

# GET HIRED NOW!™ Action Worksheet

What approaches will you use?



1. NETWORKING & REFERRAL-BUILDING



2. CONTACTING POTENTIAL EMPLOYERS



3. INFORMATIONAL INTERVIEWING



4. EMPLOYING RECRUITERS & AGENCIES



5. SEARCHING SPECIALIZED JOB LISTINGS



6. USING HELP-WANTED ADS

Where are you stuck or lost?

Knowing what you want

Finding opportunities and contacts

Applying to employers

Getting interviews

Landing the job

What is the job you really want? \_\_\_\_\_

What would that get you? \_\_\_\_\_

What is your goal for this month? \_\_\_\_\_

What will be your reward? \_\_\_\_\_

Success Ingredients

Target Date

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Daily Actions

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

Special Permission \_\_\_\_\_