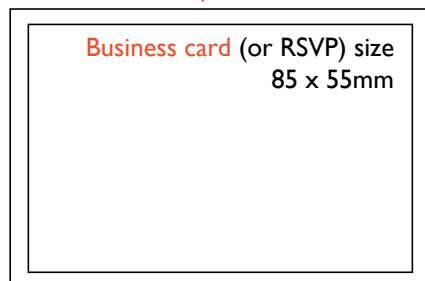
Card Stock Types & available sizes:

1. Cotton Ivory 425gsm - A6, US-A5, mini
2. Kraft brown recycled 700 mic - A7, 95mm square, mini
3. Colorplan 350gsm, pale grey, soft white and pure white - A7 and 95mm square.
4. Colorplan 540gsm duplexed (grey one side, turquoise other side) - 95mm square.
5. Colorplan 700gsm Cream/Vanilla - 95mm square.

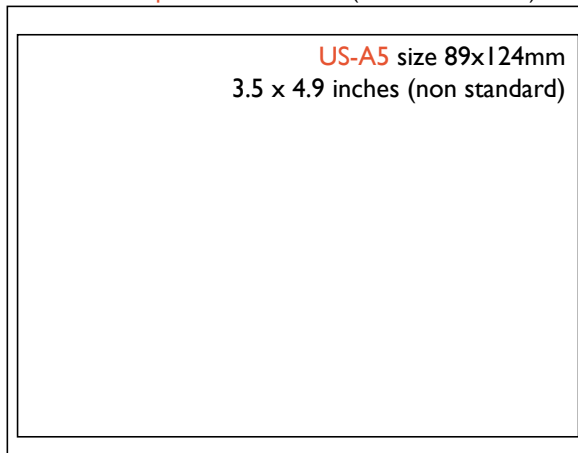
Envelope Types & available sizes: (All envelopes 14p each except the PP 135gsm)

1. Ivory - C6 only
2. Recycled kraft (ribbed or flecked) - C6, C7, 100mm square, mini.
3. Indigo, Dove grey, black - C7 only
4. 135gsm wallet style Pale Grey and Brown Kraft - PP size only (to fit US-A5) - 50p each
5. Pure white 90gsm - 100mm square

Mini envelopes 92 x 64mm



PP Envelopes - 100 x 129mm (non-standard size)



C7 envelope size - 114 x 81 mm

