

# Confidential Notice of Concern

Please immediately complete the information below if you know of a concern.

Date: \_\_\_\_\_

Congregation: \_\_\_\_\_ City: \_\_\_\_\_

Who is the complaint about? \_\_\_\_\_

What is the type of concern:

Inappropriate behavior

Abuse

Policy Violation

Other: \_\_\_\_\_

Was a child or youth involved?

YES  NO

What happened? \_\_\_\_\_

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Use additional paper if more space is required.

When did it happen? \_\_\_\_\_ Where did it happen? \_\_\_\_\_

Was anyone else present?  YES Who? \_\_\_\_\_

NO

Was it reported to the Authorities?  YES Who? \_\_\_\_\_

NO

Has this happened before?  YES When? \_\_\_\_\_

NO

Would you like the Canon to follow-up with you to discuss the concern?

YES

NO

*Optional (information needed to discuss concern)*

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Additional Comments: \_\_\_\_\_

Please send completed form by email, mail, or fax to the Canon for the Diocese.

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